USEF/USEA
Eventing Jumping Course Designer
Apprentice Evaluation Form

Name of Applicant (print): _________________________________________________ USEF ID: _________________

Name of Official (print): ________________________________________________ USEF ID: _________________

Competition Name: _______________________________________________________________________________
Competition Location and Date: _____________________________________ Competition ID: _________________

Select the levels that apply and the number of tests apprenticed:

- [ ] Beginner Novice ______
- [ ] Novice ______
- [ ] Training ______
- [ ] Modified ______
- [ ] Preliminary ______
- [ ] Intermediate ______
- [ ] Advanced ______
- [ ] CCI1* (S or L) ______
- [ ] CCI2* (S or L) ______
- [ ] CCI3* (S or L) ______
- [ ] CCI4* (S or L) ______
- [ ] CCI5* (S or L) ______

Number of days apprenticed: ______

I.  Theory of Course Design

Understands the track of the course, the placement of the fences along the track, related distances, the dimension and type of the fence, the equipment used to build the fence, the effects of the terrain and footing, the inter-relationship of all the above, the appropriateness for competition, options, and safety.

- [ ] Criteria Met
- [ ] Partially Met (if partially met please give a detailed explanation as to the areas not met)
- [ ] Not Met (if not met please give a detailed explanation as to why)

Comments: ____________________________________________________________
______________________________________________________________________
______________________________________________________________________
______________________________________________________________________

II.  Methodology of Evaluating a Course

Course legal and correctly built, course appropriate for the level, course diagram complete and correct, measurement of fences and the track, understands suggested versus mandatory changes.

- [ ] Criteria Met
- [ ] Partially Met (if partially met please give a detailed explanation as to the areas not met)
- [ ] Not Met (if not met please give a detailed explanation as to why)

Comments: ____________________________________________________________
______________________________________________________________________
______________________________________________________________________
______________________________________________________________________
III. Ability to Judge

Organization, problem solving, scoring of faults including disobediences, knockdowns, falls, timing, eliminations.

☐ Criteria Met

☐ Partially Met (if partially met please give a detailed explanation as to the areas not met)

☐ Not Met (if not met please give a detailed explanation as to why)

Comments: __________________________________________________________________________
____________________________________________________________________________
____________________________________________________________________________
____________________________________________________________________________

IV. Understanding of Show Jumping Management

Appropriate and legal warm-up areas, necessary officials, including briefings, importance of teamwork between officials, organizers, and staff, chain of command between officials, organizers, and staff, rapping and other violations, physical inspections of course, criteria for each level.

☐ Criteria Met

☐ Partially Met (if partially met please give a detailed explanation as to the areas not met)

☐ Not Met (if not met please give a detailed explanation as to why)

Comments: __________________________________________________________________________
____________________________________________________________________________
____________________________________________________________________________

V. Officials Values/Behavior

Carefully listens to others to gain a full understanding of the issues. Exhibits a courteous, conscientious, and business-like manner in all work-related activities, and when communicating with others. Acts for the spirit of the sport without regard to convenience or self-interests. Cooperates with others to accomplish common goals, treats others with dignity and respect, and maintains a friendly demeanor. Understands and responds non-judgmentally to different ideas and individuals, using negotiation and persuasion to mobilize others toward a common goal. Communicates confidentially and clearly information including intended outcomes and foreseeable risks. Is open and honest in these communications and is considered trustworthy and dependable.

☐ Criteria Met

☐ Partially Met (if partially met please give a detailed explanation as to the areas not met)

☐ Not Met (if not met please give a detailed explanation as to why)

Comments: __________________________________________________________________________
____________________________________________________________________________
____________________________________________________________________________

5/20/20
Please make specific comments on the applicant’s performance that will confirm your decision either to recommend or not recommend him/her. Do not hesitate to continue on an additional sheet of paper.


☐ Recommend    ☐ Do Not Recommend

Official’s Signature and Date: ________________________________

Apprentice’s Signature and Date: ________________________________

The judge will complete and sign the form and give a copy to the apprentice. The apprentice is responsible for uploading the completed and signed form to their licensing checklist on the USEF website.