



**Application Due Date: August 1, 2019**

**COMPETITION** **USEF DC 901.4 / 901.5**

Name of Competition: \_\_\_\_\_ Dates: \_\_\_\_\_  
Dates to be approved by USEF  
 Venue & Address: \_\_\_\_\_

**ORGANIZERS**

Name & Contact Information: \_\_\_\_\_  
 \_\_\_\_\_  
 Secretary Information: \_\_\_\_\_

**CHAMPIONSHIP BIDS**

- USEF Advanced National Championships:  
 Single Horse     Pair Horse     Four-in-Hand Horse     Ponies (all classes)  
 USEF Intermediate National Championships (All classes)  
 USEF Preliminary National Championships (All classes)

Also sanctioned by:     FEI

*The USEF National Championships must be USEF licensed and therefore subject to applicable USEF Rules.*

**VENUE REQUIREMENTS & DETAILS** **USEF GR 1216**

*Describe the facilities available & attach diagram if possible*

**Horse Inspection Area:** *if Advanced* Length \_\_\_\_\_ Surface \_\_\_\_\_  
**Dressage Arena:** Dimensions/Perimeter \_\_\_\_\_ Surface \_\_\_\_\_  
 Warm up: Dimensions/Perimeter \_\_\_\_\_ Surface \_\_\_\_\_  
**Obstacle Driving Arena:** *if different* Dimensions/Perimeter \_\_\_\_\_ Surface \_\_\_\_\_  
 Warm up: Dimensions/Perimeter \_\_\_\_\_ Surface \_\_\_\_\_  
 Electronic Timers?     Yes     No

*Refer to USEF Rulebook DC 934 & DC 956 for Arena requirements*

**Marathon Track:** *Describe the facilities available & attach maps if possible*  
 Section A \_\_\_\_\_  
 Transfer \_\_\_\_\_  
 Section B \_\_\_\_\_  
 Number of Obstacles \_\_\_\_\_

Additional Comments: \_\_\_\_\_

*Refer to USEF Rulebook DC 944 & DC 945 for Course requirements*

Transportation for officials to inspect course: \_\_\_\_\_

Ambulance available in case of injury: \_\_\_\_\_  
Qualified Medical Personnel required, as described in USEF Rulebook GR 1211.5

Veterinary Emergency resources during Event: \_\_\_\_\_

Remote Communication (i.e. radios): \_\_\_\_\_  
To include: Ground Jury, Organizers, Veterinary staff, Technical Delegate, Safety Coordinator, Obstacle Judges & Section Timers.

Announcer Communication: \_\_\_\_\_



**STABLING & GROUNDS** **USEF GR 1215 / DC 919**

Describe Training Areas: \_\_\_\_\_  
 Describe Stable Security: \_\_\_\_\_  
 Stabling Type: \_\_\_\_\_ Number of Stalls available: \_\_\_\_\_  
 Describe water access for Stabling & Marathon: \_\_\_\_\_  
 Describe wash areas for horses: \_\_\_\_\_  
 Describe restroom facilities available: \_\_\_\_\_  
 Resources for Feed/Hay/Stall Bedding nearby: \_\_\_\_\_  
 Access to Farrier & Veterinary Services: \_\_\_\_\_  
 Food services available on grounds: \_\_\_\_\_

**HOSPITALITY**

Nearest Airport: \_\_\_\_\_  
 Distance to Hotels / Accommodation: \_\_\_\_\_  
 Hospitality / Transport for Officials: \_\_\_\_\_  
 Show Office & Competitor briefing areas: \_\_\_\_\_  
 Facilities available for Officials to meet: \_\_\_\_\_  
 Facilities available for Scoring: \_\_\_\_\_  
 Vendor area: \_\_\_\_\_  
 Describe Seating available: \_\_\_\_\_  
 Describe VIP area, if any: \_\_\_\_\_  
 Area for Media/Press: \_\_\_\_\_

**OFFICIALS & STAFF** **USEF GR 1211 / DC 966 - 977**

Ground Jury President: _____ <i>List Name / Country of origin / License held</i> <i>*Note Appeal Committee (not required)</i>	Jury Member: _____ Jury Member: _____ Jury Member: _____ Jury Member: _____
Technical Delegate: _____	
Course Designer: _____	Steward: _____
Scorer: _____	
Veterinarian: _____	Vet Staff: _____
Farrier: _____	Medical Personnel: _____

**MARKETING** **USEF GR 308**

Competition Management acknowledges and agrees that USEF owns and retains all copyrights, media rights and exploitation rights in and to the Competition across all media platforms, including but not limited to all traditional media (television, film, print, etc.) and digital media (social, internet streaming, digital recordings, etc.), which may be granted to third parties at the discretion of USEF. Licensee shall provide USEF access to exercise these rights.



Competition Management shall accept all current, future, and exclusive sponsors of the event. Sponsors shall receive all contract benefits per their agreements with US Equestrian, to include signage, communications, VIP amenities, branding, social media promotions and/or other deliverable. All benefits provided to the sponsors will be at no additional cost to US Equestrian. US Equestrian will supply a full list of the deliverables to be executed during the event to the Competition Management. Competition Management shall acknowledge that the list may be amended if sponsorship or deliverables change during the term of the agreement.

Competition Management shall:

- Not use any sponsor (business, individual, or any other entity) to endorse or participate in the Competition without prior written approval from the USEF Marketing Department. Approval shall not be unreasonably withheld.
If applicable, provide for the production, at no cost to USEF, of the Competition to be live streamed exclusively to USEF through the USEF video platform
Display the official USEF logo on all posters, schedules, programs and official printed materials regarding the Competition.
Affix USEF Banners in a prominent and visible location in:
All competition arenas
At least one Obstacle
Place a full page ad in any event program produced
Play :30 second – 1 minute USEF video ads on jumbotron/scoreboard, if available
Provide for an allotment for PSA announcements during the event
Provide for a 10'x10' booth space, if available
Provide access to at least 5 professional photos per day from the event at no cost to USEF for USEF's non-commercial use for promotional efforts, including, but not limited to, press releases, social media accounts, US Equestrian magazine, the website, and the joy ad campaign. Furthermore, such photographer must grant USEF to convey non-commercial use to third parties for the purpose of fulfilling USEF's promotional efforts.

Describe the Prize Giving Ceremony: \_\_\_\_\_

Describe Post Event Publicity / Press Releases: \_\_\_\_\_

FINANCIAL RESPONSIBILITY USEF GR 303.6

Competition Management shall bear all expenses and risk of loss generated by conducting the Event, and is entitled to retain any income generated from entry fees, ticket sales, VIP sales and vendor fees.

Summarize your financial plan and/or sponsorship strategy: \_\_\_\_\_

Competition Management shall acquire and maintain, at their own expense, a policy of general liability insurance with limits no less than \$1,000,000 per occurrence, including a \$50,000 limit for equipment and property. The competition management must be the Named Insured, with the USEF listed as an Additional insured. A certificate of insurance with said coverage must be provided to the USEF at least two weeks prior to the first day of the Event.

CHAMPIONSHIP PROTOCOLS

- All Advanced USEF National Championships should be held at least one month before the FEI World Championships in the calendar year, where possible.
Participation: Athletes or Grooms may only compete one turnout in the USEF National Championships and must complete the Event without elimination or disqualification in order to win the title. USEF DC 928.2.2.1
Marathon: Athletes and Grooms participating in the National Championship that also have a non-Championship entry must compete the Championship entry first in the marathon. USEF DC 928.2.2.2



**2020 NATIONAL CHAMPIONSHIPS BID APPLICATION**  
**UNITED STATES EQUESTRIAN FEDERATION**  
4047 IRON WORKS PARKWAY, LEXINGTON, KENTUCKY 40511

SUBMIT TO:  
DANIELLE AAMODT, DIRECTOR OF DRIVING  
[DAAMODT@USEF.ORG](mailto:DAAMODT@USEF.ORG) • (859) 225-2077

- The USEF Driving Sport Committee (DSC) will review all Championship bid applications, to ensure they meet the USEF requirements and rules, then submit their recommendation to the International Disciplines Committee (IDC) and the USEF Board of Directors for approval. Any members of the DSC who have financial or personal interest in the bidding competitions shall recuse themselves from the selection process.
- Competitions selected to host the USEF National Championships will be required to sign a contract with the USEF. Once signed, the contract and final approved application will be sent to the Technical Delegate who is officiating at the event.
- Once a bid to host a USEF National Championship is approved, the organizers must immediately advise the USEF Driving Sport Committee of any changes. If such changes fail to meet the necessary standards for the National Championships, the USEF Driving Sport Committee reserves the right to withdraw the selection and award the USEF National Championships to another applicant, under the approval of the Board of Directors.
- Event Secretaries must provide the list of qualified National Championship entries, per the published USEF Combined Driving National Championship Criteria, to the USEF Director of Driving at least one week prior to the event.

SUBMIT APPLICATION TO:

DANIELLE AAMODT, DIRECTOR OF DRIVING  
4047 IRON WORKS PARKWAY, LEXINGTON, KENTUCKY 40511

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