APPRENTICE EVALUATION FORM

Carriage Pleasure Driving TD

PART A: TO BE COMPLETED BY THE APPLICANT

Name of Apprentice: _____USEF ID:_____
Competition Name: _____Competition ID: _____Date:_____
Name of 'R' Carriage Pleasure TD: _____USEF ID:_____

Please designate the days of the week you apprenticed:
____Monday ____Tuesday ____Wednesday ____Thursday ____Friday ____Saturday ____Sunday

PART B: TO BE COMPLETED BY 'R' TD

1. _____ Number of Carriage Pleasure Driving classes the applicant apprenticed with you.
    a. _____ Did the applicant apprentice any Pairs classes?
    b. _____ Did the applicant apprentice any Multiples classes?

Please answer yes or no to the following questions.

1. _____ Did the applicant arrive on time, appropriately dressed, organized, and prepared with access to the rulebook and other paperwork/supplies?
2. _____ Does the applicant demonstrate a working knowledge of applicable USEF rules and if relevant, affiliate rules?
3. _____ Does the applicant know how to find and apply rules when questions arise?
4. _____ Does the applicant understand the role, responsibilities, authority, and expectations of the position being evaluated?
5. _____ Does the applicant communicate and conduct themselves professionally, impartially, and respectfully to other officials, competition management, and exhibitors?
6. _____ Does the applicant demonstrate the knowledge required to recognize and evaluate horse welfare concerns?
7. _____ Did the applicant bring a device which allowed for submitting online forms?
    a. If yes, did the applicant demonstrate they could correctly complete and submit forms electronically?___
8. _____ Did the applicant complete a Carriage Pleasure Driving TD Report worksheet?
    a. If yes, did the applicant thoroughly and accurately provide responses on the worksheet?_____

Using a scale of 1-5, 5 being "exceptional candidate for licensure" and 1 being "not ready for licensure:, rate the applicant's ability per the following statements.

1. ____ Has comprehensive working knowledge of competition management duties and responsibilities.
2. ____ Understands competitors' needs (footing, warm-up, stabling, etc.)
3. ____ Comprehensive working knowledge of, and ability to evaluate, physical requirements of facility (barns, safety, lighting, etc.)
4. ____ Understands the importance of confidentiality.
5. ____ Well-conceived responses to questions/problems posed in various areas.

Overall recommendation:

Recommend: ☐ Not Ready for Licensure at this time: ☐ Do Not Recommend: ☐

Please give your overall opinion of the applicant's strengths and weaknesses, along with any suggestions for improvement. Please provide commentary for any scores of 3 or below. If you do not feel the applicant is ready for licensure at this time, please include your reasoning.

_____

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_____

_____

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☐ I affirm that I have discussed this evaluation with the applicant.

'R' TD's Signature: _____ Date:_____

'R' TD's Name: _____

Please Note: Apprentice evaluations must be uploaded to the applicant's online application within 30 days of the last day of the competition, or they will not count towards licensure requirements. Evaluations can be submitted by either of the following options:

- *The apprentice may upload the evaluation directly to their online application.*
- *The official completing the evaluation can upload it via the "LO Application Document Upload" tile on the LO Dashboard. The evaluation will be made available to the apprentice.*