



UNITED STATES EQUESTRIAN FEDERATION, INC.
SELECTION PROCEDURES
2021 North American Youth Championships
JUMPING

Great Lakes Equestrian Festival | August 9-15, 2021 | Traverse City, Michigan

The following procedures detail the Zone 10 selection process for:

- North American Young Rider Championship
- North American Junior Championship
- North American Pre-Junior Championship

**These are NOT Selection Procedures for the Zone 10 Children's
Championship.**

I. SELECTION SYSTEM

A. Minimum eligibility requirements for an athlete to be considered for nomination to a Team:

- 1. Citizenship:** The athlete must be a U.S. citizen and in compliance with FEI Article 119 (General Regulations, which can be found on the FEI's website at www.fei.org) at the time of application, selection, and until the conclusion of the 2021 North American Youth Championships ("the Event").
- 2. Minimum International Federation (IF) standards for participation:**
 - a. Athlete Ages:
 - i. Athletes wishing to compete in the North American Young Rider Championship ("NAYRC") must have been born on or between January 1, 2000 and December 31, 2005.
 - ii. Athletes wishing to compete in the North American Junior Championship ("NAJC") must have been born on or between January 1, 2003 and December 31, 2007.
 - iii. Athletes wishing to compete in the North American Pre-Junior Championship ("NAPJC") must have been born on or between January 1, 2005 and December 31, 2007.
 - b. A horse must be a minimum of seven (7) years old for the NAYRC and the NAJC. A horse must be a minimum of six (6) years old for the NAPJC.
 - c. The athlete and horse must be registered and in good standing with the FEI prior to being named to the FEI Nominated Entries and until the conclusion of the Event.
 - d. The horse must have a valid FEI Passport.
 - e. The athlete and horse must comply with FEI Rules for the Event.
 - f. Applicants domiciled outside of the continental United States must meet the Citizenship and Minimum International Federation Standards for Participation outlined in Section I.A.
- 3. Other Requirements:**
 - a. The athlete must be a member in good standing of the United States Equestrian Federation ("USEF") at the time of application, selection, and until the conclusion of the Event.
 - b. The athlete must be a member in good standing of the United States Hunter Jumper Association ("USHJA") at the time of application, selection, and until the conclusion of the Event.
 - c. The horse must be recorded with USEF pursuant to USEF GR1102, and in good standing under USEF rules at the time of application, selection, and until the conclusion of the Event.
 - d. The horse must be Registered with USHJA at the time of application, selection, and until the conclusion of the Event.

- e. The owner of the horse must be a member in good standing of the USEF at the time of application, selection, and until the conclusion of the Event.
- f. The owner of the horse must be a member in good standing of the USHJA at the time of application, selection, and until the conclusion of the Event.
- g. The Zone of each athlete/horse combination is determined by USEF JP 100.5.
- h. *Once an Athlete has taken part in a Championship Competition for Young Riders in Jumping, the athlete is no longer eligible to compete in a Championship for Juniors in Jumping. Additionally, once an athlete has taken part in a Championship Competition for Young Riders or Juniors in Jumping, the athlete is no longer eligible to compete in a Championship for Pre-Juniors in Jumping.*
- i. Athlete/horse combinations wishing to compete in the 2021 NAYRC, NAJC, or NAPJC must have earned the required *Certificates of Capability as described below, at USEF or FEI licensed competitions, between September 1, 2020 and May 10, 2021 for athlete/horse combinations choosing the USEF Standings Method for Zone 10 and September 1, 2020 and June 6, 2021 for athlete/horse combinations choosing the Zone 10 Selection Trial Method.*
 - i. North American Young Rider Championship:
 - a. Each athlete/horse combination must earn a Certificate of Capability by completing a course set at 1.45m or higher with a score of four (4) faults or less.
 - b. Each athlete/horse combination must earn a Certificate of Capability by completing a course at 1.30m or higher with a dug in 3 meter open water jump with or without a rail. In either case, the jump must be in accordance with USEF JP 128.
These two requirements may be met either in the same or different courses.
 - ii. North American Junior Championship:
 - a. Each athlete/horse combination must earn a Certificate of Capability by completing a course set at 1.40m or higher with a score of four (4) faults or less.
 - b. Each athlete/horse combination must earn a Certificate of Capability by completing a course at 1.30m or higher with a dug in 3 meter open water jump with or without a rail. In either case, the jump must be in accordance with USEF JP 128.
These two requirements may be met either in the same or different courses.
 - iii. North American Pre-Junior Championship:
 - a. Each athlete/horse combination must earn a Certificate of Capability by completing a course set at 1.30m or higher with a score of four (4) faults or less.

Athletes must ensure that USEF receives verification of this in writing by submitting completed USEF Certificates of Capability Form(s) to Erin Keating, Director, Jumping Development Programs; ekeating@usef.org by no later than *May 10, 2021* for athletes choosing the USEF Standings Method for Zone 10 and *June 6, 2021* for athletes choosing the Zone 10 Selection Trials Method.

- j. USEF Application - Athletes wishing to represent Zone 10 at the NAYRC, NAJC, or NAPJC must complete a USEF Application online at www.usef.org no later than *May 10, 2021*. The application fee is \$10 per application. If eligible, athletes may apply for more than one event but must complete and submit an application for each one. **No applications will be accepted after *May 10, 2021***
- k. Additional horses may be added to an already submitted application until *May 10, 2021* free of charge.
- l. Zone 10 Selection Trials Application: In addition to the application referenced above in I.A.3.j, Athletes who choose to qualify through the Selection Trial Method, must complete and submit a Zone 10 Selection Trial Application. The Zone 10 Selection Trial application fee for the NAYRC, NAJC, and NAPJC, is \$250 per Athlete/Horse combination. Checks must be made payable to USHJA Zone 10 Committee and given to the Zone 10 Coordinator with the completed application. For points to count each Athlete/Horse application and fee must be completed and received by the Zone 10 Coordinator or their designee before the first trial in which the applicant is competing

begins. **Points will not be awarded retroactively.** It is the applicant's responsibility to make sure the Zone 10 Coordinator or her designee has received his/her application(s) and fee(s). Applicants are urged to use delivery methods that provide receipts, and the Zone 10 Coordinator will not be responsible for lost mail or faxes. Applicants may call the Zone 10 Coordinator to verify that his/her application(s) have been received.

- m. The athlete certifies by signing the Application that he has received, read, and assumes responsibility for meeting all requirements of the Selection Procedures for the Event. The athlete and parent, if applicable, must certify by signing the applicable NAYRC, NAJC, or NAPJC applications, that he has received and read the Selection Procedures for the Event, the USEF Code of Conduct (Attachment A), he understands those documents, and he agrees to be bound by them and the U.S. Center for Safe Sport's Code and the Safe Sport Policy, which can be found at <http://safesport.usef.org>.

B. Qualifying Period: The Qualifying period for the USEF NAYRC, NAJC, and NAPJC *Standings Method for Zone 10 is September 1, 2020 through May 10, 2021*. The start date of a competition is used to determine if a qualifying class falls within the qualifying period. For example, if a competition starts on May 9th and the qualifying class is on May 10th, the class will be included in the qualifying period that ends on May 10th.

It is the responsibility of the athlete to verify the accuracy of the NAYC Standings posted on the USEF website. USEF is not responsible for inaccurately reported results. If any errors are detected, athletes are encouraged to contact the USEF office immediately. Errors must be reported no less than five (5) business days prior to the NAYC nominated entry deadline.

Provided below is a comprehensive, step-by-step description of the method that explains how athletes will be selected.

Overview: Selection for Zone 10 will be a combination of two Methods:

- USEF NAYRC, NAJC, and NAPJC, Standings for Zone 10; or
- Zone 10 Selection Trials for Young Rider, Junior, and Pre-Junior.

These two Methods are explained in detail below in Section B1, B2, and B3.

1. USEF NAYC Standing Method for Zone 10:

The two (2) highest ranked athlete/horse combinations on the applicable USEF NAYC Standings List for Zone 10 (NAYRC, NAJC, and NAPJC) dated May 24, 2021 will be selected to each Team. In addition, the third highest ranked athlete/horse combination on the applicable USEF NAYC Standings List for Zone 10 (NAYRC, NAJC, and NAPJC) dated May 24, 2021 will be selected as the Traveling Reserve for each Team subject to the following:

This Traveling Reserve athlete/horse combination is eligible to earn a position on the Team through the Selection Trial Method. In the event that the Traveling Reserve is selected to the Team through the Selection Trials Method, the vacant Traveling Reserve position will be filled by the next highest ranked athlete/horse combination on the applicable USEF NAYC Standings List that has not already been selected to the Team.

Young Rider Team - Calculation of USEF Standings for the Zone 10

The USEF NAYRC Standings for Zone 10 will be based on *the athlete/horse combination's best five (5) results (highest prize money won in a class)* in the following classes held at 1.45m and above at USEF licensed competitions: Junior Jumper, Young Rider, Amateur Owner, Amateur Jumper, Open Jumper, U25, as well as Jumper classes offering at least \$25,000 held at American Standard or above. Classes offering more than \$25,000 will be capped at 25,000 points, thus pointed the same as classes

of \$25,000.

Ties: For the two (2) Young Rider team members and the Traveling Reserve, any ties will be decided by determining which athlete/horse combination won the most money in the classes specified above at the height of 1.45m and above, followed by which athlete/horse combination won the most money in the classes specified above at the height of 1.40m, followed by which athlete/horse combination won the most money in the classes specified above at the height of 1.35m and so until the tie is broken.

Junior Team - Calculation of USEF Standings for the Zone 10

The USEF NAJC Standings for Zone 10 will be based on *the athlete/horse combination's best five (5) results (highest prize money won in a class)* in the following classes held at 1.40m and above at USEF licensed competitions: Junior Jumper, Young Rider, U25, Open Jumper, as well as Jumper classes offering at least \$25,000 held at Regional Standard or above. Classes offering more than \$25,000 will be capped at 25,000 points, thus pointed the same as classes of \$25,000.

Ties: For the two (2) Junior team members and the Traveling Reserve, any ties will be decided by determining which athlete/horse combination won the most money in the classes specified above at the height of 1.40m and above, followed by which athlete/horse combination won the most money in the classes specified above at the height of 1.35m followed by which athlete/horse combination won the most money in the classes specified above at the height of 1.30m so on until the tie is broken.

Pre-Junior Team - Calculation of USEF Standings for the Zone 10

The USEF NAPJC standings will be based on the *athlete/horse combination's best five (5) results (highest prize money won in a class)* in the following classes held at 1.30m and above at USEF licensed competitions: Junior Jumper, Open Jumper, as well as Jumper classes offering at least \$25,000 prize money held at Regional Standard or above. Classes offering more than \$25,000 will be capped at 25,000 points, thus pointed the same as classes of \$25,000.

Ties: For the two (2) Pre-Junior team members and the Traveling Reserve, any ties will be decided by determining which athlete/horse combination won the most money in the classes specified above at the height of 1.30m and above, followed by which athlete/horse combination won the most money in the classes specified above at the height of 1.25m followed by which athlete/horse combination won the most money in the classes specified above at the height of 1.20m so on until the tie is broken.

2. Selection Trials Method:

The two (2) highest placed athlete/horse combinations based on points earned in the Zone 10 Selection Trials will be selected for each team (NAYRC, NAJC, and NAPJC). An athlete/horses' top three (3) Selection Trials class scores will count from the five (5) Selection Trials classes offered. Note: There are four (4) Selection Trials with a total of five (5) Selection Trial classes.

Athletes who choose to qualify through the Selection Trial Method must complete TWO applications as described in section I.A.3.i.

An athlete/horse combination may try out for the Young Rider, Junior, and Pre-Junior Team

Selection Trials if they are eligible per the FEI Rules for Jumping 26th Edition, Annex IX, Chapter III, Article 15; however, should an athlete qualify for multiple teams from the Trials Method they must declare to the NAYC Zone 10 Coordinator on which team they will compete within 30 minutes following the Final Selection Trial.

Specifications for the Zone 10 Selection Trials

The Selection Trials will be held according to the following specifications:

Young Rider Trials:

- Minimum of \$7,500 in prize money in each Trial
- Fence heights will be 1.45m with spreads of 1.50m to 1.70m per JP122.3.
- The 3rd and 4th Trial will have two (2) single obstacles (one vertical and one oxer) at 1.50m.
- Course must include at least one double and one triple combination (or three doubles).
- Speed of 375 meters/minute (350m/m for indoor venues)
- An open water jump is mandatory with a minimum of 12' (3.65m) spread.
- It is mandatory that applicants be provided the opportunity to jump a water jump with or without a rail. The water must have a minimum of 12' spread in a class at the show on the day proceeding the first day of the Trial. The class must be held in the same ring as the Trial. **Exception: Indoor trials are not required to have an open water.**

Junior Trials:

- Minimum of \$5,000 in prize money in each Trial
- Fence heights will be 1.40m with spreads of 1.40m to 1.60m per JP122.3.
- Course must include at least one double and one triple (or three doubles).
- Speed of 375 meters/minute (350m/m for indoor venues)
- An open water is mandatory with a minimum of 12' (3.65m) spread.
- It is mandatory that applicants be provided the opportunity to jump an open water or a water with rail. The water must have a minimum spread of 12' in a class at the show on the day proceeding the first day of the Trial. The class must be held in the same ring as the Trial. **Exception: Indoor trials are not required to have an open water.**

Pre-Junior Trials:

- Minimum of \$2,500 in prize money in each Trial
- Fence heights will be 1.30m with spreads of 1.30m to 1.50m per JP122.3.
- Course must include at least one double and one triple (or three doubles).
- Speed of 350 meters/minute (350m/m for indoor venues)

Selection Trial Locations

The following competitions will offer a Young Rider, Junior, and Pre-Junior Selection Trial:

1. *Desert Circuit VIII: Thermal, CA- March 16-21, 2021*
2. *Blenheim Spring Classic II: San Juan Capistrano, CA - March 30- April 3, 2021*
3. *Sonoma Horse Park Spring Classic: Petaluma, CA – May 12-16, 2021*
4. *Temecula Valley National III: Temecula, CA – June 2-6, 2021*

The first three trials are required to have the Junior Trial and the Young Rider Trial on different days.

Zone 10 Selection Trial Method Points for Young Riders, Juniors, and Pre-Juniors

Zone 10 will have four (4) Selection Trials (a total of five (5) Selection Trial classes). None of the Selection Trials are mandatory. An athlete/horse combinations best three (3) scores out of a possible five (5) total classes will count for an athlete/horse combinations points in the Selection Trials. The first three (3) Selection Trial classes, as listed above, will be pointed as a \$25,000 class. The final Selection Trial, will consist of two (2) classes. The first class to be pointed as a \$10,000 class and scored under Table C Faults Converted. The second competition will be pointed as a \$25,000 class and scored under Table A.

\$10,000 Table C Class Points

Place	Points
1 st	3,000
2 nd	2,200
3 rd	1,300
4 th	800
5 th	600
6 th	500
7 th	400
8 th	300
9 th	300
10 th	200
11 th	200
12 th	200

\$25,000 Class Points

Place	Points
1 st	7,500
2 nd	5,500
3 rd	3,250
4 th	1,600
5 th	1,500
6 th	1,250
7 th	1,000
8 th	750
9 th	750
10 th	500
11 th	500
12 th	500

Technical Delegate

There must be a technical delegate (TD) present at each of the trials. The TD will be responsible for interfacing with the Horse Show Management, Officials, and exhibitors. The TD is responsible for insuring that the Zone 10 Selection Trials are conducted under the specifications and standards as described above. The TD will be appointed by the Zone 10 Committee. The Zone 10 Committee will be responsible for covering the expenses of the TD.

Passports Presentation and Training Jog

There will be a passport inspection and mandatory training jog at each Selection Trial. The time and location will be determined by each Selection Trial host. The purpose of the inspections at the Selection Trials is to encourage preparation. Athlete/horse combinations will not be eliminated from the Selection Trial if their passport contains a deficiency or correction or if the athlete does not have one in their possession. All athletes must be neatly dressed and are strongly encouraged to wear a helmet. For extraordinary circumstances only, permission for a horse and/or athlete to be excused from the jog may be granted by the Zone Chairman and Technical Delegate.

Schooling

The same schooling rules will apply for a given Selection Trial as the class specifications for that Trial class determine (FEI or USEF).

Zone 10 Coordinator Information: Sally Hudson, 1 Ivy Street, Monterey, CA 93940. Email: sallyh1@aol.com and phone: (831) 594-1719

3. TBD FEI Nominated Entries:

After the Final Selection Trial on Sunday, June 6, 2021 and by no later than FEI Nominated Entries, Zone 10 will submit a list of up to ten (10) applicant athlete/horse combinations for each Event (i.e. 10 for NAYRC, 10 for NAJC, and 10 for NAPJC,) ("FEI Nominated Entries") to USEF. This list will be

comprised of the four (4) athlete/horse combinations selected for the Team (the two (2) highest ranked athlete/horse combinations from the applicable Standings Lists and the two (2) highest placed athlete/horse combinations from the applicable Selection Trials), the Traveling Reserve athlete/horse combination (the third highest ranked athlete/horse combination from the applicable Standings List), the next three (3) highest placed athlete/horse combinations from the applicable Selection Trials who have not already been selected on the Selection Trials and the next two (2) highest ranked athlete/horse combinations from the applicable USEF NAYC Standings who have not already been selected. See B.1 and B.2.

4. TBD FEI Definite Entries:

After submission of the FEI Nominated Entries but no later than the closing date for the FEI Definite Entries, Zone 10 will submit their FEI Definite Entries for the NAYRC, NAJC, and the NAPJC, to USEF for each Event.

Zone 10's FEI Definite Entries for the NAYRC, NAJC, and the NAPJC, will consist of up to four (4) applicant athlete/horse combinations named to the "Team"(the two (2) highest ranked athlete/horse combinations from the applicable Standings Lists and the two (2) highest placed athlete/horse combinations from the applicable Selection Trials) plus one Traveling Reserve athlete/horse combination (the third highest ranked athlete/horse combination from the applicable Standings List) who will compete as an individual.

5. Combining of Zone to Form Teams - If Zone 10 is unable to field a team of at least three athlete/horse combinations, it may apply to USEF to combine with another Zone, which is also unable to field a team. Once all FEI Definite Entries have been submitted, USEF will make the final decision to combine athlete/horse combinations no later than the first Chef d'Equipe meeting.

6. TBD: Declaration of Starters – Once at the Event site, and after the horse inspection, each Zone's Chef d'Equipe will declare the starting order of the athlete/horse combinations on the Team of three (3) or four (4) athlete/horse combinations for the NAYRC, NAJC, and the NAPJC, as well as the Individuals (maximum of two athlete/horse combinations per Zone unable to field a complete team).

D. Provided in Attachment C are the names of all committees/groups who oversee the selection process, including the name(s) and role(s) of their members. See Attachment C for the list of USHJA and USEF committees, their roles, and list of members.

E. Other Considerations:

A. Prize Money Won in Foreign Competitions for Athletes Choosing to Qualify Through the USEF Standings for Zone 10 Method - The following policies will be in place for athlete/horse combinations winning prize money in foreign competitions:

- a. Foreign FEI Competitions – Prize money won from FEI foreign competitions will automatically be included in the athlete/horse combination's money won if the class/s meet or exceed the qualifying criteria and is held within the qualifying period.
- b. Equine Canada National Classes – Prize money from national Equine Canada classes may be included towards the athlete/horse combination's money won if the class/s meet or exceed the Zone's qualifying criteria, and are held within the Zone's qualifying period. However, for this money to be included in an athlete/horse combination's record, a copy of the prize list (indicating which class is to be counted and the fence height) and the official results from the horse show/event office must be submitted to USEF, Attention Erin Keating – ekeating@usef.org , within ten business days following the last date of the competition for the money to count towards the combination's respective standings.

Money won in foreign FEI and/or national Equine Canada classes and, if applicable, submitted as specified above, will be converted into US dollars at the exchange rate of the last date of the event and noted for that Athlete/horse in their Zone's standings.

- B. Horse Substitution Request** - Horse Substitution requests from a Zone will only be considered if submitted between June 28, 2021 and the FEI Nominated Entries Deadline (TBD) and only when the Zone has exhausted the list of eligible athlete/horse combinations on the Zone's Final Ranking. If an athlete's first ranked horse is not available, the athlete may request to be considered for selection on another horse. Horses submitted for consideration must have earned a Certificate of Capability for the appropriate level though not necessarily as a combination with the athlete.
1. The request must be in writing to Erin Keating, Director Jumping Development Programs; ekeating@usef.org with copies sent to the athlete's Zone Committee, Zone Coordinator, and Chef d'Equipe.
 2. The request will be reviewed by the nonconflicted members of the athlete's Zone Committee or their designees, in consultation with the Zone's Coordinator and Chef d'Equipe, if nonconflicted.
 3. The request must have the recommendation of the USHJA Executive Committee or its designees, the USEF Jumping Sport Committee or its designees and final approval by the USEF Board of Directors or an Ad Hoc Selection Group approved by the Board of Directors. In making their recommendation, the USHJA Executive Committee or its designees, the USEF Jumping Sport Committee or its designees will evaluate the past performance of the athlete and horse, including the ability to jump the size and difficulty of obstacles, the complexity of the course(s) and the required speed to avoid time penalties.
- C. Extraordinary Requests** – Extraordinary requests from a Zone will only be considered if submitted between June 28, 2021 and the FEI Nominated Entries Deadline (TBD) and only when the Zone has exhausted the list of eligible athlete/horse combinations on the Zone's Final Ranking.
1. The request must be in writing to Erin Keating, Director Jumping Development Programs; ekeating@usef.org with copies sent to the athlete's Zone Committee, Zone Coordinator, and Chef d'Equipe.
 2. Athlete/horse combinations must meet the requirements outline in Section I.A with exception to Application deadlines and Certificate of Capability requirements.
 3. The request will be reviewed by the nonconflicted members of the athlete's Zone Committee or their designees, in consultation with the Zone's Coordinator and Chef d'Equipe, if nonconflicted.
 4. The request must have the recommendation of the USHJA Executive Committee or its designees, the USEF Jumping Sport Committee or its designees and final approval by the USEF Board of Directors or an Ad Hoc Selection Group approved by the Board of Directors. In making their recommendation, the USHJA Executive Committee or its designees, the USEF Jumping Sport Committee or its designees shall evaluate the past performance of the athlete and horse, including the ability to jump the size and difficulty of obstacles, the complexity of the course(s) and the required speed to avoid time penalties.

II. REMOVAL OF ATHLETES

A. Prior to and after the FEI Definite Entries Deadline, USEF has jurisdiction over athlete/horse combinations who might participate at the Event: An athlete/horse combination whose name is included on the FEI Nominated Entries and/or the FEI Definite Entries may be removed for any of the following reasons, as determined by USEF and in accordance with these procedures.

- Voluntary withdrawal. The athlete must advise USEF (Erin Keating, Director of Jumping, Development Programs – ekeating@usef.org) of their withdrawal in writing.
- Violation of the USEF Code of Conduct (Attachment A).
- Violation of the Safe Sport Policy and/or U.S. Center for SafeSport Code.
- Failure to adhere to all USOPC, IOC, USEF, FEI, USADA and/or WADA anti-doping protocols, policies

and procedures including, if applicable, participation in the out-of-competition testing as required by the FEI and/or WADA Rules.

In these procedures, the removal of an athlete is closely related to the process by which they will be substituted. Therefore, the reasons for which an athlete may be removed are thoroughly addressed in Section III.

SUBSTITUTION OF ATHLETE/HORSE COMBINATIONS.

An athlete removed from the FEI Nominated Entries, and/or FEI Definite Entries pursuant to this provision has the right to a hearing per the USEF's Bylaws, Article 703 and USEF General Rules, Chapter 6, GR 605 or USOC Bylaws, Section 9.

B. An athlete may be removed at any time for violation of FEI and/or WADA anti-doping protocol, policies and procedures. In such instances, the adjudication process will be managed through the FEI - Athletes must adhere to all USOPC, IOC, USEF, FEI, USADA and WADA anti-doping protocols, policies and procedures, and may be drug tested. Please contact Steven Morrissey with any questions at: (859) 225-7686 or smorrissey@usef.org.

III. SUBSTITUTION OF ATHLETE/HORSE COMBINATIONS

A. Following is the process by which the substitute pool of athlete/horse combinations will be identified:

The USEF NAYC Standings, Zone 10 Selection Trial Final Standings and the FEI Nominated Entries will comprise the pool of substitute athlete/horse combinations.

B. Substitute athlete/horse combinations will be selected, should a vacancy occur, according to the following method:

1. Prior to FEI Nominated Entries:

After the Final Selection Trial on Sunday, June 6, 2020 the four (4) Team athlete/horse combinations and Traveling Reserve athlete/horse combination will be named according to the Methods listed in I.B.1 and I.B.2 above. The Traveling Reserve athlete/horse combination will move into a team position if one of the four (4) Team athlete/horse combinations is removed or voluntarily withdraws. After this and until the FEI Nominated Entries, the Traveling Reserve vacancy will be filled by the same Method in which the vacating athlete/horse combination earned a position on the team. In the event that the Selection Trial Method List is exhausted, the USEF NAYC Standings List will be used to fill the vacancy. In the event that the USEF NAYC Standings List is exhausted, the Selection Trial Method List will be used to fill the vacancy.

2. Prior to the FEI Definite Entries: Prior to FEI Definite Entries, USEF has the discretion to substitute athlete/horse combinations for the reasons set forth in Section II.A. Openings, if they occur, whether by voluntary withdrawal or removal, will be filled according to the list of athlete/horse combinations on the FEI Nominated Entries according to the following method:

- a. The Traveling Reserve athlete/horse combination will move into a team position if one of the four (4) Team athlete/horse combinations is removed or voluntarily withdraws. After this, the Traveling Reserve vacancy will be filled by the same Method in which the vacating athlete/horse combination earned a position on the team. In the event the same Method in which the vacating athlete/horse combination is exhausted, the Traveling Reserve Vacancy will be filled by the other Method.
- b. Any substitution for reasons set forth in Section II.A except by voluntary withdrawal, will be upon the recommendation of the USHJA Executive Committee or its designees, the USEF Jumping Sport Committee or its designees and final approval by the USEF Board of Directors or an Ad Hoc Selection Group approved by the Board of Directors.

- c. **After the FEI Definite Entries and until one (1) hour before the Horse Inspection:** After the FEI Definite Entries and until one (1) hour before the Horse Inspection, USEF has the discretion to substitute athlete/horse combinations on the FEI Definite Entries for reasons set forth in Section II.A and with express permission of the Organizing Committee in accordance with Art. 116.2.2.ii of the FEI General Regulations [23rd Edition, Effective 1st January 2019]. During this time period, Team members may only be replaced by the Traveling Reserve and the Traveling Reserve may only be replaced by the same Method in which the vacating athlete/horse combination earned a position on the team from the FEI Nominated Entries. In the event the same Method in which the vacating athlete/horse combination is exhausted, the Traveling Reserve Vacancy will be filled by the other Method. Any substitutions other than voluntary withdraw are subject to the recommendation of the USEF Jumping Sport Committee or its designees and the approval of the USEF Board of Directors or an Ad Hoc Selection Group approved by the Board of Directors physically present at the Venue.

3. After the Horse Inspection and prior to the Declaration of Starters:

After the Horse Inspection and prior to the Declaration of Starters, USEF has the discretion to substitute athlete/horse combinations on the FEI Definite Entries for reasons set forth in Section II.A. During this time period, Team members may only be substituted with the Traveling Reserve. Substitutions may only be made for veterinary or medical reasons, subject to the recommendation of the USEF Jumping Sport Committee or its designees and the approval of the USEF Board of Directors or an Ad Hoc Selection Group approved by the Board of Directors physically present at the Venue.

Any substitution for veterinary reasons other than voluntary withdrawal must also have the approval of Competition Veterinarian.

Any substitution for medical reasons other than voluntary withdrawal must also be documented by a Physician.

4. After the Declaration of Starters:

After the Declaration of Starters, USEF has the ability to substitute athlete/horse combinations on the FEI Definite Entries for reasons set forth in Section II.A. During this time period, Team members may only be substituted with the Traveling Reserve. Substitutions may only be made in accordance with Article 14.2 in Annex IX of the FEI Jumping Rules [26th Edition, Effective 1st January 2018] for veterinary or medical reasons, subject to the recommendation of the USEF Jumping Sport Committee or its designees and the approval of the USEF Board of Directors or an Ad Hoc Selection Group approved by the Board of Directors physically present at the Venue.

Any substitution for veterinary reasons other than voluntary withdrawal must also have the approval of a Competition Veterinarian.

Any substitution for medical reasons other than voluntary withdrawal must also be documented by a Physician.

C. Group or committee that will be responsible for making athlete/horse combination substitution determinations:

1. Group or committee that determines the substitution list: The USEF Jumping Sport Committee or its designees and the USEF Board of Directors or an Ad Hoc Selection Group approved by the Board of Directors.
2. Group or committee that determines a substitution prior to and after the FEI Definite Entries: The USEF Jumping Sport Committee and the USEF Board of Directors or an Ad Hoc Selection Group approved by the Board of Directors.

IV. SUPPORTING DOCUMENTS – USEF will retain all approved Selection Procedures and all supporting documents, including evaluation forms and data from the selection process for six months past the final day of the Event.

V. REQUIRED DOCUMENTS – The following documents are required to be properly executed by applicants and are included as attachments:

- USEF Application: <https://athletes.usef.org/> Then click on “Online Applications”
- Zone 10 Selection Trials Application, if applicable
- USEF Code of Conduct (Attachment A)

Applicants will be required to certify that they have received and read a copy of the USEF Code of Conduct and Safe Sport Policy and that they understand the document.

In addition, all persons participating in any decision made pursuant to the Selection Procedures, including but not limited to the USHJA Executive Committee, members of the USEF Jumping Sport Committee, and USEF Board of Directors will be required to abide by the USEF Code of Ethics and Conflict of Interest Policy and Safe Sport Policy.

VI. PUBLICITY/DISTRIBUTION OF PROCEDURES – The USEF approved Selection Procedures (complete and unaltered) will be posted/published by USEF in the following locations and will include the USEF approval date:

- USEF website: www.usef.org - These procedures will be posted as soon as possible, but not more than 5 business days following notice of approval by the USEF Board of Directors or an Ad Hoc Selection Group approved by the Board of Directors.
- USHJA website: www.ushja.org – these procedures will be posted as soon as possible but not more than 5 business days following notice of approval by the USEF Board of Directors or an Ad Hoc Selection Group approved by the Board of Directors.

VII. ANTI-DOPING REQUIREMENTS - Athletes must adhere to all USOPC, IOC, USEF, FEI, USADA, and WADA anti-doping protocols, policies and procedures.

VIII. DEVELOPMENT OF SELECTION PROCEDURES –The following committees/groups were responsible for creating these Selection Procedures: USHJA Jumper Working Group, USHJA Executive Committee, USEF Jumping Sport Committee, and the USEF Board of Directors. See Attachment C for list of USHJA and USEF committees, their roles, and list of members.

IX. GRIEVANCE PROCEDURES – Athletes wishing to file a grievance challenging a denial or threatened denial to participate in competition, please see the Athlete’s Guide to Filing a Grievance Regarding Opportunity to Participate and Grievance Form. For procedural guidance for filing a grievance, please contact Emily Pratt at epratt@usef.org. Please contact the USOPC Athlete Ombudsman Office at (719) 866-5000, or ombudsman@usathlete.org, or visit www.athleteombudsman.org for guidance as to the USOPC grievance processes.

X. INTERNATIONAL DISCLAIMER – These procedures are based on the FEI rules and regulations as presently known and understood. Any change in the selection procedures caused by a change in FEI rules and regulations will be distributed to the affected athletes immediately. The selection criteria are based on the latest information available to USEF. However, the selections are always subject to unforeseen, intervening circumstances, and realistically may not have accounted for every possible contingency.

XI. ATHLETE OMBUDSMAN – Athletes who have questions regarding their opportunity to compete that are

not answered by USEF may contact the USOPC Athlete Ombudsman: by:

- Telephone at (719)866-5000
- Toll free telephone at (888) ATHLETE (1-888-284-5383)
- E-mail at ombudsman@usathlete.org
- www.athleteombudsman.org

XII. NGB SIGNATURES

I certify that I have read, understand and incorporated our IF standards/criteria into our Selection Procedures and that the information provided herein regarding Athlete Selection Procedures represents the method approved by USHJA and USEF.

Position	Print Name	Signature	Date
USEF President	Murray Kessler		
USHJA President or Executive Director	Mary Babick		

Any questions regarding these Selection Procedures should be addressed to: USEF, Attn: Erin Keating, 4001 Wing Commander Way, Lexington, KY 40511.