

## USEF ELECTRONIC AND MANUAL RESULTS CRITERIA (GR 1214)

Effective 12/01/06, all competition results and other data, including all corrections, changes and additions to the prize list, may be electronically transmitted to USEF on or before 10 days after the last day of the competition. Electronically submitted results must meet the published USEF criteria which is set forth below. **Beginning December 1, 2009, a minimum of \$200 fee will be assessed for Hard Copy Results (GR1214.1). The fee will be based on the size of the results.**

\*Criteria for Results submission are listed in the Results Criteria template. If a field is not applicable (i.e. Region) leave it blank. *ALL MANUAL RESULTS MUST INCLUDE THE INFORMATION LISTED IN THE FIELDS FOR ELECTRONIC TRANSMISSION OF THE BREED OR DISCIPLINE.*

Every competition is required to do the following:

1. Competition results must be submitted in an MS-DOS ASCII or Microsoft Excel format if you wish to submit them electronically. Questions may be directed to Kate Sand, Manager of Competition Services, 859-225-6984 or via email to [ksand@usef.org](mailto:ksand@usef.org).
2. E-mail formatted results as an attachment to [results@usef.org](mailto:results@usef.org), be sure to include both the name and USEF ID number of the competition in the subject of the email. *If you do not receive an auto response reply from USEF, the email did not go through.* The auto response reply is your Proof of delivery.
3. The file must be named "competition number.dat" (example: "1734.dat") or "competition number.xls". The competition number must be the USEF competition number.
4. If you have back-to-back competitions, each competition must have a separate attachment with the above listed in 2 and 3.
5. Include results from all classes held (rated and unrated) and all entries competing in the class. Results will be posted for all classes held as well as the classes in the Horse of the Year Program. All entries that competed even if they did not place, were withdrawn (W), eliminated (E), etc. during competition must be in the results. Please list the placing as 0 for those the judge did not place. Do not report Scratches with the exception of Open Dressage shows need to report Scratches with an S in the placing field.
6. If a class did not fill, put a zero in the Number of entries field and in the Class Description add in parenthesis (Did not fill). If your computer program will not allow a zero, please note classes with zero entries on a cover sheet or in the body of the email sent with the results. Classes that did not fill and were offered are not the same as cancelled classes please list cancelled classes as well as additional classes added after the published prize list on a separate list in the body of the email. See below for additional new requirements:

7. *Templates:* Are available online in an excel format. Please do not move or delete a column. No changes have been made for the 2019 Template. Shows not submitted in the 2019 Template will be returned. The post mark date will not be given until the correct format is submitted. Reminder: Shows have 10 postmark dates to submit the correct results to USEF.
8. USEF Numbers are required for all shows with the exception of Breeds, Open Dressage, Eventing, and Driving, were their affiliate number can be used in lieu of a USEF number. If the competitor does provide a USEF number, then include that in the results. If the competitor (Owner, Rider, Trainer, and Horse) does not have a USEF number, then they will need to obtain one, unless they compete in classes which they are exempt from USEF Showpass fees.
9. A non-member may participate as a handler, rider, driver, owner, lessee, agent, coach or trainer at Regular Competitions, Eventing Competitions, Dressage Competitions, Reining Competitions and Combined Driving Competitions upon payment of a \$45 Show Pass fee. Participants in the following classes are exempted from the Requirements of this rule: 1) leadline; 2) exhibitions; 3) games and races; 4) classes for 4-H members; 5) walk trot (exception: Friesian performance FR218) and academy classes (academy classes are classes limited to horses used regularly in a lesson program); 6) USDF introductory level tests, pas de deux and quadrille classes; 7) NRHA Endorsed Reining Competitions. 8) Opportunity classes, 9) citizens of other nations who have proof, in English, of current membership in good standing of their own National Federation, 10) USEA beginner novice division; and 11) assistant handlers in Dressage Sport Horse Breeding classes.

**Hunter/Jumper Competitions:**

- *Hunter Fence heights must be included in the results, use Column H for fence heights (Meters or Inches) and Column I for Jumper Type (M or E).*

- *If a section is combined (i.e. A/O Hunter 3'6" and 3'3", the fence height which each horse jumped must be included in the results, under Column F.*

- *USHJA International and National Hunter Derbies – The declared section must be included on Column G.*