



LICENSED OFFICIALS DEPARTMENT



Licensed Officials News Letter: October 2022

As part of US Equestrian's commitment to ensuring the safety and enjoyment of equine sports, we want to take a moment to provide a summary of information, requirements, and direct links to items you may wish to review prior to completing an application or officiating at a Federation licensed competition.

USEF Vision Statement

To bring the joy of horses to as many people as possible.

USEF Mission Statement

To provide access to and increase participation in equestrian sports at all levels by ensuring fairness, safety, and enjoyment.

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Recent Announcements

Renew Your Licenses for 2023:

Your 2022 US Equestrian license(s) expire on November 30. Please note: if you are signed up for Auto-Renew for your membership and/or licenses, **you do not need to follow these steps and these items will renew automatically**, provided your maintenance requirements are complete and your payment information is current.

We encourage you to renew your license(s) for 2023 as soon as possible, as you may have maintenance requirements that need to be addressed before you can renew. You can renew at any time by following the instructions below:

1. [Log in to your USEF account](#) and click "Account" in the top right-hand corner.
2. If you do not have a 2023 membership, click on the "Join/Renew USEF Membership" tile. Follow the steps until you have added the membership to your Cart.
3. If you have a 2023 membership or added a membership to your Cart, click on the "Renew Licenses" tile. Add your license(s) to your Cart.
4. Once you have added these items to your Cart, click "Cart" in the top right-hand corner and check out.

If you are ineligible to renew a license or certification, the reason will be stated on the Renew Licenses tile. If you would like to retire your license, please do so within the Renew Licenses tile. Payment is not required to retire a license.

If you are interested in signing up for Auto-Renew, or would like to manage the items currently set-up to Auto-Renew, click the Auto-Renewal and Billing Management tile on your [Member Dashboard](#) and follow the steps to complete the process.

DEI Training:

All Licensed officials must complete DEI training by November 30, 2022, in order to renew for the 2023 competition year. If you missed the live virtual training session on October 17th, a webinar recording will be available in the LO Library. If you have not previously taken the training, you must watch the 60-minute video in its entirety and pass the quiz to receive credit.

Evaluation Process Update:

In order to be as transparent and timely as possible with feedback received from competitions, officials are now notified via email of evaluations that contain constructive criticism and require a response. Notifications occur per evaluation, rather than after multiple negative evaluations like in years past. The summaries of positive or constructive [Confidential Competition and Licensed Official Evaluations](#) are accessible in your [Licensed Officials Dashboard](#).

The Licensed Officials Committee does not take a position on members' complaints until they have received input from the applicable official.

COVID-19 Officiating Extension for 2022:

All Licensed Officials with an officiating maintenance requirement will receive an automatic officiating extension to allow LOs to meet their officiating maintenance requirements by November 30, 2023, rather than November 30, 2022.

For example, if your officiating requirement is to "officiate three Federation licensed competitions every three years", your officiating history from the 2021, 2022, and 2023 competition years will be reviewed prior to renewal for the 2024 competition year

Please note: Many continuing education programs have been offered over the past two years. An officiating extension does not absolve you from your continuing education requirements. You can view due dates for a maintenance clinics or exams on your [Licensed Officials Dashboard](#).

Jumper Judge Mentor Program:

The newly approved Mentor Program for Jumper Judge applicants will open December 1, 2022. Mentors will be responsible for assisting applicants through the application process and apprenticing. 'R' Jumper Judges interested in becoming a Mentor should review and [complete the application](#) before October 21, 2022.

LOs in the News

- Read about [David Taylor's Journey to Become USEF Course Designer](#)
- [19 Licensed Official Applicants Receive New USEF Grants](#)



Rule & Policy Changes

License Changes for Hackney, Roadster and Saddlebred Judges:

On September 26, 2022, the USEF Board of Directors approved the proposed amendments to the 2023 Licensed Officials Policies and Procedures. The Licensed Officials Department worked in conjunction with staff and leadership from the American Hackney Horse Society, American Road Horse and Pony Association, and American Saddlebred Horse Association, to develop the amendments for 2023.

In order to streamline the maintenance and application process for Hackney, Roadster, and Saddlebred Judges, starting December 1, 2022, the three licenses will now be combined into one Hackney/Roadster/Saddlebred license.

FEI Veterinary Regulations Update:

As of July 1, 2022, Dressage, Driving, Eventing, Jumping, and Vaulting competitions are required to have a Level 1 Official Veterinarian act as the VSM.

Please refer to Annex X of the marked-up Veterinarian Regulations [here](#) to review the complete requirements for officials.

Current PTVs:

If you would like to act as a VSM at future FEI events, but are currently not a Level 1 or higher FEI Official Veterinarian, please follow these steps:

- Complete USEF Membership, Safe Sport Training, Licensed Officials DEI Training, and a background check on your USEF account.
- Start an online application [here](#).
- Upload proof of your veterinary licensure and Level 1 OV application form to your online application.

Please contact the Licensed Officials Department at loinquiry@usef.org for questions and assistance with your application.

The 2022 USEF COVID-19 Action Plan remains in effect through November 30, 2022.

Standard Rule Changes:

During the USEF Board of Directors meeting held on September 26, 2022, the Board approved standard rule change proposals that will go into effect December 1, 2022. You can review the rule changes that were approved here. It is your responsibility to review rules for accuracy before officiating during the 2023 competition year.

For more details regarding rule changes click [here](#).

Featured Clinics

Please note all clinics are Tentative - Subject to Change

Steward - Applicants Information Packet	October 30-31, 2022 Lexington, KY	Apply
FEI Dressage Judges	November 8-9, 2022 Lexington, KY	Course Invitation
FEI Jumping Stewards	November 14, 2022 Las Vegas, NV	Course Invitation
FEI Dressage Stewards	November 14-15, 2022 Lexington, KY	Course Invitation
Eventing Clinics	2023 Various Locations	USEA Calendar
Hunter/Jumper Clinics	2023 Various Locations	USHJA Calendar
Dressage – Young Horse	January 24, 2023 West Palm Beach, FL	USDF Calendar
FEI Dressage Stewards (L1 Promotion)	April 3-5, 2023 Omaha, NE	Course Invitation
FEI Dressage Stewards (Maintenance)	April 9-10, 2023 Omaha, NE	Course Invitation

To See the Full USEF & FEI Calendar Click [Here](#).

Tools to Use

The following items have been added to the LO Library to assist you:

- [How to Search a PDF Guide](#)

- [Steward and Technical Delegate Accident Reporting Guide](#)
- [DTD Measurement Field Guide](#)

If you missed these webinars, recordings are available in the LO Library for the following:

- [LO Department Year in Review](#)
- [LO Checklist - How to Use Your Application Portal](#)
- [MAAPP Reporting, Accident/Blood Collection Procedures, and the USEF Prevention of the Manipulation of Competition Policy](#)

LO Applications

All National and FEI applicants must start an online licensed official application checklist before starting the licensing process. If you complete any National requirements prior to starting an online application those requirements will not count.

Would you like to become a USEF licensed official?

Please review the [US Equestrian Licensed Officials Policies and Procedures](#) document for detailed licensing requirements before starting any application requirements.

Would you like to become an FEI Licensed Official?

Please review the [FEI Licensing Information Document](#) as well as the [FEI Official's Page](#) for each discipline's specific licensing requirements.

If you are ready to start the application process for either a National or FEI License:

1. Login to your My USEF account.
2. Select the Licensed Officials Dashboard tile.
3. Select the Licensed Officials Application tile.
4. Click the "Start New Checklist" button.
5. Your eligibility requirements will be confirmed by USEF and/or the respective Affiliate.
6. Once your eligibility requirements are confirmed, check back on the status of your application by following steps 1-3.

If you have any questions regarding any portion of this newsletter, please contact the Licensed Officials Department at loinquiry@usef.org.



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