



Apprentice Evaluation Form Combined Driving Course Designer

Name of Applicant: _____ USEF ID: _____

Name of Official: _____ USEF ID: _____

Competition Name: _____

Competition Location and Date: _____ Competition ID: _____

Using a scale of 1-5, 5 being “exceptional applicant” and 1 being “not ready for promotion,” rate the apprentice’s ability per the following statements. If appropriate, please include any comments on page 2 or a separate page.

1. General Ability

_____ Interest in the job; organization; ability to express ideas; sensitivity to safety; manner with competitors, other officials, and the organizer.

2. Roles and Responsibilities of Driving Officials

_____ Standard of conduct of officials; relationship between the Course Designer, Technical Delegate, and Ground Jury (GJ); dispute prevention and resolution.

3. Current Rule Changes

_____ Understands the current USEF and FEI rules, including the most recent changes and where to locate them, and has a plan to keep up to date with any future changes.

4. Warning Cards/Charges and Protests

_____ Understands how and when to issue a warning card in place of filing a charge elimination; is able to explain the protest procedure to management and to exhibitors; is able to assist in the conduct of any hearing held at the competition.

5. Theory of Course Design (Marathon and Cones)

_____ Types of obstacles; flow of course; effects of terrain; appropriateness for level; route options; safety.

6. Footing Management

_____ Evaluation and control of footing; coordination with course builder and organizer.

7. Evaluation of Course

_____ Measurement of arenas, obstacles, and track; suggested versus mandatory changes; inspection of course maps, understanding of course rules and measurements.

8. Course Construction and Repair

_____ Understands the concepts of how each obstacle is constructed, the best practices for constructing arenas, and is able to communicate with the course builders regarding modifications and methods of repair.

9. Rules for Marathon Complications

_____ Weather and footing problems; cancellations; time adjustments for phases; eliminations; holds on course.

Please provide an explanation for any rating of 3 and below. Do not hesitate to continue on an additional sheet of paper.

☐ Recommend ☐ Do not recommend

Official's Signature: _____ Date: _____

Applicant's Signature: _____ Date: _____

The course designer will complete and sign the form and give a copy to the apprentice. The apprentice is responsible for uploading the completed and signed form to their licensing checklist on the USEF website.