



DISCIPLINARY ACTION COMPLAINT FORM

Following receipt of notice that the Federation declined to pursue disciplinary action concerning a reported violation of Federation rules/regulations, Part VII of the Federation Bylaws provides the process by which the reporting party (if a Licensed Official, Life, Senior Active, or parent of Junior Active member) may file a Disciplinary Action Complaint with the Federation Regulation Department, and assume responsibility for all aspects of pursuing the matter, including without limitation the reporting party's expenses in pursuing such matter. (See Bylaws at www.usef.org)

This complaint form must be used when filing a Disciplinary Action Complaint. A complaint that is not filed in accordance with Federation Bylaws shall render the filing ineffective and the complaint shall not be considered to have been properly filed. The complaint shall be filed with the Federation Regulation Department at disputes@usef.org. Any questions should be directed to the Director, Regulation Department at epratt@usef.org.

Bylaw 707 prohibits retaliation against anyone who files a complaint or report under the procedure in the Bylaws. Retaliation is considered a violation of the Federation rules and grounds for discipline.

THE CLAIMANT

1. Claimant(s). If there is more than one claimant, please list all claimants' names and complete contact information for primary claimant. Attach additional papers if necessary.
 - i. Claimant's Name: _____
 - ii. Claimant's USEF Member #: _____
 - iii. Claimant's full mailing address: _____

 - iv. Claimant's telephone numbers: Home () _____ Work () _____
Cell () _____
 - v. Claimant's e-mail address: _____
 - vi. Name of the authorized spokesperson or representative (i.e. lawyer, trainer, parent): _____

 - vii. Contact details for Authorized spokesperson/representative (i.e. lawyer, trainer, parent):
Email address: _____
Telephone numbers: Work () _____ Cell () _____
Mailing Address: _____

RESPONDENT

2. Respondent(s). Please list Respondent's name and complete contact information to the extent it is known to you. If there is more than one respondent, a separate form must be completed.
 - i. Respondent's Name: _____
 - ii. Respondent's USEF Member #: _____
 - iii. Respondent's full mailing address: _____

 - iv. Respondent's telephone numbers: Home () _____ Work () _____
Cell () _____
 - v. Respondent's e-mail address: _____



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IDENTIFICATION OF COMPETITION, EVENT, OR ACTIVITY

Please list the name and date(s) of the competition, event, or activity where the alleged misconduct took place: _____

DATE OF VIOLATION

Please specify the date or dates on which the alleged misconduct took place: _____

RULE OR REGULATION

Please specify the rule(s) or regulation(s) allegedly violated: _____

DETAILS OF THE VIOLATION

Please provide on **Attachment A** in clear and concise language, in numbered paragraphs, the facts supporting the alleged violation(s). If there is an initial report, that information should be attached to this Form.

REMEDY

Please specify the remedy you are seeking: _____

URGENCY

To the best of your knowledge, is there an urgency to resolve the dispute and if so, provide the reasons justifying the need for an expedited procedure and the desired deadline to resolve the dispute: _____



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OTHER PROCEEDINGS

Are you aware of any other complaint filed or other ongoing proceedings that might have an effect the present complaint? If yes, please provide the forum in which the complaint or proceeding is being heard and if available, the contact information of the parties involved:

SIGNATURE

Printed Name _____

Signature: _____

Title _____ Date: _____



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ATTACHMENT A

DESCRIPTION OF VIOLATION