

From: [FriendsandFamily](#)
To: friendsandfamily@usoc.org
Subject: Team USA Friends and Family - Email #11
Date: Monday, August 24, 2020 11:02:13 PM
Attachments: [ATT00005.png](#)
[ATT00006.png](#)
[ATT00007.png](#)
[ATT00008.png](#)
[ATT00009.png](#)
[USOPC_email_020963bf-d33c-44a4-8ddc-b2a4e4ea537d.png](#)
[Paralympic Change Log - Events for Each Session.pdf](#)
[Paralympic Session Schedule v5.00.pdf](#)
[Paralympic Session Schedule_Version comparison v4-5.pdf](#)
[Accommodations Interest Form.pdf](#)



Happy **One Year Out** from the Paralympic Games!
August 24, 2021 – I can't wait to see Team USA walk into Opening Ceremony!

Thank you for such a great turnout to our recent webinar. It was nice to connect with you all again and I look forward to continuing our "reset" F&F program! As we continue through the year, please let me know if there are certain topics or questions that we can address to help your F&F's planning or ideas. There are still many unknowns, but we'll work to get as much information as possible to both you and to your F&F to ensure that we're well equipped for Tokyo.

A few follow up items from our call:

✿ **Attached Documents**

Four documents are attached for your reference:

1. The recently announced (version 5) Tokyo 2020 Paralympic Session Schedule
2. A comparison between version 5 and version 4 (the schedule as it stood at the time of postponement) of the Paralympic Session Schedule.
3. A change log, which summarizes all modifications made between versions 4 and 5 of the Paralympic Session Schedule.
4. Accommodations Interest Form – see accommodations section below!

✿ **Webinar Links**

If you would like to view the slides or audio from our last webinar, please feel free to use the links below.

- [PowerPoint Slides](#)
- [Audio and Video](#)

✿ **Accommodations**

The Accommodations Interest Form is attached for your reference. Please feel free to send this to any F&F that might be interested in exploring accommodations options for next summer. When the form is complete, please send it back to me, I will send it along to our accommodations consultants and they can relay possible options back to the F&F.

✿ **Next Webinar**

I look forward to our next webinar on **Tuesday, September 8th** at 6:00 PM ET (5:00 PM CT/4:00 MT/3:00 PT).

- Meeting URL: <https://bluejeans.com/2024458523>
- Phone Number: (408) 317-9253
- Meeting ID: 2024458523

All the best and GO TEAM USA!!
Jen

Games Operations
United States Olympic and Paralympic Committee
1 Olympic Plaza
Colorado Springs, CO 80903
teamusa.org



FriendsandFamily |

www.TeamUSA.org

From: FriendsandFamily <FriendsandFamily@usoc.org>

Sent: Thursday, July 30, 2020 11:13 PM

To: FriendsandFamily <FriendsandFamily@usoc.org>

Subject: Team USA Friends and Family - Email #10



Hi all,

I hope that you have had a nice week and are getting ready to enjoy the weekend!

As announced last week, Tokyo has confirmed the Olympic competition schedule and secured all venues for use next year. This was great information to receive and will serve as the foundation for many decisions as we move forward. Paralympic F&F leads – we will continue to keep you posted as we receive additional information.

In addition, CoSport has posted an update online at <https://cosport.com/update/default.aspx> regarding all ticket orders placed through their website.

✿ **CoSport Update**

In accordance with Tokyo 2020's Ticket Policy, ticketholders may proceed in one of two manners:

1. In principle, the Games tickets that have been already purchased will be valid on the newly scheduled date.
2. Ticket can be cancelled upon your request if you will not be able to attend the session on the newly scheduled date.

CoSport must receive any requests for cancellation by the end of business on **July 31, 2020**. For those that still plan to attend the Games, their ticket purchases have been aligned with the new competition schedule.

As inventory fluctuates, you are welcomed to check the availability of additional tickets at www.cosport.com

✿ **Attached Documents**

Four documents are attached for your reference:

1. The recently announced (version 10) Tokyo 2020 Olympic Session Schedule – note that this includes all sports, except for sailing.
2. A comparison between version 10 and version 9 (the schedule as it stood at the time of postponement) of the Olympic Session Schedule.
3. A change log, which summarizes all modifications made between versions 9 and 10 of the Olympic Session Schedule.
4. The new (version 10) schedule in excel format, which may be filtered and sorted for your needs. A huge thank you to Nancy Gonsalves for creating this resource!

✿ **Accommodations**

While there are still many unknowns before next summer, the new schedule helps to put a few key pieces back in the Olympic planning puzzle. If friends and families are seeking accommodations rates, availability, and support, CoSport has posted several options on their website, and we are also happy to connect any groups with accommodations consultants.

Tokyo 2020 has not yet released further information about their Friends and Family accommodations options (hotels and dormitory rooms), but we'll continue to keep you posted about updates as soon as they are received.

✿ **Next Webinar**

I look forward to catching up with you and re-kicking off our Road to Tokyo on **Tuesday, August 11th** at 6:00 PM ET (5:00 PM CT/4:00 MT/3:00 PT).

- Meeting URL: <https://bluejeans.com/2024458523>
- Phone Number: (408) 317-9253
- Meeting ID: 2024458523

All the best and GO TEAM USA!!
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Games Operations

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From: FriendsandFamily

Sent: Tuesday, July 14, 2020 6:03 PM

Subject: Team USA Friends and Family - Email #9



A few days early, but...HAPPY ONE YEAR OUT FROM THE OLYMPIC GAMES!

Tokyo 2020's planning is progressing well as we all continue to respond to the COVID-19 pandemic. There are many unknowns remaining as we approach the year ahead, but we continue to look forward to next summer's Olympic and Paralympic celebrations.

We will **cancel tonight's webinar** – however, I hope that this will be the last time that we will cancel, as we anticipate some initial information from Tokyo later this month. I look forward to a webinar with you in August where we can re-launch our F&F planning.

There have been a few items that I'd like to highlight from the past month:

✿ **Tokyo 2020 Olympic and Paralympic roadmap, positioning, and principles to the Games**

Tokyo has released roadmaps to the [Olympic](#) and [Paralympic](#) Games, as well as the principles and priorities that are guiding the planning process. These are public documents, so please feel free to share with your F&F – I will also post them on the Team USA F&F Facebook page. The roadmap outlines key events, planning phases, and goals through the remainder of 2020 – 2021.

- Based on this roadmap, two periods of high activity will be July (IOC Session and IPC Executive Board meetings) and September.

✿ **Tickets**

While there have been recent media articles regarding Tokyo's ticketing policies, please continue to reference <https://cosport.com/update/> for CoSport's news and updates. CoSport is closely monitoring information for U.S.

ticketholders, or prospective spectators, and will publish all updates on their [website](#).

✿ **Accommodations**

In addition to CoSport's ticket news, please visit their website regarding updated and available ticket/hospitality/accommodations packages.

Through the USOPC, we are also happy to connect friends and families with accommodations consultants, who can provide recommendations and assist with reservations. As additional Games information is released, these consultants are working regularly with properties around Tokyo to identify availability and terms of reservation. If any of your team's F&F would like to inquire about dates or a location, please feel free to use the Interest Form attached and we can connect them with the consultants.

We are still waiting for information about Tokyo 2020's Friends and Family accommodations options (hotels and dormitory rooms). As soon as we receive an update, I will be sure to share it with you.

✿ **Team USA Friends and Family Facebook Page** - <https://www.facebook.com/groups/TeamUSAFriendsFamily/>

Thank you to everyone that has shared the Facebook link with your team's F&F! The group continues to grow and I hope that it will be a useful resource to share updates and encourage conversation between Team USA's F&F.

✿ **Next Webinar**

Please feel free to reach out at any time with questions before our next webinar and I will be sure to send out any updates as soon as they are available. You may also feel free to submit questions on the [Tokyo 2020 Friends and Family Q&A Tracker](#).

Our next webinar will be **Tuesday, August 11th** at 6:00 PM ET (5:00 PM CT/4:00 MT/3:00 PT).

- Meeting URL: <https://bluejeans.com/2024458523>
- Phone Number: (408) 317-9253
- Meeting ID: 2024458523

All the best and GO TEAM USA!!
Jen

Games Operations

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From: FriendsandFamily <FriendsandFamily@usoc.org>

Sent: Monday, June 8, 2020 10:04 PM

To: FriendsandFamily <FriendsandFamily@usoc.org>

Subject: RE: Team USA Friends and Family - Email #8



Happy June!

While we are looking toward summer plans that are much different than we originally imagined, I hope that you are continuing to stay safe and well.

In the coming weeks, there maybe dates that had previously been circled on the calendar for trials, team announcements, and final qualification events that have been postponed until next year. We continue to look forward to those events, but recognize that this time period might present its own hurdles as those dates pass for athletes, their friends and families, and the teams that support them. As we look toward 2021, Team USA's cheering section is still just as strong through these weeks as it will be next summer.

Good news to report – Japan's state of emergency has been lifted and the nation is beginning its next steps on their response to

COVID-19. As a result, Tokyo 2020's staff have been permitted to return to the office on a rotational basis. They have been working diligently with the IOC and IPC since the postponement and planning discussions continue to progress.

While Tokyo 2020's planning continues, there have been not been many significant developments to report. We are hopeful that information may begin to be released later this summer. Due to this, **tomorrow's webinar will be cancelled**. I will be sure to send out any information that we receive, if Tokyo 2020 releases any updates before our next webinar in July.

A few items to highlight:

✿ **iGames**

If you do not currently have access to iGames to receive Games updates, or do not receive updates when information is added, please let me know! This is an excellent resource for information from Tokyo 2020 and the USOPC.

✿ **Tickets**

While Tokyo 2020 is still finalizing the schedule for next summer, CoSport is monitoring any and all information for ticketholders and those interested in purchasing tickets. All updates will be posted online at <https://cosport.com/update/>.

✿ **Team USA Friends and Family Facebook Page** - <https://www.facebook.com/groups/TeamUSAFriendsFamily/>

Thanks again for sharing the Facebook group link! Our group has grown to 150 members and I look forward to sharing information and updates from Tokyo 2020 and our partners as soon as it is released. Please feel free to invite your NGB's friends and family, or send the link out to your long list and they may invite their friends and family.

✿ **Next Webinar**

Please feel free to reach out at any time with questions before our next webinar and I will be sure to send out any updates as soon as they are available. You may also feel free to submit questions on the [Tokyo 2020 Friends and Family Q&A Tracker](#).

Our next webinar will be **Tuesday, July 14th** at 6:00 PM ET (5:00 PM CT/4:00 MT/3:00 PT).

- Meeting URL: <https://bluejeans.com/2024458523>
- Phone Number: (408) 317-9253
- Meeting ID: 2024458523

All the best and GO TEAM USA!!
Jen

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From: FriendsandFamily <FriendsandFamily@usoc.org>

Sent: Monday, May 11, 2020 7:38 PM

To: FriendsandFamily <FriendsandFamily@usoc.org>

Subject: RE: Team USA Friends and Family - Email #7



Happy May Team USA Friends and Family Leads! I hope that you are all continuing to do well - staying safe and healthy and finding activities to fill your days!

While I wish that we had more updates to share at this time, there have not been many developments in the month since we last spoke. Due to this, **tomorrow's webinar will be cancelled**. It is still my intention to meet on a monthly basis, but also want to be respectful of your time when there is not much to share. The Tokyo Organizing Committee is working diligently to reconfigure the logistics and safety of the Games for next year and I will be sure to share updates as soon as they are available.

A few items to highlight:

- **Team USA Friends and Family Facebook Page** - <https://www.facebook.com/groups/TeamUSAFriendsFamily/>
Thank you to everyone that has joined and sent out invitations to the group! We are up to 115 members! This will be a great resource as we move forward and updates start to roll out from Tokyo 2020 and our partners. Please feel free to invite your NGB's friends and family, or send the link out to your long list and they may invite their friends and family.
- **Tickets**
CoSport will be sharing all updates online at <https://cosport.com/update/>. In addition to USOPC communications, this website will be a great resource for ticket and hospitality-related news.
- **May is Mental Health Awareness Month**
The USOPC joins the nationwide movement to promote Mental Health Awareness Month in May through its "We Are Team USA" campaign. Mental health resources, including new resources for COVID-19 and dealing with uncertainty, are located online at <https://www.teamusa.org/MentalHealth>. Resources for friends and family are attached, including information on ComPsych. ComPsych counseling access has been expanded to include all Team USA athletes, their spouse/domestic partner, children, and any others claimed as a dependent.
- **Next Webinar**
Please feel free to reach out at any time with questions before our next webinar and I will be sure to send out any updates as soon as they are available. You may also feel free to submit questions on the [Tokyo 2020 Friends and Family Q&A Tracker](#).

Our next webinar will be **Tuesday, June 9th** at 6:00 PM ET (5:00 PM CT/4:00 MT/3:00 PT).
 - Meeting URL: <https://bluejeans.com/2024458523>
 - Phone Number: (408) 317-9253
 - Meeting ID: 2024458523

All the best and GO TEAM USA!!
Jen

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From: FriendsandFamily <FriendsandFamily@usoc.org>
Sent: Tuesday, April 14, 2020 4:48 PM
Cc: FriendsandFamily <FriendsandFamily@usoc.org>
Subject: Team USA Friends and Family - Email #6



TOKYO 2020
GAMES OPERATIONS

Team USA Friends and Family Leads –

Happy 100 days + 1 year out from the Games!

I hope that you are all staying safe and healthy as we continue through this unique and uncertain time. While there are still many unknowns, it has been incredible to watch the way that Team USA has responded to this challenge. The determination, resiliency, and creativity of everyone involved has been incredible – thank you!

I look forward to talking with you all in just a few hours. As a reminder our meeting is **tonight (April 14th) at 6:00 PM ET (5:00 PM CT/4:00 MT/3:00 PT)**. Tonight will likely be a shorter call, but a good opportunity to touch base.

- Meeting URL: <https://bluejeans.com/2024458523>

- Phone Number: (408) 317-9253
- Meeting ID: 2024458523

The webinar will be recorded and available following the meeting, if you are unable to attend.

- Reminder – The [Tokyo 2020 Friends and Family Q&A Tracker](#) is live. Please feel free to submit any questions that you receive or would like to ask. We'll make sure that all are answered as we move forward and receive additional details.

Agenda

The PowerPoint slides and mental health resource documents are attached for your reference

- Introduction
- Games updates
- Mental health resources for friends and family
- Facebook Page
- Q&A

Facebook Page

The Team USA Friends and Family Facebook Page is up and ready for use! The group is private and members will need to request access, but we look forward to using this as an additional platform to share information. Please feel free to request access at: <https://www.facebook.com/groups/TeamUSAFriendsFamily/>. This is open to you, as well as all friends and family members with athletes on the long list.

Look forward to speaking tonight!

Best,
Jen

202-445-8523 (cell phone)
202-220-3763 (desk)

Games Operations

United States Olympic and Paralympic Committee
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From: FriendsandFamily
Sent: Wednesday, March 25, 2020 8:43 PM
To: FriendsandFamily <FriendsandFamily@usoc.org>
Subject: RE: Team USA Friends and Family - Email #5



TOKYO 2020
GAMES OPERATIONS

Team USA Friends and Family Leads –

We are adjusting to a new normal today as the Olympic and Paralympic Games that we were eagerly anticipating to begin in just a few months have been postponed. As communities around the world are fighting against the spread of the coronavirus, we know that it was the difficult, but correct choice.

Just as yesterday's announcement impacts our athletes, their friends and families have been with them on this journey and likewise, will be redefining their Tokyo experience.

It also redefines ours and I want to sincerely thank you for your dedication and work – both in this role and in the many other roles that you fill for your sport. Your efforts are greatly appreciated and I look forward to our continued work together toward 2021. New date, same goal – game on.

As we shift gears and work with our partners through this unprecedented situation, we will work to provide updated information as soon as possible. We have many more questions than answers right now, but will be sure to keep you updated every step of the way.

- As we look forward, please write down any questions that come to mind or that you receive in the [Tokyo 2020 Friends and Family Q&A Tracker](#) – no question is too small or too broad. We'll work to make sure that they are all answered.
- Let's continue to meet monthly. We'll focus on reconfirming Games details and then move toward topic-specific webinars once we have a foundation set about the services that will be offered next year.
 - Our next webinar will be **April 14th at 6:00 PM ET (5:00 PM CT/4:00 MT/3:00 PT)**.
 - Meeting URL: <https://bluejeans.com/2024458523>
 - Phone Number: (408) 317-9253
 - Meeting ID: 2024458523
 - I will send a recurring Outlook meeting invitation for the second Tuesday of every month.
 - All webinars will be recorded and available following the meeting, if you are unable to attend.
- Our email distribution list has grown! Unfortunately, this means that some of the previous emails have been going to some recipients' spam folders. My apologies! I will be sending this email out in smaller batches to ensure everyone receives the message. If you believe that you are missing any of the previous e-mails (all are numbered in the subject line), please check your spam/junk folders.

Follow-up from last meeting

- A list of all Tokyo 2020 Friends and Family contacts is attached.
 - ****Please let me know if there are any individuals that should be added or removed from this list****
- The audio recording from our last webinar is [available online](#).
 - My apologies again for the technical issues that we experienced as our system is adjusting to the higher demand of webinars and tele-conferences during this time.
- The PowerPoint slides that were intended to accompany the audio are also attached.
- Accommodations Program:
 - We do not know if Tokyo 2020 will continue to offer this program next year; however the program, as it was outlined this month, is attached for your reference.
 - The word document outlines the full program summary.
 - The PowerPoint document provides screenshots of the online website/survey that Friends and Family are asked to complete for the hotel and university accommodations programs.

COVID-19 Updates

- For all Coronavirus/COVID-19 updates, please continue to monitor <https://www.teamusa.org/coronavirus>
 - Note: This website also includes an Athlete FAQ and resource for navigating the impact of COVID-19
- Please continue to prioritize your health and wellness and the health of your families, friends, and communities.

Thank you and please stay well!! WE ARE TEAM USA!!
Jen

202-445-8523 (cell phone)
202-220-3763 (desk)

Games Operations

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From: Jen Gallagher <Jen.Gallagher@usoc.org>

Sent: Tuesday, March 17, 2020 5:08 PM

To: Mary Emmons <memmons@usarchery.org>; Leticia Malavasi <lmalavasi@usarchery.org>; Interimceo <Interimceo@usabadminton.org>; Eric Campbell <ericcampbell@usabaseball.com>; Paul Seiler <paulseiler@usabaseball.com>; Carol Callan <ccallan@usabasketball.com>; Sean Ford <sford@usabasketball.com>; Matthew Johnson <MJohnson@usaboxing.org>; Liz Podominick <LPodominick@usaboxing.org>; Morgan House <mhouse@americancanoe.org>; Beth Spilman <bspilman@americancanoe.org>; Ken Whelpdale <3fsports@gmail.com>; Rob DeMartini <rtd@usacycling.org>; Dan Laak <Dan.laak@usadiving.org>; Leslie Hasselbach Adams <Leslie.Adams@usadiving.org>; elizabeth.millard@usadiving.org; Will Connell <wconnell@usef.org>; smorrissey@usef.org; k.reisinger@usafencing.org; k.litten@usafencing.org; jennifer.y.yamin@gmail.com; Andy Levinson <AndyLevinson@pgatourhq.com>; mackhorton@pgatourhq.com; donna.wilkins@lpga.com; Brett McClure <bmcclure@usagym.org>; Mary McDaniel <mmcdaniel@usagym.org>; ahheffernon@usagym.org; Caroline Hunt <chunt@usagym.org>; jgodfrey@usagym.org; Eddie Liddie <Eddie.Liddie@usajudo.us>; Lauren Roersma <Lauren.Roersma@usajudo.us>; Keith Bryant <Keith.Bryant@usajudo.us>; Phil Hampel <phampel@usankf.org>; Elizabeth Sottile <esottile@usankf.org>; Kevin Montford <KMontford@USAPentathlon.org>; Rob Stull <robstull@aol.com>; michael.zimmer@usrowing.org; matt@usrowing.org; wendy.wilbur@usrowing.org; snovack@usarugby.org; ysteinberg@usa.rugby; lstrohecker@usarugby.org; ebydwell@usarugby.org; Meredith Brody <meredithbrody@ussailing.org>; Katherine Drummey <katedrummey@ussailing.org>; Bob Gambardella <Bob.Gambardella@usashooting.org>; Alex Szablewski <Alex.Szablewski@usashooting.org>; Chad Whittenburg <chadwhittenburg76@gmail.com>; mimi.knoop@usaskateboarding.com; josh.friedberg@usaskateboarding.com; cfriderick@ussoccer.org; jmoorhouse@ussoccer.org; kmarkgraf@ussoccer.org; rdell@ussoccer.org; csebrene@usasoftball.com; pmccormick@usasoftball.com; Marc Norman <Marc@usaclimbing.org>; John Muse <john@usaclimbing.org>; meg@usaclimbing.org; Greg Cruse <greg@usasurfing.org>; johnwruger@gmail.com; Andrea Swayne <andrea@usasurfing.org>; lmintenko@usaswimming.org; belser@usaswimming.org; jfox@usaswimming.org; Adam Andrasko <adam@usasynchro.org>; denshively@gmail.com; Sean O'Neill <Sean.ONeill@usatt.org>; Mark Thompson <Mark.Thompson@usatt.org>; May Spence <May.Spence@usa-taekwondo.us>; Dani Sweigard <Dani.Sweigard@usa-taekwondo.us>; Jeff Ryan <ryan@usta.com>; battaglia@usta.com; Carmen Triplet <carmen.triplet@usatf.org>; sariyu.suggs@usatf.org; John Terrell <john.terrell@usatf.org>; John Farra <john.farra@usatriathlon.org>; Courtney Kulick <courtney.kulick@usatriathlon.org>; Sean Scott <sean.scott@usav.org>; Philip Noyes <phil.noyes@usav.org>; john.speraw@usav.org; Gary Moy <gary.moy@usav.org>; erik@utexas.edu; stacie.kearns@usav.org; Melissa Weymouth <melissa.weymouth@usav.org>; Kerry Klostermann <kerry.klostermann@usav.org>; jimmy.stitz@usav.org; John Abdou <jabdou@usawaterpolo.org>; lverdegaal@usawaterpolo.org; Stephanie Krogius <Skrogius@usawaterpolo.org>; Elizabeth Grimes <lgrimes@usawaterpolo.org>; Lorene Halford <Lorene.Halford@usaweightinglifting.org>; Jaimie McNab <JMcNab@usawrestling.org>; Cody Bickley <cbickley@usawrestling.org>; Rebecca Crawford <Rebecca.Crawford@usoc.org>; Julia Clukey <Julia.Clukey@usoc.org>; Hana Park <Hana.Park@usoc.org>; Nancy Gonsalves <Nancy.Gonsalves@usoc.org>

Subject: RE: Team USA Friends and Family - Email #4



TOKYO 2020
GAMES OPERATIONS

Hello Team USA Friends and Family Leads!

As a quick reminder, we will be having our second conference call **tonight at 6:00 PM ET (5:00 PM CT/4:00 MT/3:00 PT).**

Please see the meeting details below and a meeting invite attached for your calendar. You may feel free to join by phone, computer, or app.

- Meeting URL: <https://bluejeans.com/2024458523>
- Phone Number: (408) 317-9253
- Meeting ID: 2024458523

Agenda:

USOPC's Chief Medical Officer, Dr. Jonathan Finnoff, will be joining us to discuss the current status of the Coronavirus/COVID-19 outbreak and will be available to answer questions that you may be receiving from your friends and family participants.

- Tokyo 2020's Accommodations portal is LIVE!! We will review the website and any questions that you have.
 - Please find a summary of the program attached
 - Athlete accreditation numbers are required to access the website. We are working with the Games Operation Department to produce a report where you can access these numbers and distribute them to your family captains.
- P&G House Updates
- Survey
 - We've created a quick survey. If you could please take a few minutes to fill this out on behalf of your NGB – it is just 14 easy questions about your F&F programs and how we can best support you, your athletes, and their F&F. Please [CLICK HERE](#) to access the survey.
- Q&A

We will be recording this webinar if you are unable to attend.

Please let me know if you have any questions and I look forward to talking with you all next week.

Thank you and GO TEAM USA!
Jen

202-220-3763 (desk)
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Games Operations

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From: Jen Gallagher <Jen.Gallagher@usoc.org>

Sent: Tuesday, March 10, 2020 2:45 PM

To: Mary Emmons <memmons@usarchery.org>; Leticia Malavasi <lmalavasi@usarchery.org>; Interimceo <Interimceo@usabadminton.org>; Eric Campbell <ericcampbell@usabaseball.com>; Paul Seiler <paulseiler@usabaseball.com>; Carol Callan <ccallan@usabasketball.com>; Sean Ford <sford@usabasketball.com>; Matthew Johnson <MJohnson@usaboxing.org>; Liz Podominick <LPodominick@usaboxing.org>; Morgan House <mhouse@americancanoe.org>; Beth Spilman <bspilman@americancanoe.org>; Ken Whelpdale <3fsports@gmail.com>; sschnitzspahn@usacycling.org; Dan Laak <Dan.laak@usadiving.org>; Leslie Hasselbach Adams <Leslie.Adams@usadiving.org>; elizabeth.millard@usadiving.org; Will Connell <wconnell@usef.org>; smorrissey@usef.org; k.reisinger@usafencing.org; k.litten@usafencing.org; jennifer.y.yamin@gmail.com; Andy Levinson <AndyLevinson@pgatourhq.com>; MackHorton@pgatourhq.com; Donna.Wilkins@lpga.com; Brett McClure <bmccclure@usagym.org>; Mary McDaniel <mmcdaniel@usagym.org>; aheffernon@usagym.org; Caroline Hunt <chunt@usagym.org>; jgodfrey@usagym.org; Eddie Liddie <Eddie.Liddie@usajudo.us>; Lauren Roersma <Lauren.Roersma@usajudo.us>; Keith Bryant <Keith.Bryant@usajudo.us>; Phil Hampel <phampel@usankf.org>; Elizabeth Sottile <esottile@usankf.org>; Kevin Montford <KMontford@USAPentathlon.org>; Rob Stull <robstull@aol.com>; michael.zimmer@usrowing.org; matt@usrowing.org; wendy.wilbur@usrowing.org; snovack@usarugby.org;

ysteinberg@usa.rugby; lstrohecker@usarugby.org; ebydwell@usarugby.org; Meredith Brody <meredithbrody@ussailing.org>; Katherine Drummey <katedrummey@ussailing.org>; Bob Gambardella <Bob.Gambardella@usashooting.org>; Alex Szablewski <Alex.Szablewski@usashooting.org>; mimi.knoop@usaskateboarding.com; josh.friedberg@usaskateboarding.com; Cfrederick@ussoccer.org; jmoorhouse@ussoccer.org; kmarkgraf@ussoccer.org; rdell@ussoccer.org; csebren@usasoftball.com; pmccormick@usasoftball.com; Marc Norman <Marc@usaclimbing.org>; John Muse <john@usaclimbing.org>; meg@usaclimbing.org; Greg Cruse <greg@usasurfing.org>; johnwruger@gmail.com; Andrea Swayne <andrea@usasurfing.org>; lmintenko@usaswimming.org; belser@usaswimming.org; jfox@usaswimming.org; Adam Andrasko <adam@usasynchro.org>; DenShively@gmail.com; Sean O'Neill <Sean.ONeill@usatt.org>; Mark Thompson <Mark.Thompson@usatt.org>; May Spence <May.Spence@usa-taekwondo.us>; Dani Sweigard <Dani.Sweigard@usa-taekwondo.us>; Jeff Ryan <ryan@usta.com>; battaglia@usta.com; Carmen Triplet <carmen.triplet@usatf.org>; sariyu.suggs@usatf.org; John Terrell <john.terrell@usatf.org>; John Farra <john.farra@usatriathlon.org>; Courtney Kulick <courtney.kulick@usatriathlon.org>; Sean Scott <sean.scott@usav.org>; john.speraw@usav.org; Gary Moy <gary.moy@usav.org>; erik@utexas.edu; stacie.kearns@usav.org; Melissa Weymouth <melissa.weymouth@usav.org>; Kerry Klostermann <kerry.klostermann@usav.org>; jimmy.stitz@usav.org; John Abdou <jabdou@usawaterpolo.org>; lverdegaal@usawaterpolo.org; Stephanie Krogus <Skrogus@usawaterpolo.org>; Elizabeth Grimes <lgrimes@usawaterpolo.org>; Lorene Halford <Lorene.Halford@usaweightlifting.org>; Jaimie McNab <JMcNab@usawrestling.org>; Cody Bickley <cbickley@usawrestling.org>; Rebecca Crawford <Rebecca.Crawford@usoc.org>; Julia Clukey <Julia.Clukey@usoc.org>; Hana Park <Hana.Park@usoc.org>; Nancy Gonsalves <Nancy.Gonsalves@usoc.org>

Subject: RE: Team USA Friends and Family - Email #3



TOKYO 2020

GAMES OPERATIONS

Hello Team USA Friends and Family Leads!

My sincere apologies, but tonight's conference call will be **postponed until next week, Tuesday, March 17th at 6:00 PM ET (5:00 PM CT/4:00 MT/3:00 PT)**. Bonus points for all those who join wearing St. Patrick's Day attire!

Please see the meeting details below and a meeting invite attached for your calendar. You may feel free to join by phone, computer, or app.

- Meeting URL: <https://bluejeans.com/2024458523>
- Phone Number: (408) 317-9253
- Meeting ID: 2024458523

This change is due primarily to two factors:

1. Tokyo 2020 has informed us that the Friends and Family accommodations program and portal will launch "mid-March." We are hopeful that this means that it will occur within the next week and we will be able to discuss this option in much more detail next Tuesday.
 - a. If this is launched in the next few days, I will ensure that the information is relayed ASAP and added to our website.
2. The Coronavirus/COVID-19 is a rapidly evolving situation and I am sure is on the minds of all planning or hoping to attend the Olympic and Paralympic Games this summer. We will plan address the Team USA's current status and hope to include members and input from the USOPC's COVID-19 Working Group.
 - a. For the most current information, please visit: <https://www.teamusa.org/Coronavirus>.
3. If you were not able to attend the last webinar, please feel free [watch the recording online](#).

Please let me know if you have any questions and I look forward to talking with you all next week.

Thank you and GO TEAM USA!
Jen

202-220-3763 (desk)
202-445-8523 (cell phone)

Games Operations

United States Olympic and Paralympic Committee
1 Olympic Plaza
Colorado Springs, CO 80903
teamusa.org



Jen Gallagher
Manager, Government Relations
601 Pennsylvania Avenue NW, Suite 325N
Washington, DC 20004
+1 202-220-3763
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From: FriendsandFamily

Sent: Wednesday, February 5, 2020 5:13 PM

To: Mary Emmons <memmons@usarchery.org>; Leticiai Malavasi <lmalavasi@usarchery.org>; Interimceo <Interimceo@usabadminton.org>; Eric Campbell <ericcampbell@usabaseball.com>; Carol Callan <ccallan@usabasketball.com>; Sean Ford <sford@usabasketball.com>; Liz Podominick <LPodominick@usaboxing.org>; Matthew Johnson <MJohnson@usaboxing.org>; Morgan House <mhouse@americancanoe.org>; Beth Spilman <bspilman@americancanoe.org>; Ken Whelpdale <3fsports@gmail.com>; sschnitzspahn@usacycling.org; Dan Laak <Dan.laak@usadiving.org>; Leslie Hasselbach Adams <Leslie.Adams@usadiving.org>; elizabeth.millard@usadiving.org; Will Connell <wconnell@usef.org>; smorrissey@usef.org; k.reisinger@usafencing.org; k.litten@usafencing.org; Andy Levinson <AndyLevinson@pgatourhq.com>; MackHorton@pgatourhq.com; Donna.Wilkins@lpga.com; Mary McDaniel <mmcdaniel@usagym.org>; Brett McClure <bmcclure@usagym.org>; aheffernon@usagym.org; Caroline Hunt <chunt@usagym.org>; jgodfrey@usagym.org; Eddie Liddie <Eddie.Liddie@usajudo.us>; Lauren Roersma <Lauren.Roersma@usajudo.us>; Keith Bryant <Keith.Bryant@usajudo.us>; Phil Hampel <phampel@usankf.org>; Elizabeth Sottile <esottile@usankf.org>; Kevin Montford <KMontford@USAPentathlon.org>; Rob Stull <robstull@aol.com>; john@gorillacapitol.com; matt@usrowing.org; michael.zimmer@usrowing.org; wendy.wilbur@usrowing.org; Yparkhurst@usarugby.org; snovack@usarugby.org; lstrohecker@usarugby.org; ebydwell@usarugby.org; Meredith Brody <meredithbrody@ussailing.org>; Katherine Drummey <katedrummey@ussailing.org>; Alex Szablewski <Alex.Szablewski@usashooting.org>; Bob Gambardella <Bob.Gambardella@usashooting.org>; mimi.knoop@usaskateboarding.com; josh.friedberg@usaskateboarding.com; Cfrederick@ussoccer.org; jmoorhouse@ussoccer.org; kmarkgraf@ussoccer.org; rdell@ussoccer.org; csebren@usasoftball.com; pmccormick@usasoftball.com; Marc Norman <Marc@usaclimbing.org>; John Muse <john@usaclimbing.org>; meg@usaclimbing.org; Greg Cruse <greg@usasurfing.org>; johnwruger@gmail.com; Andrea Swayne <andrea@usasurfing.org>; jfox@usaswimming.org; belser@usaswimming.org; lmintenko@usaswimming.org; DenShively@gmail.com; Adam Andrasko <adam@usasynchro.org>; Sean O'Neill <Sean.ONeill@usatt.org>; Mark Thompson <Mark.Thompson@usatt.org>; May Spence <May.Spence@usa-taekwondo.us>; Dani Sweigard <Dani.Sweigard@usa-taekwondo.us>; Jeff Ryan <ryan@usta.com>; battaglia@usta.com; sariyu.suggs@usatf.org; Carmen Triplet <carmen.triplet@usatf.org>; John Farra <john.farra@usatriathlon.org>; Courtney Kulick <courtney.kulick@usatriathlon.org>; Sean Scott <sean.scott@usav.org>; Gary Moy <gary.moy@usav.org>; Kerry Klostermann <kerry.klostermann@usav.org>; John Abdou <jabdou@usawaterpolo.org>; lverdegaal@usawaterpolo.org; Elizabeth Grimes <lgrimes@usawaterpolo.org>; Lorene Halford <Lorene.Halford@usaweightlifting.org>; Jaimie McNab <JMcNab@usawrestling.org>; Cody Bickley <cbickley@usawrestling.org>; Rebecca Crawford <Rebecca.Crawford@usoc.org>; Julia Clukey <Julia.Clukey@usoc.org>

Subject: Team USA Friends and Family - Email #2



TOKYO 2020

GAMES OPERATIONS

Happy February Team USA Friends and Family Leads!

Thank you all for your replies to last month's email and for the work that you are all doing with your team's Friends and Family. Just as a quick reminder, for those that have not yet replied with your "home base" location in Tokyo, it would be greatly appreciated if you could send that details when it is known.

- **Team USA F&F Website** – Our Olympic and Paralympic website content has merged into one website for Tokyo 2020. Due to this, the URL has changed to: <https://www.teamusa.org/2020-Friends-And-Family>. Apologies for the change, but we are excited to consolidate the information for both Games in one location!
- 1. **Webinars** – I am looking forward to our first webinar next week, on **Tuesday, February 11th at 6:00 PM ET (5:00 PM CT/4:00 MT/3:00 PT)**. Please see the meeting details below and a meeting invite attached for your calendar. You may feel free to join by phone, computer, or app.
 - a. Meeting URL: <https://bluejeans.com/2024458523>
 - b. Phone Number: (408) 317-9253
 - c. Meeting ID: 2024458523
- 2. **Event Tickets** – If you do not yet have an account with CoSport, please register for an account so that you may be informed of new ticket sales and packages
 - a. There will be a ticket sale tomorrow, Thursday, February 6th beginning at 1:00 PM ET. Waiting room queues open 30-minutes prior to the sale
 - b. You may create an account online at: <https://www.cosport.com/register/>
- 3. **Tokyo 2020 F&F Accommodations Portal** – We have not yet received further information about the Tokyo 2020 F&F Accommodations Portal (hotel and university dorm options); however we are actively following up to ensure that this information is available as soon as possible.

Please let me know if you have any questions and I look forward to talking with you all next week!

Thank you and GO TEAM USA!
Jen

202-220-3763 (desk)
202-445-8523 (cell phone)

Games Operations

United States Olympic and Paralympic Committee
1 Olympic Plaza
Colorado Springs, CO 80903
teamusa.org



From: FriendsandFamily <FriendsandFamily@usoc.org>

Sent: Wednesday, January 15, 2020 6:13 PM

To: Mary Emmons <memmons@usarchery.org>; Leticia Malavasi <lmalavasi@usarchery.org>; Interimceo

<Interimceo@usabadminton.org>; Zuleima Martinez <ZMartinez@usabadminton.org>; Eric Campbell <ericcampbell@usabaseball.com>; Carol Callan <ccallan@usabasketball.com>; Sean Ford <sford@usabasketball.com>; Liz Podominick <LPodominick@usaboxing.org>; Matthew Johnson <MJohnson@usaboxing.org>; Morgan House <mhouse@americancanoe.org>; Beth Spilman <bspilman@americancanoe.org>; Ken Whelpdale <3fsports@gmail.com>; sschnitzspahn@usacycling.org; Dan Laak <Dan.laak@usadiving.org>; Leslie Hasselbach Adams <Leslie.Adams@usadiving.org>; elizabeth.millard@usadiving.org; Will Connell <wconnell@usef.org>; smorrissey@usef.org; k.reisinger@usafencing.org; k.litten@usafencing.org; Andy Levinson <AndyLevinson@pgatourhq.com>; MackHorton@pgatourhq.com; Donna.Wilkins@lpga.com; Mary McDaniel <mmcdaniel@usagym.org>; Brett McClure <bmcclure@usagym.org>; aheffernon@usagym.org; Caroline Hunt <chunt@usagym.org>; jgodfrey@usagym.org; Eddie Liddie <Eddie.Liddie@usajudo.us>; Lauren Roersma <Lauren.Roersma@usajudo.us>; Keith Bryant <Keith.Bryant@usajudo.us>; Phil Hampel <phampel@usankf.org>; Elizabeth Sottile <esottile@usankf.org>; Kevin Montford <KMontford@USAPentathlon.org>; Rob Stull <robstull@aol.com>; john@gorillacapitol.com; matt@usrowing.org; michael.zimmer@usrowing.org; wendy.wilbur@usrowing.org; Yparkhurst@usarugby.org; snovack@usarugby.org; lstrohecker@usarugby.org; ebydwell@usarugby.org; Meredith Brody <meredithbrody@ussailing.org>; Katherine Drummey <katedrummey@ussailing.org>; Alex Szablewski <Alex.Szablewski@usashooting.org>; Bob Gambardella <Bob.Gambardella@usashooting.org>; mimi.knoop@usaskateboarding.com; josh.friedberg@usaskateboarding.com; Cfrederick@ussoccer.org; jmoorhouse@ussoccer.org; kmarkgraf@ussoccer.org; rdell@ussoccer.org; csebren@usasoftball.com; pmccormick@usasoftball.com; Marc Norman <Marc.usaclimbing.org>; John Muse <john.usaclimbing.org>; meg@usaclimbing.org; Greg Cruse <greg@usasurfing.org>; johnwruiger@gmail.com; Andrea Swayne <andrea@usasurfing.org>; jfox@usaswimming.org; belser@usaswimming.org; lmintenko@usaswimming.org; DenShively@gmail.com; Adam Andrasko <adam@usasynchro.org>; Sean O'Neill <Sean.ONeill@usatt.org>; Mark Thompson <Mark.Thompson@usatt.org>; May Spence <May.Spence@usa-taekwondo.us>; Dani Sweigard <Dani.Sweigard@usa-taekwondo.us>; Jeff Ryan <ryan@usta.com>; battaglia@usta.com; sariyu.suggs@usatf.org; Carmen Triplet <carmen.triplet@usatf.org>; John Farra <john.farra@usatriathlon.org>; Courtney Kulick <courtney.kulick@usatriathlon.org>; Sean Scott <sean.scott@usav.org>; Gary Moy <gary.moy@usav.org>; Kerry Klostermann <kerry.klostermann@usav.org>; John Abdou <jabdou@usawaterpolo.org>; lverdegaal@usawaterpolo.org; Elizabeth Grimes <lgrimes@usawaterpolo.org>; Lorene Halford <Lorene.Halford@usaweightlifting.org>; Jaimie McNab <JMcNab@usawrestling.org>; Cody Bickley <cbickley@usawrestling.org>
Cc: Jen Gallagher <Jen.Gallagher@usoc.org>

Subject: Team USA Friends and Family



TOKYO 2020

GAMES OPERATIONS

Hello Team USA Friends and Family Leads!

Happy 2020! I hope that this Games year is off to a great start for you all and I am looking forward to working with you in preparation for Tokyo. Thank you all for your work to help Team USA's friends and family have a great experience in Japan and to best support our athletes.

If you are no longer the friends and family contact for your NGB, or would like to add anyone to this list, please let me know and I will modify this distribution list.

A quick introduction – I'm Jen Gallagher and will serve as your main USOPC point of contact for all friends and family information for Tokyo. I'm based in the USOPC's Washington DC office as a member of the government relations team, working closely with the U.S. Embassy and Consulates in Japan and U.S. government agencies in DC. My contact information is below – please feel free to contact me at any time with questions or suggestions. I'm also happy to assist with passports or any government relations questions, as well!

Desk number: 202-220-3763

Cell phone: 202-445-8523

Email: jen.gallagher@usopc.org or FriendsandFamily@usopc.org

In Tokyo, I will be based at the [Hilton Tokyo Bay](#) (279-0031, Urayasu-Shi, 1-8 Maihama) in the USOPC Operations Center.

A few updates regarding our Friends and Family Program:

1. Our Team USA Friends and Family Website is LIVE! The URL is: <https://www.teamusa.org/2020-Friends-And-Family/Olympic-Games-Tokyo-2020/>. Please feel free to share this with any and all friends and family members that

may benefit from this information. This website will be frequently updated with any new information that is available. There will be much more information added in the coming weeks to provide your friends and family with as much information as possible to prepare them for this summer.

2. If possible, it would be great for you to begin identifying one point of contact per family/group that will serve as "family delegation coordinators." Whenever new information is received, we will use a phone-tree type system, where I will send the information to you and you may relay the information to your family delegation coordinators, and they may share with all of the travelers in their party. In the past, this has been helpful to streamline communication and ensure it is shared with all members of our friends and family delegation.
3. We will begin to have monthly friends and family webinars to discuss topics of interest and questions that you might have. The first webinar will be on **Tuesday, February 11th at 6:00 PM ET (5:00 PM CT/4:00 MT/3:00 PT)**. I will send out a meeting invitation following this email for this call, as well as following months (second Tuesday of the month).
4. If you do not yet have access to iGames (Team USA's Games Planning Extranet), please let me know and I can send instructions for you to receive updates.
5. Both the USOPC and Tokyo 2020 have resources to help friends and family members find accommodations in Japan. Tokyo 2020 will be publishing their resources in the coming weeks and I will share this information as soon as possible. An outline of their program is located on the [Team USA Friends and Family website](#), including hotel and university dorm options.

Through the USOPC, we are happy to connect you with accommodations consultants, who can provide recommendations and assist with reservations. If you would like to connect with these individuals, please feel free to distribute the attached "Accommodations Interest Form" to your friends and families. Once you have received this information, please email me and I would be happy to connect you to these resources. This form will also be available on our Team USA Friends and Family website to be directly downloaded.

6. If you know where you will be living in Japan, it would be greatly appreciated if you could reply to this email with your hotel or address. This will be very helpful information as we plan our operations and optimize logistics around your locations.

Please let me know if you have any questions and I look forward to working with you this year!

Thank you and GO TEAM USA!
Jen

Games Operations

United States Olympic and Paralympic Committee
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