

**FEI Licensing Requirements**  
**Judges, Stewards, Course Designers, Technical Delegates & Veterinarians**

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## Chapter 1. General Licensing Information

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### Section 1. General.

1. The Federation will act upon every completed application for enrollment, annual renewal, and promotion of judges, course designers, stewards and technical delegates.
2. All applications whether for initial enrollment, renewal, or promotion shall contain a statement to be signed by the applicant, indicating that the applicant has read and understands the rules governing the application process, and agrees to be bound thereby.
3. Any USEF member who is a U.S. citizen holding a FEI license for which there is a comparable national level license must maintain the national level license with the Federation (Exception: Jumper Judges, Jumper Course Designers, and Stewards). If the national license is not properly maintained, this in itself shall be deemed sufficient basis for the Federation to recommend to the FEI that the individual be removed from the FEI list of officials.
4. The following individuals shall comply with the criminal background check and training requirements of the Federation's Safe Sport Policy:
  - a. All individuals seeking FEI licensure through the Federation; and
  - b. Current Federation FEI officials

### Section 2. Amendments and Revisions.

1. FEI licenses are not governed by USEF.
2. The Federation will make amendments to this document in order to match the FEI license requirements. These amendments may occur at any time.

### Section 3. Licensing

1. Applications must be completed, submitted, and paid for on the USEF website. The application fee is not refundable.
2. Application Requirements
  - a. All national level and Federation FEI officials must be Federation Active Members, 21 years of age or over.
  - b. All applicants must be compliant with the USEF's Safe Sport Policy before starting any application requirements. In order to be compliant with the policy, applicants must complete Safe Sport Training and a criminal background check.

### Section 4. Maintenance Requirements.

1. It is the responsibility of the licensed official to satisfy all necessary requirements for maintaining their license.
  - a. Refer to the relevant discipline Education System documents for course and officiating maintenance requirements on the FEI website. The age extension policy may be found on the main Officials page of the FEI website.
2. U.S. FEI officials must renew their license with the Federation annually.
3. Documented adjudication of FEI recognized classes at foreign FEI sanctioned competitions will count towards maintaining the same national discipline judge or course designer license, provided it occurs during the same time frame required by the national license.

## Chapter 2. FEI Licensing Requirements

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### Section 1. Dressage & Para

#### Section 1.1 Judges

**Section 1.1.1 3\* Dressage Judge** - USEF has an FEI approved national education system. Due to this, applicants that wish to become an FEI Dressage Judge may apply for the 3\* status.

##### A. Application Requirements

1. Promotion to 3\* judge is only possible until the age of 57.
2. Requirements for approval to shadow judge (SJ) and sit-in (SI) – Applicants must meet the following requirements before a letter of recommendation from USEF can be sent to the FEI to request permission for the applicant to shadow judge and sit-in.
  1. Hold a US Equestrian 'S' Dressage Judge license for a minimum of two years (24 months).
  2. Have riding experience up to at least Prix St-Georges (PSG) level, Grand Prix (GP) experience preferred.
    - i. US Equestrian requires a minimum of three verified rides of 63% or higher at Grand Prix or Grand Prix Special (Freestyle does not count).
  3. Have judged a minimum of nine national GP level classes within the past three years. Three of these classes must be within 12 months preceding the course application.
    - i. US Equestrian requires that a minimum of six of the nine classes be as a member of a panel of two or more judges.
    - ii. US Equestrian requires that two of the six classes noted above must include panel judging in a different region from the applicants home USDF Region.
    - iii. The applicant is responsible for keeping verifiable documentation of officiating, which must be included with the application for sit-in/shadow judging.
  4. US Equestrian requires that the applicant officiate a minimum of 50 GP rides.
3. Once the applicant has met the above requirements, they must notify the Licensed Officials Department (LOD) in writing to request permission to shadow judge and sit-in. This notification must be accompanied by five positive letters of recommendation from current or retired FEI 4\* or 5\* judges with whom you have worked. Letters of recommendation must be submitted using the approved documentation and form found [here](#).
  1. If the requirements have been met, the LOD will send a letter of recommendation to the FEI to allow the candidate to shadow judge and sit-in.
  2. The FEI will notify the Federation of their decision, and the Federation will communicate the FEI's decision to the candidate.
  3. Shadow judging and sit-in experience cannot be initiated until approval is received from the FEI.
4. FEI sit-in and shadow judging requirements – The following requirements must be met after approval is received from the FEI to sit-in and shadow judge.
  1. Shadow judging
    - i. The applicant must complete two shadow-judging experiences (GP, minimum of eight horses per class) with two positive recommendations (out of a maximum of four attempts). These experiences must be with different FEI approved foreign mentor judges (MJ) at a minimum of two different CDIs, one of which should be a CDI\*\*\* or above.
    - ii. Preferably one of the MJ recommendations should be from a foreign 5\* judge.
  2. Sit-in experience
    - i. The applicant must complete three sit-in experiences (Intermediate II, minimum of one GP/GPS, minimum of one GPFs, with a minimum of eight horses per class) with different FEI approved foreign MJs. At least two of the experiences must receive a positive recommendation
  3. If shadow judging and sit-ins are completed at the same event, the shadow judging must be completed before the sit-ins.

4. Shadow judging and sit-in evaluations forms should be returned to the Licensed Officials Department (LOD).
  1. Once the applicant has completed the above requirements, they must submit a promotion application to the United States Equestrian Federation. Upon approval of their application, the applicant will be given two years to pass an FEI qualification course and examination
- B. Maintenance Requirements
1. Officiate at 12 competitions at a minimum of four CDIs within the prior three years. Six of the competitions must be Intermediate A/B or higher.
    - i. Young Horse competitions do not count towards this requirement.
    - ii. Officials can replace a maximum of three competitions (Intermediate A/B or higher) with a positive shadow judging (SJ) or refresher course. One officiating can be replaced per each SJ/course. The SJ must be at the Grand Prix level with a minimum of eight horses.
    - iii. One Intermediate A/B or higher competition can be replaced by three competitions judged at the Prix St. Georges/Intermediate I level.
    - iv. Mentor Judges for shadow judging must be approved by the FEI. At least one of the mentor judges must be 5\*.
  2. Attend a refresher course within the prior three years.

### Section 1.1.2 4\* Dressage Judge

#### A. Application Requirements

1. Promotion to 4\* judge is only possible until the age of 62.
2. Applicants must complete the following requirements:
  - i. Hold an FEI 3\* Dressage judge license for a minimum of two years (24 months).
  - ii. Judge a minimum of eight CDI\*\* or above events, including 12 GP level classes.
  - iii. Shadow judging
    1. Complete two shadow-judging experiences (GP, minimum of eight horses per class) with two positive recommendations (out of a maximum of four attempts) with different FEI approved foreign mentor judges (MJs).
    2. Preferably one of the recommendations should come from a 5\* foreign judge.
  - iv. Sit-in experience
    1. Complete two sit-in experiences (GP/GPS/GPFS, minimum of eight horses per class) with at least two positive recommendations of different FEI approved foreign MJs (preferably 5\* judges).
  - v. Shadow Judging and Sit-Ins must be conducted at a minimum of two CDI's. One of them must be a CDI\*\*\* or above.
  - vi. If shadow judging and sit-ins are completed at the same event, the shadow judging must be completed before the sit-ins.
  - vii. Shadow judging and sit-in Evaluation forms should be returned to the Licensed Officials Department
3. Once the applicant has completed the above requirements, they must submit a promotion application to the United States Equestrian Federation. Upon approval of their application, the applicant will be given two years to pass an FEI qualification course and examination.

#### B. Maintenance Requirements

1. Officiate at 12 competitions at a minimum of eight CDI2\*s or above within the prior three years.
  - i. Officials can replace a maximum of three competitions (Intermediate A/B or higher) with a positive shadow judging (SJ) or refresher course. One officiating can be replaced per each SJ/course. The SJ must be at the Grand Prix level with a minimum of eight horses.
  - ii. One Intermediate A/B or higher competition can be replaced by three competitions judged at the Prix St. Georges/Intermediate I level.
  - iii. Mentor Judges for SJ must be approved by the FEI. At least one of the mentor judges must be 5\*.
  - iv. A minimum of six CDIs must be officiated. A maximum of two CDIs can be replaced with a positive SJ per CDI (Grand Prix, minimum of eight horses).

2. Attend a refresher course within the prior three years.

### **Section 1.1.3 5\* Dressage Judge**

- A. Application Requirements
  1. Hold an FEI 4\* Dressage judge license for a minimum of three years (36 months).
  2. Have officiated at a minimum of 14 CDI3\* or above, including 30 GP level classes.
  3. To have high quality judging and high ethical standards. The applicant must be able to give clinics, willing to develop the sport further, willing and able to act as a foreign judge, and possess the ability to take over more responsibility.
- B. Maintenance Requirements
  1. Officiate at 12 Grand Prix level competitions at a minimum of eight CDI3\*s or above within the prior three years.
  2. Attend a 5\* refresher course within the prior two years.
  3. Officials must be available for further development of the education system.

### **Section 1.1.4 3\* Para Equestrian Dressage Judge**

- A. Application Requirements
  1. Promotion to 3\* judge is only possible until the age of 57.
  2. Speak and understand English.
  3. Have experience as an athlete up to the Prix St. Georges (PSG) level.
  4. Have gained a national 'S' Dressage Judge license, and have officiated at a minimum of four PSG level competitions in the past two years. A minimum of two of the competitions must be in the twelve months prior to the exam and application.
  5. Sit-ins
    - i. Once the applicant has met the above requirements, they must notify the Licensed Officials Department (LOD) in writing to request permission to sit-in. This notification must be accompanied by a letter of motivation. The Federation will then send a recommendation to the FEI on the applicant's behalf. The FEI will notify the Federation of their decision, and the Federation will communicate the FEI's decision to the candidate. Sit-in experience cannot be initiated until approval is received from the FEI.
    - i. Once permission to sit-in has been received, complete one sit-in covering all five grades (minimum of one competition per grade) and all types of competition (team, individual, and freestyle).
    - ii. Exception: a 3\* Dressage Judge must only submit a letter of motivation and attend one sit-in for each of the grades at Intermediate A, Intermediate B, and Intermediate II.
5. Attend and pass an FEI promotion course for 3\* Para Equestrian Dressage Judges.
- B. Maintenance Requirements
  1. Officiate as Member of the Ground Jury (MGJ) at four CPEDIs within the prior three years.
    - i. A maximum of two CPEDIs can be substituted by shadow judging (SJ) at CPEDI3\*s or above. Two SJ (all grades in one competition) are equivalent to one officiating experience.
  2. Attend a refresher course within the prior three years.

### **Section 1.1.5 4\* Para Equestrian Dressage Judge**

- A. Application Requirements
  1. Promotion to 4\* judge is only possible until the age of 62.
  2. Have been a 3\* Para Equestrian Dressage Judge for a minimum of two years.
  3. Officiate as Member of the Ground Jury (MGJ) at four CPEDIs in the three years prior to application.
  4. Complete two shadow judging (SJ) at CPEDI3\* competitions or above within three years of application. These competitions must cover all five grades (minimum of one competition per grade) and have a minimum of eight horses per competition. Applicants must receive at least two positive recommendations.
  5. Attend and pass an FEI promotion course for 4\* Para Equestrian Dressage Judges.
- B. Maintenance Requirements

1. Officiate as MGJ at four CPEDIs within the prior three years.
  - i. A maximum of two CPEDIs can be substituted by SJ at CPEDI3\*s or above. Two SJ (all grades in one competition) are equivalent to one officiating experience.
2. Attend a refresher course within the prior three years.

### **Section 1.1.6 5\* Para Equestrian Dressage Judge**

#### **C. Application Requirements**

1. Have been a 4\* Para Equestrian Dressage Judge for a minimum of two years, and to have judged six CPEDI3\* competitions within two years of application.
2. Applicants must have a high quality of judging and high ethical standards. They must be able to give clinics, be willing to develop the sport further, be able to act as Foreign Judge, and be able to take additional responsibility.
3. The FEI proactively selects from the list of 4\* Judges based on competence, knowledge, experience, and appearance after consulting with the FEI Para Equestrian Dressage Committee.

#### **D. Maintenance Requirements**

1. Officiate at four CPEDI3\* competitions or above and four Prix St. George competitions (national or international) within the prior three years.
2. Attend a refresher course within the prior three years.
3. Be available for further development of the education system.

## **Section 1.2 Stewards**

### **Section 1.2.1 Level 1 Dressage Steward**

#### **A. USEF Application Requirements**

1. Documented experience acting as a warm-up steward and/or bit checker at USEF Licensed Dressage Competitions; or is a current USEF Dressage Technical Delegate.
2. At least 5 years of experience in the equestrian industry (For example: serving as a licensed official, owner, athlete, trainer, barn manager, show manager/secretary, etc.).
3. Attend an FEI promotion course - Upon Federation approval, applicants seeking promotion to Level 1 Dressage Steward will be given permission to attend the respective FEI promotion course. Please note that applicants will not be able to attend an FEI Course for promotion until they have been approved by the Federation.

#### **B. FEI Application Requirements**

1. Minimum age of 21 years.
2. Must speak and write English.
3. Must be physically able to carry out stewarding duties at events.
4. Have the general attitude that mirrors the requirements as specified in the Stewards' job description in the FEI Stewards Manual.
5. Recommended in writing by the US Steward General and/or the USEF, via USEF.

#### **C. Maintenance Requirements**

1. Officiate as a Level 1 Steward at a minimum of three FEI events within three years.
2. Attend an FEI refresher course once every three years.

### **Section 1.2.2 Level 2 Dressage Steward**

#### **A. USEF Application Requirements**

1. Have been a Level 1 Steward for at least three years. This is a year in addition to what the FEI requires.
2. Been an 'R' DTD for a minimum of five years with experience as an 'R' DTD at USEF/USDF Dressage Competitions.
  - i. Experience is defined as officiating at a minimum of three Level 3 USEF/USDF dressage competitions and a minimum of three Level 4 or Level 5 USEF/USDF competitions.
3. Officiated as a Level 1 Steward at international dressage events (CDIs) a minimum of six times within three years. One of the six may be a different discipline.
4. The applicant must also successfully complete apprenticeships at three CDIs with three different FEI Chief Stewards. Evaluation forms must be returned to the USEF Licensed Officials Department.

- i. The applicant must receive a “pass” on each apprenticeship evaluation. If a pass is not achieved from any apprenticeship, additional apprenticeships must be fulfilled to achieve the minimum required passing apprentice evaluations.
  - ii. The apprenticeships must be completed within three years of applying for the license, unless an exception is granted by the US Equestrian Licensed Officials Department due to a lack of promotion courses within this timeframe.
- 5. Attend an FEI promotion course - Upon Federation approval, applicants seeking promotion to Level 2 Dressage Steward will be given permission to attend the respective FEI promotion course. Please note that applicants will not be able to attend an FEI Course for promotion until they have been approved by the Federation.
- B. FEI Application Requirements
  - 1. Been a Level 1 Steward for at least two years.
  - 2. Officiated as a Level 1 Steward at any international event a minimum of six times within three years, including a minimum of three times at Dressage competitions
- C. Maintenance Requirements
  - 1. Officiate at FEI events a minimum of six times within three years. At least three of those times must be as Chief Steward, of which, at least twice must be within the relative discipline.
  - 2. Attend an FEI refresher course once every three years.

### **Section 1.2.3 Level 3 Dressage Steward**

- A. Application Requirements
  - 1. Must have been an FEI Level 2 Steward for at least three years.
  - 2. Must have officiated as Chief Steward at a minimum of six events within the preceding three years. Two events must be at FEI Dressage competitions.
  - 3. Must be proposed by the Dressage Steward General or the National Federation, via the National Federation and approved by the FEI.
  - 4. Applicants seeking promotion to Level 3 Dressage Steward do not need to attend a course for promotion.
- B. Maintenance Requirements
  - 1. Officiate at FEI events a minimum of six times within three years. At least two of those times must be as Chief Steward in the relative discipline.
  - 2. Attend an FEI refresher course once every three years.

### **Section 1.2.4 Level 1 Para-Dressage Steward**

- A. Application Requirements
  - 1. Must be a minimum of 21 years of age.
  - 2. Must be able to speak English.
  - 3. Must be physically able to carry out stewarding duties at events.
  - 4. Must have a general attitude that mirrors the Steward’s requirements.
  - 5. Have qualified at an FEI course for Driving Stewards.
  - 6. Must be recommended by the National Steward General or the National Federation (NF), via the NF.
- B. Maintenance Requirements
  - 1. Officiate as a Level 1 Steward at a minimum of three FEI events within three years.
  - 2. Attend an FEI refresher course once every three years.

### **Section 1.2.5 Level 2 Para-Dressage Steward**

- A. Application Requirements
  - 1. Must be able to speak English.
  - 2. Have been an FEI Level 1 Driving Steward for a minimum of two years.
  - 3. Have officiated as a Level 1 Steward at FEI events a minimum of six times within three years. Three of those times must have been as a Driving Steward.
  - 4. Have qualified at an FEI course for Driving Stewards.
- B. Maintenance Requirements

1. Officiate at FEI events a minimum of six times within three years. At least three of those times must be as Chief Steward, of which, at least twice must be within the relative discipline.
2. Attend an FEI refresher course once every three years.

### **Section 1.2.6 Level 3 Para-Dressage Steward**

- A. Application Requirements
  1. Must have been a Level 2 Steward for a minimum of three years.
  2. Must have a working knowledge of the rules as they are written.
  3. Must have officiated at Chief Steward at a minimum of six events within the preceding three years. At least two of these events must be within the specific discipline.
  4. Must be recommended by the National Steward General or the National Federation (NF), via the NF.
- B. Maintenance Requirements
  1. Officiate at FEI events a minimum of six times within three years. At least two of those times must be as Chief Steward in the relative discipline.
  2. Attend an FEI refresher course once every three years.

## **Section 2. Driving & Para Driving**

### **Section 2.1 Course Designers**

#### **Section 2.1.1 Level 2 Driving/Para-Driving Course Designer**

- A. Application Requirements
  1. Have regular practice as a national Course Designer at the highest national level for a minimum of five years. This requirement may be reduced if the applicant has experience as an international athlete and/or experience as a Chef d'Equipe at FEI Driving Championships.
  2. Attend and pass an FEI Level I Driving course.
- B. Maintenance Requirements
  1. Attend a refresher course every three years.
  2. Officiate as Course Designer at an international event at least once every four years.
  3. Course Designers that have not be active for a period of three or more years may be removed from the FEI list at the discretion of the FEI.

#### **Section 2.1.2 Level 3 Driving/Para-Driving Course Designer**

- A. Application Requirements
  1. Be preferably be under the age of 60.
  2. Understand and speak one of the two official languages (English and French).
  3. Have regular practice course designing and have designed at a minimum of five CAI 2\* events or above.
  4. Attend and pass an FEI Level II Driving course.
- B. Maintenance Requirements
  1. Attend a refresher course every three years.
  2. Officiate as Course Designer at an international event at least once every four years.
  3. Course Designers that have not be active for a period of three or more years may be removed from the FEI list at the discretion of the FEI.

#### **Section 2.1.3 Level 4 Driving/Para-Driving Course Designer**

- A. Application Requirements
  1. Be preferably under the age of 65.
  2. Understand how course designing impacts the welfare of the horse.
  3. Have a high level of understanding of the rules as they pertain to course designing.
  4. Have had considerable experience proven by excellent performance as Course Designer at major FEI events.
  5. Attend and pass an FEI Level II refresher course.
- B. Maintenance Requirements
  1. Attend a refresher course every three years.
  2. Officiate as Course Designer at an international event at least once every four years.

3. Course Designers that have not be active for a period of three or more years may be removed from the FEI list at the discretion of the FEI.

## **Section 2.2 Judges**

### **Section 2.2.1 Level 2 Driving/Para-Driving Judge**

- A. Application Requirements
  1. Be preferably under the age of 55.
  2. Understand, speak, and preferably write English.
  3. Have full knowledge of the FEI Driving Rules, the FEI General Regulations, and the FEI Veterinary Regulations.
  4. Have experience as a national judge at the highest level by judging regularly over a period of at least five years. This must include acting as President of the Ground Jury (PGJ) at five CANs or having significant technical knowledge and experience, to be assessed and approved by the FEI.
  5. Have judged at three CANs, or as Member of the Ground Jury (MGJ) at two CAIs in the current or preceding year.
  6. Attend and pass an FEI Level I Driving course.
- B. Maintenance Requirements
  1. Attend a refresher course every three years.
  2. Officiate as a Member of the Ground Jury (MGJ) at an international event at least once every four years.
  3. Judges that have not be active for a period of three or more years may be removed from the FEI list at the discretion of the FEI.

### **Section 2.2.2 Level 3 Driving/Para-Driving Judge**

- A. Application Requirements
  1. Be preferably under the age of 60.
  2. Have been a Level 2 Judge for a minimum of two years.
  3. Have acted as a Member of the Ground Jury (MGJ) at a minimum of ten CAIs, of which a minimum of three must be in a foreign country. This requirement must be completed within two years, but not more than five years.
  4. Act as a shadow judge at two CAI3\* or above events with two different Level 3 Judges. Applicants must receive positive recommendations from both Judges.
  5. Attend and pass an FEI Level II Driving course.
- B. Maintenance Requirements
  1. Attend a refresher course every three years.
  2. Officiate as a MGJ at an international event at least once every four years.
  3. Judges that have not be active for a period of three or more years may be removed from the FEI list at the discretion of the FEI.

### **Section 2.2.3 Level 4 Driving/Para-Driving Judge**

- A. Application Requirements
  1. Be preferably under the age of 65.
  2. Speak one of the official languages (English and French) and understand written and spoken English.
  3. Have shown a consistent high level of Dressage marking.
  4. Have a high level of knowledge and understanding of the FEI Driving rules.
  5. Fully understand of all aspects of scoring.
  6. Have been a level 3 judge for a minimum of five years.
  7. Officiate as President of the Ground Jury (PGJ) at a minimum of three CAIs and have been Member of the Ground Jury (MGJ) at a minimum of 15 CAIs or CAIOs.
  8. Officiate as a MGJ at two world championships.
  9. Officiate as Foreign Judge at two CAIs.
  10. Shadow Judge at two CAI 3\* events or above with a Level 4 Judge. Applicants must receive a positive evaluation from at least one CAI 3\* event.

11. Attend and pass an FEI Level II Driving refresher course within three years of the application for promotion.

B. Maintenance Requirements

1. Attend a refresher course every three years.
2. Officiate as MGJ at an international event at least once every four years.
3. Judges that have not be active for a period of three or more years may be removed from the FEI list at the discretion of the FEI.

## Section 2.3 Stewards

### Section 2.3.1 Level 1 Driving Steward

A. Application Requirements

1. Must be a minimum of 21 years of age.
2. Must be able to speak English.
3. Must be physically able to carry out stewarding duties at events.
4. Must have a general attitude that mirrors the Steward's requirements.
5. Have qualified at an FEI course for Driving Stewards.
6. Must be recommended by the National Steward General or the National Federation (NF), via the NF.

B. Maintenance Requirements

1. Officiate as a Level 1 Steward at a minimum of three FEI events within three years.
2. Attend an FEI refresher course once every three years.

### Section 2.3.2 Level 2 Driving Steward

A. Application Requirements

1. Must be able to speak English.
2. Have been an FEI Level 1 Driving Steward for a minimum of two years.
3. **Have officiated as a Level 1 Driving Steward at FEI events a minimum of three times within three years.**
4. Have qualified at an FEI course for Driving Stewards.

B. Maintenance Requirements

1. Officiate at FEI events a minimum of six times within three years. At least three of those times must be as Chief Steward, of which, at least twice must be within the relative discipline.
2. Attend an FEI refresher course once every three years.

### Section 2.3.3 Level 3 Driving Steward

A. Application Requirements

1. Must have been a Level 2 Steward for a minimum of three years.
2. Must have a working knowledge of the rules as they are written.
3. Must have officiated at Chief Steward at a minimum of six events within the preceding three years. At least two of these events must be within the specific discipline.
4. Must be recommended by the National Steward General or the National Federation (NF), via the NF.

B. Maintenance Requirements

1. Officiate at FEI events a minimum of six times within three years. At least two of those times must be as Chief Steward in the relative discipline.
2. Attend an FEI refresher course once every three years.

### Section 2.3.4 Level 1 Para-Driving Steward

A. Application Requirements

1. Must be a minimum of 21 years of age.
2. Must be able to speak English.
3. Must be physically able to carry out stewarding duties at events.
4. Must have a general attitude that mirrors the Steward's requirements.
5. Have qualified at an FEI course for Driving Stewards.
6. Must be recommended by the National Steward General or the National Federation (NF), via the NF.

B. Maintenance Requirements

1. Officiate as a Level 1 Steward at a minimum of three FEI events within three years.
2. Attend an FEI refresher course once every three years.

### **Section 2.3.5 Level 2 Para-Driving Steward**

- A. Application Requirements
  1. Must be able to speak English.
  2. Have been an FEI Level 1 Driving Steward for a minimum of two years.
  3. Have officiated as a Level 1 Steward at FEI events a minimum of six times within three years. Three of those times must have been as a Driving Steward.
  4. Have qualified at an FEI course for Driving Stewards.
- B. Maintenance Requirements
  1. Officiate at FEI events a minimum of six times within three years. At least three of those times must be as Chief Steward, of which, at least twice must be within the relative discipline.
  2. Attend an FEI refresher course once every three years.

### **Section 2.3.6 Level 3 Para-Driving Steward**

- A. Application Requirements
  1. Must have been a Level 2 Steward for a minimum of three years.
  2. Must have a working knowledge of the rules as they are written.
  3. Must have officiated at Chief Steward at a minimum of six events within the preceding three years. At least two of these events must be within the specific discipline.
  4. Must be recommended by the National Steward General or the National Federation (NF), via the NF.
- B. Maintenance Requirements
  1. Officiate at FEI events a minimum of six times within three years. At least two of those times must be as Chief Steward in the relative discipline.
  2. Attend an FEI refresher course once every three years.

## **Section 2.4 Technical Delegates**

### **Section 2.4.1 Level 2 Driving/Para-Driving Technical Delegate**

- A. Application Requirements
  1. Be preferably under the age of 60.
  2. Speak one of two official languages (English or French).
  3. Have a high level of knowledge and understanding of the FEI Driving rules.
  4. Have an understanding of the marathon and the FEI rules and the technical requirements of the course.
  5. Have an understanding of the marathon rules in connection with the welfare of the horse.
  6. Have a technical understanding and knowledge of how to measure of a cones course.
  7. Have an understanding of scoring.
  8. Have had regular practice as a national technical delegate over a period of at least five years. This includes having acted as technical delegate at two CANs. Experience on organizing committees and work with a course designer is required. This requirement may be reduced if the technical delegate is a level 3 judge, a level 3 course designer, and/or have been a Chef d'Equipe at an FEI Driving championship.
  9. Have acted as a Technical Delegate at top-level national events during the current or preceding year.
  10. Attend and pass an FEI Level I Driving course.
- B. Maintenance Requirements
  1. Attend a refresher course every three years.
  2. Officiate as Technical Delegate at an international event at least once every four years.
  3. Technical Delegates that have not be active for a period of three or more years may be removed from the FEI list at the discretion of the FEI.

### **Section 2.4.2 Level 3 Driving/Para-Driving Technical Delegate**

- A. Application Requirements
  1. Be preferably under the age of 60.
  2. Have been an FEI Level 2 Technical Delegate for a minimum of two years, and maximum of five years.

3. Officiate as an FEI Level 2 Technical Delegate at a minimum of three CAI events.
  4. Have a full knowledge of the FEI Driving rules, the FEI general regulations, and the FEI veterinary regulations.
  5. Have a full understanding of the Marathon and an understanding of how the ground conditions can affect the technical requirements of the course.
  6. Have an understanding of the FEI rules in connection with the welfare of the horse.
  7. Have a technical understanding and knowledge of how to measure a Cones course for the different categories of athletes.
  8. Have a full understanding of scoring.
- B. Maintenance Requirements
1. Attend a refresher course every three years.
  2. Officiate as Technical Delegate at an international event at least once every four years.
  3. Technical Delegates that have not be active for a period of three or more years may be removed from the FEI list at the discretion of the FEI.

### **Section 2.4.3 Level 4 Driving/Para-Driving Technical Delegate**

- A. Application Requirements
1. Be preferably under the age of 65.
  2. Have been an FEI Level 3 Technical Delegate for a minimum of five years. Or hold the Level 3 or Level 4 Judge or Course Designer license for a minimum of three years.
  3. Officiate as Technical Delegate at a minimum of ten CAIs. Or hold the Level 3 or Level 4 Judge or Course Designer license for a minimum of three years and have officiated at a minimum of ten CAIs.
  4. Have been Assistant Technical Delegate at two world championships with a positive evaluation from the Technical Delegates. Or hold a Level 3 or Level 4 Judge or Course Designer license for a minimum of three years and have officiated at two world championships.
  5. Attend and pass an FEI Level II Driving course.
- B. Maintenance Requirements
1. Attend a refresher course every three years.
  2. Officiate as Technical Delegate at an international event at least once every four years.
  3. Technical Delegates that have not be active for a period of three or more years may be removed from the FEI list at the discretion of the FEI.

## **Section 3. Endurance**

### **Section 3.1 Judges**

#### **Section 3.1.1 2\* Endurance Judge**

- A. Application Requirements
1. Be preferably under the age of 60.
  2. Speak and understand English.
  3. Have acted as Member of the Ground Jury (MGJ), Member of the Appeal Committee at a CEI, or acted as President of the Ground Jury (PGJ) at a national event during the current or preceding year.
  4. Have acted as a Member of the Organizing Committee, Assistant to the Chief Steward, or Chief Steward at two Endurance events (international or national - international preferred).
  5. Attend and pass an FEI Level I Course for Endurance Judges.
- B. Maintenance Requirements
1. Pass an FEI Endurance course equal to your status every four years.

#### **Section 3.1.2 3\* Endurance Judge**

- A. Application Requirements
1. Applicants must have been licensed as 2\* Endurance Judge for a minimum of two years.
  2. Officiate as Member of the Ground Jury (MGJ) at a minimum of three CEI 1\* or 2\* events in any two-year period.
  3. Officiate as President of the Ground Jury (PGJ) at a CEI 1\* during the current or preceding year.

4. Attend and pass an FEI Level II course for Endurance Judges within four years of submitting the application for promotion.
- B. Maintenance Requirements
1. Pass an FEI Endurance course equal to your status every four years.

### **Section 3.1.3 4\* Endurance Judge**

- A. Application Requirements
1. Applicants must have been licensed as 3\* Endurance Judge for a minimum of two years.
  2. Officiate as Member of the Ground Jury (MGJ) at a minimum of three CEI 3\* events in any two-year period.
  3. Officiate as President of the Ground Jury (PGJ) at a CEI 2\* event during the current or preceding year.
  4. Attend and pass an FEI Level II course for Endurance Judges within twelve months of submitting the application for promotion.
- B. Maintenance Requirements
1. Pass an FEI Endurance course equal to your status every four years.

## **Section 3.2 Stewards**

### **Section 3.2.1 Level 1 Endurance Steward**

- A. Application Requirements
1. Must be a minimum of 21 years of age.
  2. Must be able to speak English.
  3. Must be physically able to carry out stewarding duties at events.
  4. Must have a general attitude that mirrors the Steward's requirements.
  5. Have qualified at an FEI course for Endurance Stewards.
  6. Must be recommended by the National Steward General or the National Federation (NF), via the NF.
- B. Maintenance Requirements
1. Officiate as a Level 1 Steward at a minimum of three FEI events within three years.
  2. Attend an FEI refresher course once every three years.

### **Section 3.2.2 Level 2 Endurance Steward**

- A. Application Requirements
1. Must be able to speak English.
  2. Have been an FEI Level 1 Endurance Steward for a minimum of two years.
  3. Have officiated as a Level 1 Steward at FEI events a minimum of six times within three years. Three of those times must have been as an Endurance Steward.
  4. Attend a Level 2 course for Endurance Stewards within the prior three years.
- B. Maintenance Requirements
1. Officiate at FEI events a minimum of six times within three years.
  2. Attend an FEI refresher course once every three years.

### **Section 3.2.3 Level 3 Endurance Steward**

- A. Application Requirements
1. Must have been a Level 2 Steward for a minimum of two years.
  2. Must have officiated at Chief Steward at a minimum of six events within the preceding three years. At least two of these events must be within the specific discipline.
  3. Attend a Level 2 course for Endurance Stewards within the prior three years.
  4. Must be recommended by the National Steward General or the National Federation (NF), via the NF.
- B. Maintenance Requirements
1. Officiate at FEI events a minimum of six times within three years.
  2. Attend an FEI refresher course once every three years.

## **Section 3.3 Technical Delegates**

### **Section 3.3.1. 2\* Endurance Technical Delegate**

- A. Application Requirements
  1. Be preferably under the age of 60.
  2. Speak and understand English.
  3. Hold FEI International Endurance Judge license.
  4. Have acted as Technical Delegate, or the equivalent position, at national events during the current or preceding year.
  5. Attend and pass an FEI Level I Course for Endurance Technical Delegates.
- B. Maintenance Requirements
  1. Pass an FEI Endurance course equal to your status every four years.

### **Section 3.3.2 3\* Endurance Technical Delegate**

- A. Application Requirements
  1. Have been licensed as 2\* Endurance Technical Delegate for a minimum of two years.
  2. Officiate at a minimum of three CEI 1\* events in any two-year period.
  3. Attend and pass an FEI Level course for Endurance Technical Delegates within four years of submitting the application for promotion.
- B. Maintenance Requirements
  1. Pass an FEI Endurance course equal to your status every four years.

### **Section 3.3.3 4\* Endurance Technical Delegate**

- A. Application Requirements
  1. Have been licensed as 3\* Endurance Technical Delegate for a minimum of two years.
  2. Officiate at a minimum of three CEIs (2\* or above) in any two-year period.
  3. Attend and pass an FEI refresher course for Endurance Technical Delegate within twelve months of submitting the application for promotion.
- B. Maintenance Requirements
  1. Pass an FEI Endurance course equal to your status every four years.

## **Section 4. Eventing**

### **Section 4.1 Course Designers**

#### **Section 4.1.1 Level 2 Eventing Course Designer**

- A. Application Requirements
  1. Understand English.
  2. Have regular practice as a national Course Designer over a period of at least three years. This requirement may be reduced if the Course Designer has experience as an international athlete.
  3. Have experience as a Course Designer at short and long format competitions.
  4. Applicants must receive two positive evaluations from officiating as Course Designer or Assistant Course Designer at two international events.
    - i. If officiating as Course Designer, then the competition must be CCI2\* (long or short format). The assessors must be the Technical Delegate and the President of the Ground Jury (PGJ). The assessors must officiate the same class as that the applicant.
    - ii. If officiating as an Assistant Course Designer, then the competition must be either a CCI2\* (long or short format) or a CCI3\* (long or short format). The assessor must be the Course Designer. If the Course Designer is of the same nationality, then they must be a Level 3 official. If they are of a different nationality, then they may be a Level 2 or Level 3 official.
    - iii. The evaluations must be completed at the time of the event. Retroactive evaluations will not count towards an applicant's promotion requirements.
    - iv. If a competition is cancelled midway through, any evaluations completed at the event will not count towards promotion.
  5. Attend and pass an FEI promotion course for Level 2 Course Designers.
  6. Be recommended by the National Federation (NF).
- B. Maintenance Requirements
  1. Attend and pass an FEI refresher course once every three years.

2. Have regular practice as a Course Designer during the past three years. This includes acting as Course Designer at a minimum of one international event.

### Section 4.1.2 Level 3 Eventing Course Designer

#### A. Application Requirements

1. Understand English.
2. Be listed as an FEI Level 2 Course Designer.
3. Officiate as Course Designer at 3\* and 4\* events in the past three years. A minimum of two events must be completed within two years of submitting an application for promotion, one of which must be a long format event, and one must be outside of the applicant's home country.
4. Receive two positive evaluations from officiating as Course Designer/Assistant Course Designer within the two years prior to submitting an application for promotion. **One of the evaluations must be completed at a long format event. One evaluation must be completed at a 3\* event as the main Course Designer, and one evaluation must be completed at a 4\* event as the Assistant Course Designer.**
  - i. If acting as the main Course Designer at a CCI3\* (long format), the assessing team must consist of the President of the Ground Jury (or Member of the Ground Jury if the President is not foreign) and the Technical Delegate.
  - ii. If acting as the Assistant Course Designer at a CCI4\* (long or short format), the assessing team must consist of the President of the Ground Jury, the Technical Delegate, and the main Course Designer.
  - iii. **Evaluations will be made by an assessing team of level 3 status – each team must have at least one member of a foreign nationality. The assessing teams must be different for the two evaluations.**
  - iv. One evaluation must be completed before the attending the Level 2 promotion course.
  - v. All evaluations must be completed at events with several levels of competition, including 4\*. The events must include a minimum of 15-20 starters.
  - vi. If a negative evaluation is received, two additional positive evaluations are required.
  - vii. **A maximum of two candidates (of different functions/not in the same category) will be evaluated by event.**
  - viii. The evaluations must be completed at the time of the event. Retroactive evaluations will not count towards an applicant's promotion requirements.
  - ix. If a competition is cancelled midway through, any evaluations completed at the event will not count towards promotion.
5. Attend and pass an FEI promotion course for Level 3 Eventing Course Designers.

#### B. Maintenance Requirements

1. Attend and pass an FEI refresher course once every three years.
2. Officiate as Course Designer at two international events during the past three years.

## Section 4.2 Judges

### Section 4.2.1 Level 2 Eventing Judge

#### A. Application Requirements

1. Understand English.
2. Applicants are required to have experience in course evaluation, knowledge of Eventing risk management, dispute resolution, and disciplinary matters.
3. Have regular practice as a national judge over a period of at least two years. This must include acting as Member of the Ground Jury (MGJ) at a minimum of two FEI international events, one of which must be long format.
4. Applicants must receive two positive evaluations from officiating as MGJ at international events.
  - i. The international events must be a CCI2\* (long or short format) or a CCI3\* (long or short format).
  - ii. The evaluations must be completed by the President of the Ground Jury (PGJ) of the same class. If the assessor is of the same nationality, then they must be a Level 3 official. If they are of a different nationality, then they may be a Level 2 official or a Level 3 official.

- iii. The evaluations must be completed at the time of the event. Retroactive evaluations will not count towards an applicant's promotion requirements.
  - iv. **The PGJ should not assess more than one MGJ per category/level of competition.**
  - v. If a competition is cancelled midway through, any evaluations completed at the event will not count towards promotion.
5. Attend and pass an FEI promotion course for Level 2 Eventing Judges.
  6. Must be recommended by the National Federation (NF).
- B. Maintenance Requirements
1. Attend and pass an FEI refresher course once every three years.
  2. Have regular practice as a Judge over the past three years. This includes acting as MGJ at a minimum of two international events, one of which must be long format.

### Section 4.2.2 Level 3 Eventing Judge

- A. Application Requirements
1. Understand English.
  2. Be listed as an FEI Level 2 Eventing Judge.
  3. Be proficient and practiced in course evaluation, with a working knowledge of Eventing risk management, dispute resolution, and disciplinary matters.
  4. Judge regularly at both national and international events, including a minimum of four 3\* and 4\* events in the past three years. In the past two years, applicants must officiate at least one event at a long format competition, and officiate one event outside of the applicant's home country.
  3. Receive two positive evaluations from their officiating within the two years prior to application for promotion. **The assessing teams must be different for the two evaluations.**
    - i. One evaluation must be completed before the attending the promotion course.
    - ii. All evaluations must be completed at events with several levels of competition, including 4\*. The events must include a minimum of 15-20 starters.
    - iii. **Evaluations will be made by an assessing team of level 3 status – each team** must have at least one member of a foreign nationality. The assessing team must consist of the President of the Ground Jury (or Member of the Ground Jury if the President is not foreign), the Course Designer, and the Technical Delegate.
    - iv. If a negative evaluation is received, two additional positive evaluations are required.
    - v. **A maximum of two candidates (of different functions/not in the same category) will be evaluated by event.**
    - vi. The evaluations must be completed at the time of the event. Retroactive evaluations will not count towards an applicant's promotion requirements.
    - vii. If a competition is cancelled midway through, any evaluations completed at the event will not count towards promotion.
  5. Attend and pass an FEI promotion course for Level 3 Eventing Judges.
- B. Maintenance Requirements
1. Attend and pass an FEI refresher course once every three years.
  2. Officiate regularly over the past three years at both national and international events. This must include a minimum of four international events, one of which must be long format.

### Section 4.3 Stewards

#### Section 4.3.1 Level 1 Eventing Steward

- A. Application Requirements
1. Be a minimum of 21 years of age.
  2. Have regular practice as a Steward at national and international events, including a minimum of two CCIs (long or short format).
  3. Attend and pass an FEI promotion course for Level 2 Eventing Stewards.
  4. Must be recommended by the National Federation (NF).
- B. Maintenance Requirements
1. Officiate as a Level 1 Steward at a minimum of three FEI events within three years.

2. Attend an FEI refresher course once every five years.

#### **Section 4.3.2 Level 2 Eventing Steward**

- A. Application Requirements
  1. Understand English.
  2. Be listed as an FEI Level 1 Eventing Steward.
  3. Have acted as a Steward at six international events (of which three in the Eventing discipline) at least one time as Chief Steward and one time as an Assistant Chief Steward at a 3\* or 4\* event within five years.
  4. Attend and pass an FEI promotion course for Level 2 Eventing Stewards.
- B. Maintenance Requirements
  1. Officiate at FEI events a minimum of six times within three years. At least three of those times must be as Chief Steward, of which, at least twice must be within the relative discipline.
  2. Attend an FEI refresher course once every five years.

#### **Section 4.3.3 Level 3 Eventing Steward**

- A. Application Requirements
  1. Must have been a Level 2 Steward for a minimum of three years.
  2. Have acted as Chief Steward at a minimum of six international events.
  3. Attend and pass an FEI promotion course for Level 3 Eventing Stewards.
  4. Must be recommended by the National Federation (NF) or the NF Steward General, via the NF.
- B. Maintenance Requirements
  1. Officiate at FEI events a minimum of six times within three years. At least two of those times must be as Chief Steward in the relative discipline.
  2. Attend an FEI refresher course once every five years.

#### **Section 4.4 Technical Delegates**

##### **Section 4.4.1 Level 2 Eventing Technical Delegate**

- A. Application Requirements
  1. Understand English.
  2. Have regular practice as a national Technical Delegate over a period of at least three years.
  3. Have experience as Technical Delegate at all levels of short and long format events. This experience should include working within an Organizing Committee and as Assistant Course Designer.
  4. Have served as an Assistant Technical Delegate to a Level 3 Technical Delegate at an international long format competition.
  5. Applicants must receive two positive evaluations from officiating as a secondary Technical Delegate or Assistant Technical Delegate at two international events.
    - i. The competitions must be CCI2\* (long or short format) or CCI3\* (long or short format). One of the evaluations must be completed at a long format event.
    - ii. If officiating as a secondary Technical Delegate, then the assessors will be the main Technical Delegate and the President of the Ground Jury (PGJ). The PGJ must be from the same class as that the applicant officiated.
    - iii. If officiating as an Assistant Technical Delegate, then the assessor must be the main Technical Delegate at the competition. If the main Technical Delegate is of the same nationality, then they must be a Level 3 official. If they are of a different nationality, then they may be a Level 2 official or a Level 3 official.
    - iv. The evaluations must be completed at the time of the event. Retroactive evaluations will not count towards an applicant's promotion requirements.
    - v. If a competition is cancelled midway through, any evaluations completed at the event will not count towards promotion.
  6. Attend and pass an FEI promotion course for Level 2 Eventing Technical Delegates.
  7. Must be recommended by the National Federation (NF).
- B. Maintenance Requirements

1. Attend and pass an FEI refresher course once every three years.
2. Have regular practice as a Technical Delegate over the past three years. This includes acting as Technical Delegate at a minimum of two international events.

#### **Section 4.4.2 Level 3 Eventing Technical Delegate**

##### **A. Application Requirements**

1. Understand English.
2. Be listed as an FEI Level 2 Technical Delegate.
3. Officiate as Technical Delegate at 3\* and 4\* events in the past three years. A minimum of two events must be completed within two years of submitting an application for promotion, one of which must be a long format event, and one of which must be outside of the applicant's home country.
4. Receive two positive evaluations from officiating as Technical Delegate/Assistant Technical Delegate within the two years prior to application for promotion. **One of the evaluations must be completed at a long format event. One evaluation must be completed at a 3\* event as the main Technical Delegate, and one evaluation must be completed at a 4\* event as assistant Technical Delegate.**
  - i. If acting as Technical Delegate at a CCI3\* (long format), the assessing team must consist of the President of the Ground Jury (or Member of the Ground Jury if the President is not foreign) and the Course Designer.
  - ii. If acting as the Assistant Technical Delegate at a CCI4\* (long or short format), the assessing team must consist of the President of the Ground Jury, the main Technical Delegate, and the Course Designer.
  - iii. **Evaluations will be made by an assessing team of level 3 status – each team must have at least one member of a foreign nationality. The assessing teams must be different for the two evaluations.**
  - iv. One evaluation must be completed before attending the Level 2 promotion course.
  - v. All evaluations must be completed at events with several levels of competition, including 4\*. The events must include a minimum of 15-20 starters.
  - vi. If a negative evaluation is received, two additional positive evaluations are required.
  - vii. **A maximum of two candidates (of different functions/not in the same category) will be evaluated by event.**
  - viii. The evaluations must be completed at the time of the event. Retroactive evaluations will not count towards an applicant's promotion requirements.
  - ix. If a competition is cancelled midway through, any evaluations completed at the event will not count towards promotion.
3. Attend and pass an FEI promotion course for Level 3 Eventing Technical Delegates.

##### **B. Maintenance Requirements**

1. Attend and pass an FEI refresher course once every three years.
2. Officiate as Technical Delegate at two international events over the past three years, at least one of which must be a long format event.

### **Section 5. Jumping**

**Section 5.1 Course Designers** – USEF has an FEI approved national education system. Due to this, applicants that wish to become an FEI Jumping Course Designer may apply for Level 2 status.

#### **Section 5.1.1 Level 2 Jumping Course Designer**

##### **A. Application Requirements**

1. Applicants may complete the following requirements in any order.
2. Must be a Level 1 or equivalent national Course Designer for at least one year.
3. Must have acted six times as Assistant Course Designer with two different Level 3 or higher course designers within the past three years (USEF 'R' Jumping Course Designer with equivalency status).
4. Ability to speak and write English.

##### **B. Maintenance Requirements**

1. Participation in a three-day refresher seminar every three years.

### **Section 5.1.2 Level 3 Jumping Course Designer**

- A. Application Requirements
  - 1. Applicants may complete the following requirements in any order.
  - 2. Must be a Level 2 Jumping Course Designer for at least three years.
  - 3. To have acted as a Jumping Course Designer in at least six CSI/CSIO 1\*-2\* competitions. Three of these competitions can be compensated by acting as Assistant Course Designer with two different Level 3 or higher Course Designers at CSI/CSIO 1\*-5\* or CSI/CSIO-W competitions within the past three years.
  - 4. Ability to speak and write English.
- B. Maintenance Requirements
  - 1. Participation in a three-day refresher seminar every three years.

### **Section 5.1.3 Level 4 Jumping Course Designer**

- A. Application Requirements
  - 1. Applicants may complete the following requirements in any order.
  - 2. Must be a Level 3 Jumping Course Designer for at least six years prior to application.
  - 3. Written application by the NF or recommendation from the FEI Jumping Committee to the FEI Jumping Director.
  - 4. To have acted as a Jumping Course Designer at least fifteen times at CSI/CSIO 3\*-5\* competitions in the applicant's entire career. Team competition at Championships or Games count as CSIO 3\* events.
- B. Maintenance Requirements
  - 1. It is strongly recommended that the Course Designer attend an FEI Course Designer meeting at least once every three years.

**Section 5.2 Judges** – USEF has an FEI approved national education system. Due to this, applicants that wish to become an FEI Jumping Judge may apply for Level 2 status.

#### **Section 5.2.1 Level 2 Jumping Judge**

- A. Application Requirements
  - 1. Applicants may complete the following requirements in any order.
  - 2. Have proven experience in equestrian sport, preferably as an athlete in Jumping or as a member of a Jumping Course Designer's team.
  - 3. To have been an FEI Level 1 Jumping Judge (USEF 'R') for at least 2 years.
  - 4. To have acted as a member of the Ground Jury (USEF 'R' Jumper Judge) at major national events within two years prior to promotion application.
  - 5. To have worked with a Jumping Course Designer's team during an entire major event.
  - 6. To have assisted a Chief Steward during an entire event run under FEI rules.
  - 7. Ability to speak and write English.
  - 8. Principally between 23 and 60 years of age.
- B. Maintenance Requirements
  - 1. Participation in an FEI refresher seminar every three years.
  - 2. To have acted at least three times as an FEI Level 2 Jumping Judge at CSI/CSIO events within three years.

#### **Section 5.2.2 Level 3 Jumping Judge**

- A. Application Requirements
  - 1. Applicants may complete the following requirements in any order.
  - 2. To have been a Level 2 Jumping Judge for at least 2 years.
  - 3. To have acted at least three times as judge at CSI/CSIO 1\*-5\* events within three years prior to applying for promotion.
  - 4. Submit at least three positive assessments signed by the Foreign Judge or President of the Ground Jury (holding Level 3 or 4 status) from three different international events. Maximum of two signatures from the same judge.
  - 5. Ability to speak and write English.
- B. Maintenance Requirements

1. Participation in an FEI refresher seminar every three years.
2. To have acted as an FEI Level 3 Jumping Judge and Member of the Ground Jury at least three times at CSI/CSIO events within three years.

### **Section 5.2.3 Level 4 Jumping Judge**

#### **A. Application Requirements**

1. Applicants may complete the following requirements in any order.
2. To have been a Level 3 Jumping Judge for at least 6 years.
3. Must have acted as Foreign Judge at a CSIO 5\* at least four times within six years prior to application for promotion.
4. Must have acted as a President of the Ground Jury or Foreign Judge at least four times at a CSI 4\* or CSI 5\* within six years prior to application for promotion.
5. Must have been appointed by the FEI as a Member of the Ground Jury at an FEI Continental Championship or FEI World Cup Final within four years prior to application for promotion.
6. Must have acted as a Member of the Ground Jury at international events regularly each year since promotion to Level 3 status.
7. Written application by the NF or recommendation from the FEI Jumping Committee to the FEI Jumping Director.

#### **B. Maintenance Requirements**

1. Participation in an FEI refresher seminar every three years.
2. To have acted at least five times as President of the Ground Jury at CSI/CSIO events within three years.

### **Section 5.3 Stewards**

#### **Section 5.3.1 Level 1 Jumping Steward**

##### **A. USEF Application Requirements**

1. Apprentice with a Chief Steward at international events a minimum of six times within three years preceding application. At least three of these experiences must be in the respective discipline.

##### **B. FEI Application Requirements**

1. Applicants may complete the following requirements in any order.
2. Must be at least 21 years old.
3. Able to physically carry out stewarding duties at events.
4. Have a general attitude that mirrors the Steward's requirements as specified in the Stewards' job description.
5. Ability to speak and write English.

##### **B. Maintenance Requirements**

1. Attendance at an FEI refresher seminar every three years.
2. To have officiated as Assistant Steward a minimum of three times within three years at international events.

#### **Section 5.3.2 Level 2 Jumping Steward**

##### **A. Application Requirements**

1. Applicants may complete the following requirements in any order.
2. To have been a Level 1 Jumping Steward for at least two years.
3. To have officiated as a Level 1 Jumping Steward at any international event a minimum of six times within three years. At least three of these times must be in the respective discipline.
4. Ability to speak and write English.

##### **B. Maintenance Requirements**

1. Attendance at an FEI refresher seminar once every three years.
2. To have acted as a steward at any international event a minimum of six times within three years. At least three of these times must be as Chief Steward, and two Chief Steward experiences must be in the respective discipline.

#### **Section 5.3.3 Level 3 Jumping Steward**

- A. Application Requirements
  1. Applicants may complete the following requirements in any order.
  2. To have been a Level 2 Jumping Steward for at least three years.
  3. To have officiated as Chief Steward at a minimum of six events within three years preceding application. At least two of these events must be within the specific discipline.
  4. Must have a working knowledge of the FEI Jumping rules as they are written.
- B. Maintenance Requirements
  1. Attendance at an FEI refresher seminar once every three years.
  2. To have acted as a steward at any international event a minimum of six times within three years. At least two of these experiences must be as Chief Steward in the respective discipline.
  3. Be, to some degree, actively involved in activities such as the FEI Education System for Stewards.

## **Section 6. Reining**

### **Section 6.1 Judges**

#### **Section 6.1.1 2\* Reining Judge**

- A. Application Requirements
  1. Be preferably under the age of 60.
  2. Speak one of the two official languages (English or French).
  3. Qualify at an FEI Level I course for Reining Judges.
- B. Maintenance Requirements
  1. Attend an FEI refresher course equal to your status every two years.
  2. Officiate as Member of the Ground Jury (MGJ) at FEI Reining competitions at least twice in a two-year period.

#### **Section 6.1.2 3\* Reining Judge**

- A. Application Requirements
  1. Speak one of the two official languages (English or French).
  2. Have been an FEI 2\* Reining Judge for a minimum of two years.
  3. Have officiated as MGJ at a minimum of four CRI 1\*/2\* events during the current or preceding year.
  4. Qualify at an FEI course for Reining Judges within the last two years.
- B. Maintenance Requirements
  1. Attend an FEI refresher course equal to your status every two years.
  2. Officiate as MGJ at FEI Reining competitions at least twice in a two-year period.

#### **Section 6.1.3 4\* Reining Judge**

- A. Application Requirements
  1. Have been an FEI 3\* Reining Judge for a minimum of two years.
  2. Have been MGJ at a minimum of four CRI events as a 3\* Reining Judge.
  3. Qualify at an FEI course for Reining Judges within the last two years.
- B. Maintenance Requirements
  1. Attend at an FEI refresher course equal to your status every two years.
  2. Officiate as MGJ at FEI Reining competitions at least twice in a two-year period.

## **Section 6.2 Stewards**

### **Section 6.2.1 Level 1 Reining Steward**

- C. Application Requirements
  1. Must be a minimum of 21 years of age.
  2. Must be able to speak English.
  3. Must be physically able to carry out stewarding duties at events.
  4. Must have a general attitude that mirrors the Steward's requirements.
  5. Qualify at an FEI course for Reining Stewards.
  6. Must be recommended by the National Steward General or the National Federation (NF), via the NF.
- D. Maintenance Requirements

1. Officiate as a Level 1 Steward at a minimum of three FEI events within three years.
2. Attend an FEI refresher course once every three years.

### **Section 6.2.2 Level 2 Reining Steward**

- C. Application Requirements
  1. Must be able to speak English.
  2. Have been an FEI Level 1 Reining Steward for a minimum of two years.
  3. Have officiated as a Level 1 Steward at FEI events a minimum of six times within three years. Three of those times must have been as a Reining Steward.
  4. Qualify at an FEI course for Reining Stewards.
- D. Maintenance Requirements
  1. Officiate at FEI events a minimum of six times within three years. At least three of those times must be as Chief Steward, of which, at least twice must be within the relative discipline.
  2. Attend an FEI refresher course once every three years.

### **Section 6.2.3 Level 3 Reining Steward**

- C. Application Requirements
  1. Must have been a Level 2 Steward for a minimum of three years.
  2. Must have a working knowledge of the rules as they are written.
  3. Must have officiated at Chief Steward at a minimum of six events within the preceding three years. At least two of these events must be within the specific discipline.
  4. Must be recommended by the National Steward General or the National Federation (NF), via the NF.
- D. Maintenance Requirements
  1. Officiate at FEI events a minimum of six times within three years. At least two of those times must be as Chief Steward in the relative discipline.
  2. Attend an FEI refresher course once every three years.

## **Section 7. Vaulting**

### **Section 7.1 Judges**

#### **Section 7.1.1 2\* Vaulting Judge**

- A. Application Requirements
  1. Must be able to speak English.
  2. Be a certified national judge at the highest level.
  3. Have acted as Member of the Ground Jury (MGJ) at a minimum of three CVNs, CVI1\*s, of CVI2\*s.
  4. Have completed sit-ins at two CVIs, confirmed by signed assessment sheets from two different judges.
  5. Have completed shadow judging at two CVIs, confirmed by signed assessment sheets from two different judges.
  6. Attend an FEI Level 1 Vaulting course and passed the exam.
  7. Must be recommended by the National Federation (NF).
- B. Maintenance Requirements
  1. Officiate at three CVIs within three years. One CVI may be replaced by two CVNs.
  2. Complete sit-ins at two CVI2\*s within three years, confirmed by signed assessment sheets from two different judges.
  3. Attend an FEI refresher course every three years.

#### **Section 7.1.2 3\* Vaulting Judge**

- A. Application Requirements
  1. Be an FEI 2\* Vaulting Judge for a minimum of two years.
  2. Have acted as MGJ at four CVI 1\*/2\* events, confirmed by signed assessment sheets from four different judges.
  3. Have completed sit-ins at two CVIs, confirmed by signed assessment sheets from two different judges.
  4. Have completed shadow judging at two CVIs, confirmed by signed assessment sheets from two different judges.

5. Attend an FEI Level 2 Vaulting course and passed the exam.
  6. Must be recommended by the National Federation (NF).
- B. Maintenance Requirements
1. Officiate at three CVIs within three years. One CVI may be replaced by two CVNs.
  2. Complete shadow judging at two CVI3\*s within three years, confirmed by signed assessment sheets from two different judges.
  3. Attend an FEI refresher course every three years.

### **Section 7.1.3 4\* Vaulting Judge**

- A. Application Requirements
1. Be an FEI 3\* Vaulting Judge for a minimum of three years.
  2. Have acted as MGJ at six CVIs and two championship events.
  3. Complete shadow judging at two CVI3\*s, confirmed by signed assessment sheets from two different judges.
  4. Must be recommended by the National Federation (NF).
- B. Maintenance Requirements
1. Officiate at six CVIs or Championship events within three years.
  2. Attend an FEI refresher course every three years.

## **Section 7.2 Stewards**

### **Section 7.2.1 Level 1 Vaulting Steward**

- A. Application Requirements
1. Must be a minimum of 21 years of age.
  2. Must be able to speak English.
  3. Must be physically able to carry out stewarding duties at events.
  4. Must have a general attitude that mirrors the Steward's requirements.
  5. Have qualified at an FEI course for Vaulting Stewards.
  6. Must be recommended by the National Steward General or the National Federation (NF), via the NF.
- B. Maintenance Requirements
1. Officiate as a Level 1 Steward at a minimum of three FEI events within three years.
  2. Attend an FEI refresher course once every three years.

### **Section 7.2.2 Level 2 Vaulting Steward**

- A. Application Requirements
1. Must be able to speak English.
  2. Have been an FEI Level 1 Vaulting Steward for a minimum of two years.
  3. Have officiated as a Level 1 Steward at FEI events a minimum of six times within three years. Three of those times must have been as a Vaulting Steward.
  4. Have qualified at an FEI course for Vaulting Stewards.
- B. Maintenance Requirements
1. Officiate at FEI events a minimum of six times within three years. At least three of those times must be as Chief Steward, of which, at least twice must be within the relative discipline.
  2. Attend an FEI refresher course once every three years.

### **Section 7.2.3 Level 3 Vaulting Steward**

- A. Application Requirements
1. Must have been a Level 2 Vaulting Steward for a minimum of three years.
  2. Must have a working knowledge of the rules as they are written.
  3. Must have officiated at Chief Steward at a minimum of six events within the preceding three years. At least two of these events must be within the specific discipline.
  4. Must be recommended by the National Steward General or the National Federation (NF), via the NF.
- B. Maintenance Requirements

1. Officiate at FEI events a minimum of six times within three years. At least two of those times must be as Chief Steward in the relative discipline.
2. Attend an FEI refresher course once every three years.

## **Section 8. Veterinary**

### **Section 8.1 Permitted Treating Veterinarian (PTV)**

#### **A. Application Requirements**

1. Must be licensed as a veterinarian or veterinary surgeon in their country of residence.
2. Must provide two character references, one of which must be a current official veterinarian (OV).
3. If you have met the above requirements, you must submit a PTV application form to your national federation (NF).
4. Upon NF approval, you will receive an FEI ID number and an activation email requesting that you accept the PTV codex.
5. Once your account has been created, you will be given access to the online PTV exam. The link for the online exam can be found at the bottom of the applicants account page. The exam consists of 25 multiple-choice questions. Applicants may re-take the exam once.
6. Upon passing the exam, applicants will be granted PTV status. They will then be able to access their ID card in their account, under "View Certificate". They will need to print the card, add their picture, and laminate it. PTV's must present their valid ID card at all FEI events that they wish to treat at.

#### **B. Maintenance Requirements**

1. Complete the PTV exam every four years.

### **Section 8.2 Official Veterinarian (OV)**

#### **A. Application Requirements – First Discipline**

1. Must be licensed as a PTV.
2. Must be licensed as a veterinarian or veterinary surgeon in their country of residence, and have a minimum of five years post qualification equine veterinary experience.
3. Applicants must complete official mentoring and supervision with at least two different licensed OVs at a minimum of three FEI events in their chosen discipline (i.e. Dressage, Para-Dressage, Driving, Para-Driving, Eventing, Jumping, Reining, or Vaulting). Applicants must receive a minimum of two positive evaluations from their mentorships.
4. Applicants must attend and pass a two-day General Veterinary course. This course must be completed within two years of applying for licensure.
5. Applicants must apply through their National Federation (NF).

#### **B. Application Requirements – Additional Disciplines**

1. Applicants wishing to be promoted in another discipline must complete official mentoring and supervision with a licensed OV at a minimum of one FEI event in the respective discipline. Applicants must receive a positive evaluation from this mentorship.
2. Applicants must apply through their National Federation (NF).

#### **C. Maintenance Requirements**

1. Complete the PTV exam every four years.
2. Pass a general veterinarian course every four years.

### **Section 8.3 Endurance Official Veterinarian (EOV)**

#### **Section 8.3.1 2\* Endurance Official Veterinarian**

#### **A. Application Requirements**

1. Applicants must be licensed as a PTV.
2. Must be licensed as a veterinarian or veterinary surgeon in their country of residence, and have a minimum of five years post qualification equine veterinary experience.
3. Applicants must complete official mentoring and supervision with at least two different licensed OVs at a minimum of ten Endurance events (FEI or national). Applicants must receive a minimum of two positive evaluations from their mentorships.

4. Applicants must attend and pass a two-day General Veterinary course. This course must be completed within two years of applying for licensure.
  5. Applicants must apply through their National Federation (NF).
- B. Maintenance Requirements
1. Complete the PTV exam every four years.
  2. Pass a general veterinarian course every four years.
  3. Officiate at a minimum of four FEI events every two years.

### **Section 8.3.2 3\* Endurance Official Veterinarian**

- A. Application Requirements
1. Applicants must have been listed as a 2\* EOV for a minimum of two calendar years.
  2. Officiate as Member of a Veterinary Commission at a minimum of four CEIs (1\* or 2\*) within two years of applying for licensure.
  3. Attend and pass an advanced course for Endurance Official Veterinarians within two years of applying for licensure.
  4. Applicants must apply through their National Federation (NF).
- B. Maintenance Requirements
1. Complete the PTV exam every four years.
  2. Pass a general veterinarian course every four years.
  3. Pass an advanced course for Endurance Official Veterinarians every four years.
  4. Officiate at a minimum of four FEI events every two years as a member of the veterinary committee.

### **Section 8.3.3 4\* Endurance Official Veterinarian**

- A. Application Requirements
1. Applicants must have been listed as a 3\* EOV for a minimum of three calendar years.
  2. Applicants must have attended at least one continuing education seminar/conference dedicated to equine sports medicine within three years of submitting their application for promotion.
  3. Officiate as a Foreign Veterinary Delegate or President of the Veterinary Commission at a minimum of two CEIs (2\* level) within three years of submitting their application for promotion.
  4. Officiate as a 3\* Member of a Veterinary Commission at a minimum of 3 CEIs (3\* level) within three years of submitting their application for promotion.
  5. Applicants must apply through their National Federation (NF).
- B. Maintenance Requirements
1. Complete the PTV exam every four years.
  2. Pass a general veterinarian course every four years.
  3. Pass an advanced course for Endurance Official Veterinarians every four years.
  4. Officiate at a minimum of four FEI events every two years as a member of the veterinary committee.

## **Section 8.4 Endurance Veterinary Treatment Official (EVT)**

### **Section 8.4.1 2\* Endurance Treatment Veterinarian**

- A. Application Requirements
1. Applicants must be licensed as a PTV and Endurance OV.
  2. Applicants must be exposed to equine practice for no less than 25% of their total clinic practice.
  3. Applicants must have been a member of the veterinary commission at a minimum of three Endurance events (FEI or national).
  4. Applicants must complete official mentoring and supervision with at least two different licensed EVTs at a minimum of three Endurance events (FEI or national), two of which must be 3\* (or CEN equivalent). Applicants must receive a minimum of two positive evaluations from their mentorships.
  5. Applicants must apply through their National Federation (NF).
- B. Maintenance Requirements
- a. Complete the PTV exam every four years.
  - b. Pass a general veterinarian course every four years.
  - c. Pass a course for Endurance veterinary treatment officials every four years.

- d. Officiate at a minimum of four FEI events every two years as an Endurance Veterinary Treatment Official.

#### **Section 8.4.2 3\* Endurance Veterinary Treatment Official**

- A. Application Requirements
  1. Applicants must submit a CV with two case reports (one metabolic and one orthopedic) demonstrating case exposure and skills in the treatment of diseases found in Endurance horses.
  2. Officiate as a 2\* EVT at a minimum of 4 CEIs (1\* event, 2\* event, or CEN equivalent).
  3. Applicants must attend and pass an advanced Endurance treatment course.
  4. Applicants must apply through their National Federation (NF).
- B. Maintenance Requirements
  1. Complete the PTV exam every four years.
  2. Pass a general veterinarian course every four years.
  3. Pass a course for Endurance veterinary treatment officials every four years.
  4. Officiate at a minimum of four FEI events every two years as an Endurance Veterinary Treatment Official.

#### **Section 8.4.3 4\* Endurance Veterinary Treatment Official**

- A. Application Requirements
  1. Officiate as a President Treating Veterinarian at a minimum of two CEI 2\* events.
  2. Officiate as a 3\* EVT at a minimum of three CEI 3\* events.
  3. Attend at least one seminar/conference dedicated to equine sports medicine and/or physiology, or relevant FEI course within three years of submitting an application for promotion.
  4. Applicants must apply through their National Federation (NF).
- B. Maintenance Requirements
  1. Complete the PTV exam every four years.
  2. Pass a general veterinarian course every four years.
  3. Pass a course for Endurance veterinary treatment officials every four years.
  4. Officiate at a minimum of four FEI events every two years as an Endurance Veterinary Treatment Official.

#### **Section 8.5 Testing Veterinarians**

- A. Application Requirements
  1. Applicants must be a licensed Permitted Treating Veterinarian (PTV) and a licensed Official Veterinarian (OV).
  2. Attend a testing veterinarian course.
  3. Pass the testing veterinarian online examination. This step must be completed after attending the course.
  4. Pass a practical evaluation with a Testing Veterinarian at an FEI event.
  5. Applicants must apply through their National Federation (NF).
- B. Maintenance Requirements
  1. Pass a testing veterinarian course every four years.
  2. Complete the testing veterinarian online examination every four years.