

US EQUESTRIAN COMBINED DRIVING EDUCATION FORUM
JANUARY 21, 2020

PART I: COMPETITION LICENSING

- A. Process
- B. Paperwork & Requirements
- C. Deadlines
- D. Fee Schedule
- E. Prize Lists

2020 Timeline for Competitions			
Task	Responsible Party	Possible Timing	
4 to 12 Months Before the Event			
Determine or Establish a Licensee	Contact	6-12 months	
Licensee may appoint a Show Committee (SC) if desired	Licensee	6-12 months	
Select a Manager (Mgr)	Licensee or SC	6-12 months	
Prepare a budget for the Competition	Licensee or Mgr	6-12 months	
Select a Facility	Licensee or SC	6-12 months	
Select the Competition Date(s)	Licensee or SC	6-12 months	
Submit applications for Licensee and License Agreement to USEF	Contact	6-12 months	
Hire Judges	Manager	6-12 months	
- Verify active Senior member of USEF	Manager	6-12 months	
- Ensure proper license(s) held with USEF	Manager	6-12 months	
- Verify Judge's Membership with Other Organizations (if applicable)	Manager	6-12 months	
Hire Steward(s) and/or Technical Delegate(s), and Course Designers	Manager	6-12 months	
- Verify active Senior member of USEF	Manager	6-12 months	
- Ensure proper license(s) held with USEF	Manager	6-12 months	
- Verify Steward(s), TD(s), Course Designer(s) Membership with Other Organizations (if applicable)	Manager	6-12 months	
Select a Competition Secretary (Sec)	Licensee, SC, or Mgr	4-12 months	
1 to 6 Months Before the Event			
Determine Fee Schedule	Manager or SC	3-6 months	
Hire a Veterinarian	Manager	3-6 months	
Hire EMT, Paramedics	Manager	3-6 months	
Hire a Farrier	Manager	3-6 months	
Determine additional help/volunteers needed	Manager	3-6 months	
- Hire additional help or recruit volunteers needed	Manager	1-6 months	
Confirm a Safety Coordinator	Manager	1-6 months	
Prize list – Prepare a prize list	Designated Party	2-6 months	
- Email prize list to USEF (Prizelist@usef.org)	Designated Party	1-3 months	
<i>(After receipt, USEF will review the prize list and reply with a Comments Letter and any required documents.)</i>			
- Email to Judge(s) and Steward/TD(s)	Designated Party	1-3 months	
- Post online if competition has a website.	Designated Party	2-3 months	
- Mail to potential exhibitors.	Designated Party	2-3 months	
Order Awards (Tentative Order)	Manager	2-4 months	
Develop Accident Preparedness Plan	Manager	2-3 months	
Develop a Isolation Protocol	Manager	2-3 months	
Continued...			
1 to 2 Months Before the Event			
Review Comments Letter from USEF; take action(s) if needed.	Manager	1-2 months	
Request Division Rating Changes w/USEF if needed	Contact or Manager	1-2 months	
Purchase Insurance Policy	Contact or Manager	1-2 months	
Provide Certificate of Insurance to USEF (email to insurance@usef.orf)	Contact or Manager	1-2 months	

2020 Timeline for Competitions			
Task	Responsible Party	Possible Timing	
Provide Certificate of Insurance to Facility Owner	Contact or Manager	0-2 months	
Less Than a Month Before the Event			
Receive Exhibitors' Entries	Secretary	3-5 weeks	
- Secretary to Process Entries	Secretary	3-4 weeks	
- Verify memberships, signatures on release forms, etc.	Manager/Secretary	0-4 weeks	
Re-confirm Judge/Steward/TD(s)	Manager	3-4 weeks	
- Apply for Special or Guest Cards (if needed)	Manager	3-4 weeks	
- Hire additional or replacement officials (if needed)	Manager	3-4 weeks	
Place Final Order for Awards	Manager	3-4 weeks	
Determine Order of Go or Ride Times	Mgr or Sec	2-3 weeks	
Post Preliminary Order of Go or Ride Times	Mgr or Sec	10 days – 2weeks	
Make any Corrections/Changes to Order of Go	Mgr or Sec	1 week	
Post Final Order of Go or Ride Times	Mgr or Sec	1 day to 1 week	
Begin Setup of Facility	Mgr, Sec, SC, Volunteers	Day Before Exhibitors Arrive	
Hold a staff meeting prior to start to review Accident Preparedness Plan	Manager	Day Before Exhibitors Arrive	
Check – in	Secretary	Day Of/Day Before Exhibitors Arrive	
1st Day of the Competition			
Final Setup of Facility – Judges Tables, Office, Sharps Containers, etc.	Mgr, Sec, SC, Volunteers	1-2 hours	
Submit Accident Preparedness Plan to Steward	Manager	Before 1 st Class	
<i>Hold a safe, successful competition!!!</i>	Everyone		
After the Competition			
Clean Up	Mgr, Sec, SC, Volunteers	Immediately after event	
Submit Post Competition Report to USEF w/fees due	Mgr or Sec	As soon as possible	
Submit report and/or fees to breed or discipline organizations as required.	Mgr or Sec		
Submit Class Results to USEF (Full Results Required)	Mgr or Sec	As soon as possible	
Hold a Wrap-Up Meeting; Prepare Final Financials.	Mgr or SC	1-2 weeks after	
Pay Premiums to Exhibitors.	Secretary		
<i>Apply for next year's License Agreement.</i>	Contact		



USEF REGISTRATION OF LICENSEE

For Office Use Only

Number: _____

Date: _____

Initials: _____

MUST BE COMPLETED AND RETURNED

United States Equestrian Federation, Inc. GR133 defines Licensee as follows:

GR133. Licensee. A Licensee is a person or legal entity who has obtained legal permission from the Federation to conduct a licensed competition. Licensee may be further defined in the license agreement.

GR302.1.c. Complete License Applications must be accompanied by all appropriate fees. Applications should be sent to the Federation using a method that provides delivery confirmation. The Federation is not responsible for undelivered applications. Applications must be received by the date specified in the policies.

GR302.1.h-i Any changes to the License agreement including location, dates, rating, level, or prize money, will require a license modification request with payment of a fee. USEF may or may not approve the requested changes. Competitions that are not conducted in accordance with the terms of the license agreement will have breached the terms of the license agreement, and such breach may result in cancellation or nonrenewal of the license agreement, or the licensee may be ineligible for a license in the future, or other penalties under the provisions of GR707.

ALL PORTIONS OF THE FOLLOWING FORM MUST BE COMPLETED

1. Name of Licensee: _____

Form of Ownership: (check all that apply)

☐ Individual ☐ Partnership ☐ Educational (University, College) ☐ Sponsoring Organization ☐ Corporation, (charitable, LLC) ☐ State (agency, fair)

2. Principal Owners and Officers (must be listed if a partnership, corporation or sponsoring organization)

Name	USEF Member Number	Title	Ownership Interest (No. of shares, % interest, etc.)

3. Address of principal place of business:

City: _____ State: _____ Zip: _____

Tel. #: (_____) _____ Fax #: (_____) _____

E-mail address: _____

THE UNDERSIGNED REPRESENTS THAT THIS INFORMATION IS CORRECT AND THAT ANY CHANGES WILL BE REPORTED IN WRITING TO USEF AS AN AMENDMENT TO THIS FORM. IF LICENSEE IS OTHER THAN AN INDIVIDUAL, THE UNDERSIGNED FURTHER REPRESENTS THAT HE/SHE IS THE INDIVIDUAL WHO IS AUTHORIZED BY THE LICENSEE TO SIGN THIS FORM AND THEREFORE LEGALLY BIND THE LICENSEE TO ITS TERMS.

Signature of Licensee: _____

Name and Title (please print) _____ Date Signed: _____



APPLICATION FOR LICENSE AGREEMENT NATIONAL FEI DISCIPLINES

COMPETITION CONTACT/SECRETARY

Deadline for receipt of applications for new licenses in United States Equestrian Federation office:

- Jumping, Reining - 60 days prior to date(s) requested
- Driving - 60 days prior to date(s) requested
- Endurance, Vaulting - 60 days prior to date(s) requested
- Eventing - 60 days prior to date(s) requested
- Local - 30 days prior to date(s) requested

Receipt of this application shall not be construed as a guarantee that a license will be granted (GR302). In applying for the below dates the licensee agrees to abide by the rules of the Federation and understands that failure to do so constitutes a breach of the license agreement and may constitute a violation of the rules which may subject the licensee to penalty under the provisions of GR706. Incomplete license applications and applications submitted without a completed licensee registration or accompanying fees will not be accepted.

PLEASE NOTE: These deadlines will be strictly enforced. You should submit your application by a carrier that will provide proof of timely delivery.

NAME OF COMPETITION

DATE(S)

☐ 1 Year License

ALL LICENCES WILL BE ISSUED FOR A ONE YEAR TERM.

ADDRESS (OF FACILITY WHERE COMPETITION IS BEING HELD—NO P.O. BOXES)

CITY / STATE / ZIP

LICENSEE (SEE GR132):

LICENSEE USEF #

*IF NOT CURRENTLY REGISTERED WITH THE USEF, PLEASE FILL OUT A REGISTRATION OF LICENSEE FORM AND SUBMIT WITH THIS APPLICATION.

CONTACT (FOR PUBLICATION)

CONTACT USEF #

ADDRESS

TELEPHONE # (FOR PUBLICATION)

TELEPHONE # (FOR COMPETITION)

FAX #

E-MAIL ADDRESS

WEBSITE

MANAGER NAME (GR1202):

MANAGER SR. USEF#

SECRETARY NAME (GR1203):

SECRETARY SR. USEF#

TO APPLY TO HOLD AN FEI RECOGNIZED COMPETITION (CRI1*, 2*,3*) PLEASE CONTACT THE INTERNATIONAL DEPARTMENT AT (859) 258-2472 BEFORE COMPLETING THIS APPLICATION.

FEES FOR COMPETITION (Note: competition fees can be charged to a Visa/MC or AMEX.)

Application Type: (Please mark all that apply): ☐ New ☐ Date Change ☐ Location Change ☐ Rating Change ☐ Renewal

COMPETITION TYPE

- ☐ Combined Driving Competition
- ☐ Endurance Competition
- ☐ Eventing Competition
- ☐ Jumping Competition
- ☐ Open Reining Competition
- ☐ Youth Reining Championship Qualifier
- ☐ Vaulting Competition

COMPETITION LICENSING DUES

- ☐ \$100 for new competitions or competitions with 299 or fewer horses per year
- ☐ \$250 for competitions with 300 or more horses in previous year
- ☐ \$50 for Local competition (Jumping and Reining disciplines only)

*Fees are due with the application.

APPLICATION FOR LICENSE AGREEMENT - NATIONAL BREED/DISCIPLINE COMPETITIONS

DIVISIONS & RATINGS

1. Applications for Regular Competitions will not be accepted without indication of divisions and ratings to be offered. Once dates have been approved by the Federation, divisions cannot be added or dropped, or ratings changed, without permission of the Federation.

2. If this competition will restrict entries in accordance with GR915, check here: ☐

3. If this competition will restrict entries in accordance with GR915/HJ133, check here: ☐

Note: This may require Executive Committee approval. See GR915 for details on how to request approval.

☐ **COMBINED DRIVING**

- ☐ Training
- ☐ Preliminary
- ☐ Intermediate
- ☐ Advanced

☐ **ENDURANCE**

☐ **EVENTING**

- ☐ Arena Eventing
- ☐ Eventing Showcase

☐ **PARA-EQUESTRIAN**

☐ **REINING**

- ☐ Open Reining
- ☐ Open Final Qualifier

☐ **VAULTING**

JUMPER

- ☐ Amateur-Owner Jumper
- ☐ Amateur Jumper
- ☐ Junior Jumper
- ☐ Young Jumper
- ☐ Child/Adult Jumper
- ☐ Pony Jumper
- ☐ Thoroughbred Jumper
- ☐ U25 Jumper
- ☐ Miscellaneous Jumper

Total Jumper money offered:

- ☐ Less than \$5,000
- ☐ \$5,000 to \$24,999
- ☐ \$25,000 to \$49,999
- ☐ \$50,000 to \$124,999
- ☐ \$125,000 to \$199,999
- ☐ \$200,000 and above

Check here if this an FEI-recognized competition (i.e., CDE, CSI, CRI, etc.)? ☐

Check here if this competition is only holding FEI recognized classes: ☐

Return completed and signed application with check or credit card number for dues to: United States Equestrian Federation, Inc., Attn: Competitions Department, 4001 Wing Commander Way, Lexington, KY 40511; Tel: (859) 258-2472, Fax: (859) 231-6662. This application must be completed, signed and submitted by the license applicant before a license agreement can be considered. The cashing of a check or running of a credit card submitted for competition licenses does not indicate license approval. Competition fees submitted for a license that cannot be granted will be refunded, less a \$50 processing fee.

If Licensee is other than an individual, the undersigned further represents that he/she is the individual who is authorized by the licensee to sign this form and therefore legally bind the licensee to its terms.

SIGNATURE OF LICENSEE

TITLE

DATE

US EQUESTRIAN CHECKLIST OF GENERAL PRIZE LIST REQUIREMENTS FOR COMBINED DRIVING COMPETITIONS

General

- ☐ **Federation Page** – this page must be printed in its entirety and placed in a conspicuous position in the prize list of each Licensed Competition. This page must also include the classification of the Competition as well as the division or section ratings.
- ☐ **Entry Blank** – must contain the current disclaimer and entry agreement. It must also include the name, age, sex, color and in case of all horses four years old or over, the height of each horse entered in any class (exception Four-in-Hand, Team, Collection, Championship and other classes in which the conditions state that the entry need not be named.) The entry blank must contain a space for an emergency contact phone number. For disciplines recognized by the FEI at non-breed-restricted events, the entry blank must contain the citizenship of the riders, drivers, and vaulter. (GR906) All USEF fees appearing on the entry blank must be grouped together in one section of the page, preferable in a box separating them from other fees. (GR908)
- ☐ **Class Specifications** - Complete class description and judging specifications for all classes that are offered which are not included in the USEF Rule Book. These must be included in the prize list or referred in the prize list to a conspicuous place on the competition's web site.
- ☐ **Fees & Prizes** - Statement regarding entry fees, prizes offered in each class, and registration fees pursuant to GR206 which the Federation is assessing certain participants who are non-members of the Federation. If a licensed competition's prize list does not state whether or not the competition will refund entry fees in the event of a cancellation due to severe weather or other emergency, refunds of entry fees must be made upon request by the exhibitor within 30 days of the cancellation.
 - **Prize Money Payment** - Statements as to when and how the prize money will be paid – maximum of 30 days following the competition.
 - **USEF Drugs/Medications Fee** is \$23.00 (\$15 D/M + \$8 fee). For competitions held in the State of California, \$31 must be collected for each horse entered – \$8 to the CDFA, plus the Federation Fee of \$23 (\$15 to Drugs and Medications, \$8 to USEF). Please list these fees separately on the entry blank and in the prize list.
 - **USEF Show Pass Fee** of \$45.00 (At the Advanced Level and Above)
- ☐ **Local Headgear Laws**- If local laws are more restrictive than the requirements of GR801 relating to protective headgear, Competition Management is required to publish the more restrictive local law (which shall control) in the prize list.
- ☐ **Sharps Containers** – Competition management must place a notice of this requirement in either the prize list or on a specific handout given to trainers on check in at the competition (GR1210.4).

Officials

- ☐ **Judges** - Name of officiating judges with the division(s) in which they will adjudicate and the names of the Federation stewards or technical delegates, provided they have accepted to serve (include the city and state that they live in). Both division and sections to be adjudicated must be listed for breed division judges, provided they have accepted to serve. Please see the current USEF Rule Book for Affiliate membership requirements.
- ☐ **Management** - List of competition officials
 - Manager and Secretary must be Senior Active members of USEF. See USEF and Affiliate rules for affiliate membership requirements.

- ☐ **Licensee** - The name of the Licensee (see GR132 and GR901.6) and the name of the Chief Executive Officer or the person with the largest ownership interest.
- ☐ **Course Designers** - Name
- ☐ **Veterinarian** - Name and telephone number of the veterinarian – if on call, the phone number where he/she can be reached during the competition; if unknown, the prize list must state where this information will be posted during the competition.
 - At competitions where the official veterinarian is on call, the prize list must include the time period when the veterinarian will be available to conduct measurements. (Only if the competition has classes that have height requirements.)

Statements

- ☐ **Include the statement** – “EVERY CLASS OFFERED HEREIN WHICH IS COVERED BY THE RULES AND SPECIFICATIONS OF THE CURRENT USEF RULE BOOK WILL BE CONDUCTED AND JUDGED IN ACCORDANCE THEREWITH.”
- ☐ **Membership Statement** – must be printed in its entirety and in **bold** type.
- ☐ **Statement concerning post entries.**
- ☐ **A tentative schedule of classes, by sessions.**
- ☐ **The exact date and location of the competition.**
- ☐ **A map and/or directions to the competition grounds.**
- ☐ **The rating of the competition must be stated on the cover.**
- ☐ **Statement as to type of stabling and whether stall doors will be provided.**
- ☐ **Statement of type of footing available in warm-up areas and competition arenas; the dimensions of the competition arenas must also be included.**
- ☐ **Motorized Vehicle Statement** - GR901.29 requires that the rule be printed in the prize list for every licensed competition. If your competition prohibits the use of motorized vehicles on the competition grounds, this statement must still be printed in the prize list along with a statement prohibiting the use of motorized vehicles.

Minors who do not have a valid driver's license which allows them to operate a motorized vehicle in the state in which they reside will not be permitted to operate a motorized vehicle of any kind, including, but not limited to, golf carts, motorcycles, scooters, or farm utility vehicles, on the competition grounds of licensed competitions. Minors who have a valid temporary license may operate the above described motorized vehicles as long as they are accompanied by an adult with a valid driver's license. The parent/legal guardian or individual who signs the entry blank as a parent or guardian of a minor operating a motorized vehicle in violation of this rule are solely responsible for any damages, claims, losses or actions resulting from that operation. Violations of this rule will be cause for penalties against those responsible for the child committing the offense. Wheelchairs and other mobility assistance devices for individuals with disabilities are exempt from this rule.

The unsafe use of personal electronic transport devices, as determined by the competition officials and management in their sole discretion, that do not require a driver's license to operate, including but not limited to segways, hover boards, and single wheeled scooters is prohibited on competition grounds. Operating such devices in areas where people gather may be deemed "unsafe use" if there is a risk of harm to others. If the operator of the device is a minor, the parent/legal guardian or individual who signs the entry blank as a parent or guardian of a minor operating the device in violation of this rule is accountable and may be subject to penalties. Wheelchairs and other mobility assistance devices for individuals with disabilities are exempt from this rule.

Life, senior active and junior active members shall be eligible to participate in all classes at Regular Competitions, Eventing Competitions at the Modified Level or above and Combined Driving Competitions at the Advanced Level, Dressage, Reining and Vaulting Competitions and Endurance Rides. A nonmember may participate as a handler, rider, driver, owner, lessee, agent, coach or trainer at Regular Competitions, Eventing Competitions, Dressage Competitions, Reining Competitions and Combined Driving Competitions upon payment of a \$45 Show Pass fee. Participants in the following classes are exempted from the Requirements of this rule: 1) leadline; 2) exhibitions; 3) games and races; 4) classes for 4-H members; 5) walk trot (exception: Friesian performance FR222) and academy classes (academy classes are classes limited to horses used regularly in a lesson program); 6) USDF introductory level tests, pas de deux and quadrille classes; 7) NRHA Endorsed Reining Competitions. 8) Opportunity classes, 9) citizens of other nations who have proof, in English, of current membership in good standing of their own National Federation, 10) USEA beginner novice division; and 11) assistant handlers in Dressage Sport Horse Breeding classes.

USEF Competition Name:
Competition Division(s) and Rating(s):

USEF#:

ATTENTION COMPETITORS



USEF SAFE SPORT TRAINING REQUIREMENT

Starting January 1, 2019, if you are a USEF Competing Member 18 years of age or older you are required to complete the core Safe Sport Training within 30 days of activating your membership.

If you do not complete the training, you are ineligible to participate in all USEF activities including competitions.

TAKE the SAFE SPORT TRAINING at USEF.org by logging into your member dashboard.

#youarenotalone



PART II: COMBINED DRIVING ENTRY FORM

- A. Accepting Entries
- B. Requirements
- C. Feedback



2020 USEF COMBINED DRIVING ENTRY FORM

This form is for USEF recognized competitions only. Both pages of this form must be completed and sent to the competition for entry.
This form may be printed and then handwritten OR electronically filled in and saved to your computer using Adobe Reader 8.0 or newer.

NAME OF COMPETITION

DRIVER (IF JUNIOR) D.O.B

ADDRESS

PHONE CELL PHONE

EMAIL

OWNER

ADDRESS

PHONE CELL PHONE

EMAIL

NAVIGATOR (IF JUNIOR) D.O.B

ADDRESS

PHONE CELL PHONE

EMAIL

GROOM (IF JUNIOR) D.O.B

ADDRESS

PHONE CELL PHONE

COMPETITION DATE

DIVISION: CLASS (i.e. Single Horse):

LIMITED OR OPEN (if offered):

COMPETITIVE EXPERIENCE: (List competitions that qualify you for the level you are entering. Refer to DC 908)

NAME OF HORSE/PONY	USEF#	FEI#	BIRTH YEAR	HEIGHT	SEX	COLOR	BREED

PERMISSION FOR MINOR TO SHOW

I hereby consent to the entry of my child (name):
in this horse show and certify that I have read the foregoing representations and statements and that the same may be deemed a part thereof, and hereby accept responsibility thereunder for the participation of said minor.

Signature of Parent

APPROX. ARRIVAL TIME

OF STALLS NEEDED

PLEASE STABLE WITH

SHOW FEES

Entry Fee: _____ Stabling Fee: _____ Competitor's Party: _____ Camping Fees: _____	Fee per Equine (USEF only) \$24.50/equine: <i>Includes D&M fee \$15, Office fee \$8, Fee per horse \$1.50</i>	
	Fee per non-member entry (USEF Advanced only) \$45/entry:	
	Fee per Equine (FEI only) \$33/equine: <i>Includes D&M fee and Office fees</i>	
	IHP Fee per Athlete (FEI only) \$35/athlete:	
	TOTAL:	
	Other Fees:	
	**Stall Deposit	

**SEPERATE CHECK

UNITED STATES EQUESTRIAN FEDERATION, INC. ENTRY AGREEMENT

I have read the United States Equestrian Federation, Inc. (the "Federation") Entry Agreement (GR906.4) as printed in the Prize List for this Competition and agree to all of its provisions. I understand and agree that by entering this Competition, I am subject to Federation Rules, the Prize List, and local rules of the competition. I agree to waive the right to the use of my photos at the competition, and agree that any actions against the Federation must be brought in New York State.

RELEASE, ASSUMPTION OF RISK, WAIVER AND INDEMNIFICATION

This document waives import ant legal rights. Read it carefully before signing.

I AGREE in consideration for my participation in this Competition to the following:

I AGREE that the "Federation" and "Competition" as used above includes all of their officials, officers, directors, employees, agents, personnel, volunteers and affiliated organizations.

I AGREE that I choose to participate voluntarily in the Competition with my horse, as a rider, driver, handler, vaulter, longeur, lessee, owner, agent, coach, trainer, or as parent or guardian of a junior exhibitor. I am fully aware and acknowledge that horse sports and the Competition involve inherent dangerous risks of accident, loss, and serious bodily injury including broken bones, head injuries, trauma, pain, suffering, or death ("Harm").

I AGREE to hold harmless and release the Federation and the Competition from all claims for money damages or otherwise for any Harm to me or my horse and for any Harm of any nature caused by me or my horse to others, even if the Harm arises or results, directly or indirectly, from the negligence of the Federation or the Competition.

I AGREE to expressly assume all risks of Harm to me or my horse, including Harm resulting from the negligence of the Federation or the Competition.

I AGREE to indemnify (that is, to pay any losses, damages, or costs incurred by) the Federation and the Competition and to hold them harmless with respect to claims for Harm to me or my horse, and for claims made by others for any Harm caused by me or my horse while at the Competition.

I have read the Federation Rules about protective equipment, including GR801 and, if applicable, EV114 and I understand that I am entitled to wear protective equipment without penalty, and I acknowledge that the Federation strongly encourages me to do so while WARNING that no protective equipment can guard against all injuries.

If I am a parent or guardian of a junior exhibitor, I consent to the child's participation and AGREE to all of the above provisions and AGREE to assume all of the obligations of this Release on the child's behalf.

I represent that I have the requisite training, coaching and abilities to safely compete in this competition.

I AGREE that if I am injured at this competition, the medical personnel treating my injuries may provide information on my injury and treatment to the Federation on the official USEF accident/injury report form.

BY SIGNING BELOW, I AGREE to be bound by all applicable Federation Rules and all terms and provisions of this entry blank and all terms and provisions of this Prize List. If I am signing and submitting this Agreement electronically, I acknowledge that my electronic signature shall have the same validity, force and effect as if I affixed my signature by my own hand.

RIDER/DIVER/HANDLER/LONGEUR	OWNER/AGENT	TRAINER	COACH	GROOM/ATTENDANT	GROOM/ATTENDANT
<i>MANDATORY</i>	<i>MANDATORY</i>	<i>MANDATORY</i>	<i>IF APPLICABLE</i>	<i>MANDATORY</i>	<i>MANDATORY</i>
SIGNATURE: _____	SIGNATURE: _____	SIGNATURE: _____	SIGNATURE: _____	SIGNATURE: _____	SIGNATURE: _____
PRINT NAME: _____	PRINT NAME: _____	PRINT NAME: _____	PRINT NAME: _____	PRINT NAME: _____	PRINT NAME: _____
USEF#: _____	USEF#: _____	USEF#: _____	USEF#: _____	USEF#: _____	USEF#: _____
FEI#: _____	FEI#: _____	FEI#: _____	FEI#: _____	FEI#: _____	FEI#: _____

☐ Signing as Owner ☐ Signing as Trainer

If not, please complete Owner & Trainer info

PARENT/GUARDIAN SIGNATURE: (REQUIRED IF RIDER/DRIVER/HANDLER/LOUNGEUR IS A MINOR) _____

PRINT PARENT/GUARDIAN NAME _____

EMERGENCY CONTACT PHONE: _____

IS RIDER/DRIVER A US CITIZEN? (YES OR NO) _____

PLEASE INCLUDE COPIES OF MEMBERSHIP CARDS AND FEI PONY MEASUREMENT CARDS WITH YOUR ENTRY

PART III: COMBINED DRIVING RESULTS

- A. Review Template
- B. Requirements
- C. Submitting Results
- D. Submitting Fees and Post Competition Report

US EQUESTRIAN 2020 RESULTS TEMPLATE

Post Competition Report Requirements

National Non-FEI Competition-Required Fees

USEF Non-Member Fees-\$45.00

For Individuals who are not members of USEF at the time of Competition and who do not want to become a member

USEF Fees (per horse) - \$23.00

Competition Fee (per horse)-\$1.50

This fee is only paid for the Horses the USEF Horse Fee of \$23 is collected

FEI Competitions- Required Fees

- USEF Non-Member fees-\$45.00 (where applicable)
 - For Individuals who are not members of USEF at the time of Competition and who do not want to become a member
- International High Performance Fees-\$35.00 per Entry
 - GR207.1.b an entry is defines as each horse, horse/vaulter combination, vaulting team, or driving singe, pair or team.
 - GR207.1.f.1 FEI Recognized Events (CAIO/CAI's)
- USEF Fees (per Horse FEI sanctioned competition)-\$33.00
 - This includes a \$25 Drug and Medication Fee
- Competition Fee (per horse)-\$1.50
 - This fee is only paid for the horse the USEF Fee of \$33 is collected

National and FEI Recognized Shows

- All of the fees mentioned above with the exception of the Competition Fee (per horse) of \$1.50. The USEF Fees (per horse) of \$23 and the USEF Fees (per Horse FEI sanctioned competition) of \$23 totaled together.
 - Example
 - 10 Horse fees of \$23.00=\$230.00
 - 10 Horse fees of \$33.00=\$330.00
 - 10 Horses + 10 Horses= 20 Horses Total
 - 20 Horses X \$1.50= \$30.00

The Post Competition Report can be submitted online thru the Competition Dashboard, faxed, or mailed. Payment and paperwork should be Postmarked or electronically submitted within 10 business days of the close of the Competition. A fine of \$100 will be imposed on any Competition Manager who fails to pay the appropriate fees and submit the Post Competition Report.



2020 POST COMPETITION REPORT

COMPETITION CONTACT/SECRETARIES

Please complete the applicable sections of this form and return it along with proper payment. The information included on this form will assist USEF to properly credit your account. USEF competition fees are to be postmarked or sent electronically within 10 calendar days of the close of the competition (GR1210.5). A fine of \$100 will be imposed on any Competition Manager who fails to pay the appropriate fees and submit the Post Competition Report by this deadline. Local Competitions are exempt from payment of Show Pass fees, but are required to pay USEF fees. This form can be submitted online at usef.org by logging in as the competition management. Feel free to contact Michele Keith at 859-225-6940 if you have any questions.

FOR OFFICE USE ONLY

POSTMARK DATE:
SHOW PASS FEES ADDED:
COMPETITION TYPE:

COMP #: COMPETITION NAME:
DATE: LOCATION:

SECTION I (REQUIRED)

USEF SHOW PASS FEE(S) x \$45 =
INTERNATIONAL HIGH PERFORMANCE FEES x \$35 =
USHJA SHOW PASS FEE(S) x \$30 =
USEF FEES (per horse) x \$23 =
\$23 (includes \$15 Drug & Medications fee)
USEF FEES (per horse FEI sanctioned competition) x \$33 =
\$33 (includes \$25 Drug & Medications fee)
EVENTING USEF HORSE FEES. x \$8 =
(Preliminary and above)
DRESSAGE RIDE FEES (per ride)
USEF training - Fourth Level dressage classes (except Freestyle). x \$0.45 =
COMPETITION FEE (per horse)
(Exception: Local Type Competitions). x \$1.50 =
SPECIAL/MEDAL CLASS ENTRIES
Hunter Seat Pony Adult Eq. Show Jumping Talent Search TOTAL CLASS ENTRIES x \$10 =
Saddle Seat Adult Saddle Seat TOTAL CLASS ENTRIES x \$15 =
SUB TOTAL =

SECTION II

PLEASE COMPLETE THIS SECTION IF YOU ARE INCLUDING APPLICATIONS IN YOUR POST COMPETITION PAYMENT
LIST ALL MEMBERSHIPS AND RECORDINGS ON THE SECOND AND THIRD PAGE
USEF MEMBERSHIPS INCLUDED IN PAYMENT
Active Membership x \$80 =
Active Membership, 3-Year x \$225 =
Life Membership x \$2500 =
USEF HORSE RECORDINGS INCLUDED IN PAYMENT
Annual Recording x \$95 =
Life Recording x \$300 =
FARM/BUSINESS RECORDINGS INCLUDED IN PAYMENT
Annual Recording x \$80 =
Life Recording x \$2500 =
UNITED STATES HUNTER JUMPER ASSOCIATION
3 Year Active Membership x \$240 =
Active Membership. x \$85 =
Life Membership. x \$1500 =
Horse registration fee. x \$75 =
SUB TOTAL =

TOTAL NUMBER OF HORSES ENTERED ESTIMATED SPECTATOR ATTENDANCE
SIGNATURE (Contact/Secretary)

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UNITED STATES EQUESTRIAN FEDERATION : 4001 WING COMMANDER WAY : LEXINGTON, KY 40511 : 859.258.2472 : FAX 859.231.6662 : USEF.ORG

PAYMENT INFORMATION

PAYMENT METHOD (DO NOT SEND CASH) Make Check Payable to: United States Equestrian Federation

CHECK # We also accept AMERICAN EXPRESS mastercard VISA DISCOVER (PAYMENT MUST BE INCLUDED WHEN SUBMITTING REPORT)

TOTAL AMOUNT ENCLOSED \$
Card Number: - - Exp. Date: /
Card Holder's Name (Print) Billing Zip Code
Card Holder's Signature

SHOW PASS FEES

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[illegible]

MEMBERSHIP APPLICATION FEES

[illegible]



2020 POST COMPETITION REPORT

COMPETITION CONTACT/SECRETARIES

Please complete the applicable sections of this form and return it along with proper payment. The information included on this form will assist USEF to properly credit your account. USEF competition fees are to be postmarked or sent electronically within 10 calendar days of the close of the competition (GR1210.5). A fine of \$100 will be imposed on any Competition Manager who fails to pay the appropriate fees and submit the Post Competition Report by this deadline. Local Competitions are exempt from payment of Show Pass fees, but are required to pay USEF fees. This form can be submitted online at usef.org by logging in as the competition management. Feel free to contact Michele Keith at 859-225-6940 if you have any questions.

FOR OFFICE USE ONLY

POSTMARK DATE:
SHOW PASS FEES ADDED:
COMPETITION TYPE:

COMP #: COMPETITION NAME:
DATE: LOCATION:

SECTION I (REQUIRED)

USEF SHOW PASS FEE(S) x \$45 =
INTERNATIONAL HIGH PERFORMANCE FEES x \$35 =
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[illegible]

MEMBERSHIP APPLICATION FEES

[illegible]



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COMP #: COMPETITION NAME:

DATE: LOCATION:

SECTION I (REQUIRED)

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COMPETITION FEE (per horse)
(Exception: Local Type Competitions) x \$1.50 =

SPECIAL/MEDAL CLASS ENTRIES

Hunter Seat	Pony	Adult Eq.	Show Jumping Talent Search	TOTAL CLASS ENTRIES	x	\$10	=
Saddle Seat	Adult Saddle Seat			TOTAL CLASS ENTRIES	x	\$15	=
						SUB TOTAL	=

SECTION II

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USEF MEMBERSHIPS INCLUDED IN PAYMENT

Active Membership	x	\$80	=
Active Membership, 3-Year	x	\$225	=
Life Membership	x	\$2500	=

USEF HORSE RECORDINGS INCLUDED IN PAYMENT

Annual Recording	x	\$95	=
Life Recording	x	\$300	=

FARM/BUSINESS RECORDINGS INCLUDED IN PAYMENT

Annual Recording	x	\$80	=
Life Recording	x	\$2500	=

UNITED STATES HUNTER JUMPER ASSOCIATION

3 Year Active Membership	x	\$240	=
Active Membership.	x	\$85	=
Life Membership.	x	\$1500	=
Horse registration fee.	x	\$75	=
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[illegible]

MEMBERSHIP APPLICATION FEES

[illegible]

PART VI: NEW COMPETITION PRODUCTS

A. Short Format

Combined Driving
New Competition Product Proposals

Set goal to run trial events by July 2020

Main purpose:

To modify the USEF licensing and rules requirements so that driving organizers, and therefore competitors, experience fewer barriers and cost for competitions. The overarching goal is to increase the number of USEF licensed competitions nationally.

Barriers for Organizers:

- i. Driving is challenged by disconnection from / lack of an affiliate. We are currently not offering an established competition pathway for athletes/horses
- ii. High cost to Organizers & Drivers (competitions cannot turn any profit / hardly breakeven)
- iii. Time: drivers can't be away for entire week that often
- iv. Need for education within driving community: understand benefits of membership. Show the grassroots level that the Federation values those levels and supports that development (cultural response)

SHORT FORMAT "Schooling Shows"

Incentives to Drivers:

- i. All member benefits still available to athletes: except HOTY
- ii. Shorter competition formats: 2-days max.
- iii. No membership requirement
- iv. D&M fee waived/covered by USEF, but D&M rules still apply
- v. Fan membership provided to all non-member participants
- vi. Safe Sport policy applies to all – confirm where Safe Sport training may be required
- vii. Available for all levels

Proposed Licensing Costs / Requirements:

- i. Licensing fee: \$50
- ii. Insurance required
- iii. Officials required:
 - a. 1 Technical Delegate (Licensed) & at least 1 Judge (Licensed or un-licensed)
 - b. Course Designer (at least enrolled in learner program)
 - c. All Officials at the event must be USEF members
- iv. Grounds staff requirements:
 - a. Qualified Medical Personnel: Qualified Medical Personnel must be on the grounds unless there is emergency service within 15 miles of the venue or cell service is available at the venue. The competition organizer shall post the name and contact information for nearest emergency care facility in the area that is accessible 24 hours per day.

- b. Farrier / Vet: on-call only
- c. No food required on the grounds
- d. Isolation protocols and safety plans published (OC can be the coordinator)
- v. Manager OR Secretary: at least one must be Senior active USEF member. (*subject to review*)

DC rule exceptions or changes:

DC 901: Structure of Competition:

1-day format, choose any combination of the three phases:

Dressage	Cones	Modified Marathon
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2-day format, choose any combination of the three phases over the two days:

Dressage	Cones	Modified Marathon
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3-day format does not qualify for Short Format events.

DC 913: Dress of athlete: Formal attire (jackets) not required; whips & safety requirements remain

DC 921: Permitted carriages: marathon carriages allowed at all levels / all phases

DC 928: Participation: No restriction for number of times athletes/grooms on course. The schedule is at the Organizer's discretion.

Add rule: Horses/ponies may compete in multiple entries, as long as any horse/pony does not compete in more than 8 marathon obstacles throughout the competition.

Modified Marathon:

DC 960.1.5

Section B only / Shorten overall distance / shorten distance between obstacles

Minimum 3 obstacles / maximum 5 obstacles

(Look into FEI 1* Article 960.2.4 for modified marathon & cones)

USEF LOCAL COMPETITION (was "Competition Lite")

Incentives to Drivers:

- i. All member benefits available to athletes: except HOTY
- ii. Competition format: 2-3 day
- iii. No membership requirement
- iv. D&M fee waived/covered by USEF, but D&M rules still apply
- v. Fan membership provided to all non-member participants

- vi. Safe Sport policy applies to all – confirm where Safe Sport training may be required
- vii. Available for all levels

Proposed Licensing Costs / Requirements:

- i. Licensing fee: \$80
- ii. Licensed Officials required:
 - a. At least 1 Judge
 - b. 1 Technical Delegate
 - c. 1 Course Designer
- iii. Grounds staff requirements:
 - a. Qualified Medical Personnel: Qualified Medical Personnel must be on the grounds unless there is emergency service within 15 miles of the venue or cell service is available at the venue. The competition organizer shall post the name and contact information for nearest emergency care facility in the area that is accessible 24 hours per day.
 - b. Farrier / Vet: on-call only
 - c. No food required on the grounds
 - d. Isolation protocols and safety plans published, but no coordinators required
- iv. Additional Organizer flexibility TBD

All DC rules apply