



## **USEF VAULTING** **LICENSED OFFICIALS GRANT APPLICATION**

**Applications are due December 1<sup>st</sup> for the period of December 1<sup>st</sup> to May 30<sup>th</sup> and June 1<sup>st</sup> for the period of June 1<sup>st</sup> to November 30<sup>th</sup>.**

The Federation offers licensed official grants to Vaulting official applicants and current officials wishing to apply for a promotion. These grants are intended to reduce financial barriers for USEF or U.S. FEI officials to complete application requirements. Individuals should take advantage of this opportunity to attend a training session or apprentice at a location where they would normally not be able to travel.

### **A. Eligibility**

- Applicants must be in good standing with the United States Equestrian Federation, Inc. (“USEF”) and, if applicable, the Fédération Equestre Internationale (“FEI”) at the time of application and must adhere to all USEF and/or FEI requirements and trainings for the applicable role.
- Applicants who are seeking a USEF or FEI vaulting license or promotion.

### **B. Restrictions**

Funding is limited to the allocated amounts approved by the Vaulting Sport Committee for Licensed Officials. Grants are not guaranteed and subject to approval.

Upon review, if an applicant is selected to receive grant funding:

- All signed Award Acknowledgement and Agreement documents must be completed within the stated timeframe of award notification.
- All grant fund reimbursements must be utilized within the current USEF year. For example: All grant recipients must have all feedback documents and receipts submitted by November 1st.
- Failure to return the required documents in the allotted time may result in withdrawal of the grant.

### **Application Deadlines: December 1<sup>st</sup> and June 1<sup>st</sup>**

- Licensed Officials must submit full completed applications by December 1<sup>st</sup> for the period of December 1<sup>st</sup> to May 30<sup>th</sup> and June 1<sup>st</sup> for the period of June 1<sup>st</sup> to November 30<sup>th</sup>. Once a grant is awarded, receipts for reimbursement up to the amount of the grant must be submitted by November 1<sup>st</sup> of that USEF year. Should receipts for less than the amount of the grant be submitted by November 1<sup>st</sup>, then only the total of the receipts will be reimbursed.





## APPLICANT INFORMATION

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

USEF Membership #: \_\_\_\_\_

## LICENSED OFFICIAL TRAVEL INFORMATION

Date and Location of Travel:

\_\_\_\_\_

**Please provide/attach a brief description of what you are requesting this grant for and include a list of expenses.**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date

If you have any questions, contact Steven Morrissey, Managing Director of Non-Olympic Disciplines at [smorrissey@usef.org](mailto:smorrissey@usef.org). Return application by email to Steven Morrissey. Once approved, grants will be paid once all receipts have been received for reimbursement and once the travel has been completed.

