



Accessing the Required Safe Sport Core Training
Please have your USEF member number available for this process.

1. Go to www.usef.org
2. Click the red “log-in” button at the upper right-hand corner
3. Click on “My USEF” in the upper right-hand corner of the screen
4. Click the Safe Sport Training icon in your Member Dashboard. This will take you to the Safe Sport Website to complete the training.
5. Click register to create a new account.
6. Fill out the required fields and click next
7. On the second “Register” page:
 - a. You do not need to upload a photo
 - b. Select your “Primary Position” with USEF. If you are an owner, please select “athlete.”
 - c. You **MUST** add your membership to US Equestrian in order to show up in our system as Safe Sport Trained. If you participate in another National Governing Body organization, you can add that membership at this time. This will ensure that all USOC NGBs you participate in are notified that you have completed the training.
 - d. After adding your membership information, you must certify that you are that individual and click “Save.”
8. Check the email you registered your account with to verify your account and click the link that will take you back to the SafeSport website.
9. Enter your email and password and login to complete the training modules. All three training modules: Sexual Misconduct Awareness Education, Mandatory Reporting, and Emotional and Physical Misconduct must be completed in order to satisfy the requirement.
10. After *all three* modules are complete, print your “SafeSport Trained” certificate to keep for verification purposes.