USEF/USEA
Cross Country Apprentice Evaluation Form
Eventing Judge and Technical Delegate

Name of Applicant (print): _________________________________________________ USEF ID: _________________

Name of Official (print): _______________________________________________ USEF ID: _________________

Competition Name: _______________________________________________________________________________

Competition Location and Date: _____________________________________ Competition ID: __________________

Select the levels that apply:

☐ Beginner Novice  ☐ Novice  ☐ Training  ☐ Modified
☐ Preliminary  ☐ Intermediate  ☐ Advanced  ☐ CCI1* (S or L)
☐ CCI2* (S or L)  ☐ CCI3* (S or L)  ☐ CCI4* (S or L)  ☐ CCI5* (S or L)

Did the apprenticeship include a pre-event inspection? YES _______ NO _______

CROSS-COUNTRY

I. Theory of Course Design

Types of fences and construction, flow of course, effects of terrain, appropriateness for level of competition, fences with options, safety.

☐ Criteria Met
☐ Partially Met (if partially met please give a detailed explanation as to the areas not met)
☐ Not Met (if not met please give a detailed explanation as to why)

Comments: ____________________________________________________________________________

_____________________________________________________________________________________

II. Footing Management

Evaluation and control of footing, safe footing, coordination with course builder and organizer.

☐ Criteria Met
☐ Partially Met (if partially met please give a detailed explanation as to the areas not met)
☐ Not Met (if not met please give a detailed explanation as to why)

Comments: ____________________________________________________________________________

_____________________________________________________________________________________

5/20/20
III. Evaluation Course (six week pre-inspection)

Measurement of fences and/or track, suggested versus mandatory changes, completion of paperwork.

☐ Criteria Met

☐ Partially Met (if partially met please give a detailed explanation as to the areas not met)

☐ Not Met (if not met please give a detailed explanation as to why)

Comments: __________________________________________________________________________

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IV. Course Construction and Repair

Understands the concepts of how each obstacle is constructed, and is able to communicate with the course designer and course builders regarding modifications and methods of repair.

☐ Criteria Met

☐ Partially Met (if partially met please give a detailed explanation as to the areas not met)

☐ Not Met (if not met please give a detailed explanation as to why)

Comments: __________________________________________________________________________

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V. Rules for Cross Country and Judging

Ability to handle weather and footing problems, cancellation of phases, elimination of fences, holds on course, inquiries, protests, appeals, briefings at competitions, medical and veterinary emergencies.

☐ Criteria Met

☐ Partially Met (if partially met please give a detailed explanation as to the areas not met)

☐ Not Met (if not met please give a detailed explanation as to why)

Comments: __________________________________________________________________________

____________________________________________________________________________
GENERAL

I. General Ability

Interest in the job, organization, ability to express ideas, sensitivity to safety, manner with competitors, other officials, and the organizer.

☐ Criteria Met

☐ Partially Met (if partially met please give a detailed explanation as to the areas not met)

☐ Not Met (if not met please give a detailed explanation as to why)

Comments: __________________________________________________________________________

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II. Safety/Crisis Plan

Understands criteria for establishing and evaluating the safety/crisis plan and is able to exert authority when necessary to direct implementation of the plan.

☐ Criteria Met

☐ Partially Met (if partially met please give a detailed explanation as to the areas not met)

☐ Not Met (if not met please give a detailed explanation as to why)

Comments: _____________________

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III. Veterinary/Medical

Understands the responsibility of the veterinarians and medical personal, and how other officials interact to provide the best possible competition for the exhibitors and their horses.

☐ Criteria Met

☐ Partially Met (if partially met please give a detailed explanation as to the areas not met)

☐ Not Met (if not met please give a detailed explanation as to why)

Comments: _______________________________________________________________________

______________________________________________________________________________
IV. Briefings
Understands which groups need to be briefed, what information needs to be covered.

☐ Criteria Met

☐ Partially Met (if partially met please give a detailed explanation as to the areas not met)

☐ Not Met (if not met please give a detailed explanation as to why)

Comments: __________________________________________________________________________

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V. Roles and Responsibilities of Eventing Officials
Standard of conduct of officials, relationship between the Course Designer, Technical Delegate, and Ground Jury (GJ); understands the “Spirit of the Sport”, and is able to handle dispute prevention and resolution.

☐ Criteria Met

☐ Partially Met (if partially met please give a detailed explanation as to the areas not met)

☐ Not Met (if not met please give a detailed explanation as to why)

Comments: __________________________________________________________________________

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VI. Stabling
Understands the needs of optimum stabling facilities for the horses and is able to work with management to correct any stabling insufficiencies.

☐ Criteria Met

☐ Partially Met (if partially met please give a detailed explanation as to the areas not met)

☐ Not Met (if not met please give a detailed explanation as to why)

Comments: __________________________________________________________________________

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VII. Current Rule Changes
Understands the current USEF and FEI rules, including the most recent changes and where to locate them, and has a plan to keep up to date with any future changes.

☐ Criteria Met

☐ Partially Met (if partially met please give a detailed explanation as to the areas not met)

☐ Not Met (if not met please give a detailed explanation as to why)
VIII. Drugs and Medications

Understands current rules and reporting procedures for equine drugs and medications.

- Criteria Met
- Partially Met *(if partially met please give a detailed explanation as to the areas not met)*
- Not Met *(if not met please give a detailed explanation as to why)*

Comments: __________________________________________________________________________
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____________________________________________________________________________________
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IX. Warning Cards/Charges and Protests

Understands how and when to issue a warning card in place of filing a charge versus when to place someone on the watch list, is able to explain the protest procedure to management and to exhibitors, and is able to assist in the conduct of any hearing held at the competition.

- Criteria Met
- Partially Met *(if partially met please give a detailed explanation as to the areas not met)*
- Not Met *(if not met please give a detailed explanation as to why)*

Comments: __________________________________________________________________________
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____________________________________________________________________________________
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X. Officials Values/Behavior

Carefully listens to others to gain a full understanding of the issues. Exhibits a courteous, conscientious, and business-like manner in all work-related activities, and when communicating with others. Acts for the spirit of the sport without regard to convenience or self-interests. Cooperates with others to accomplish common goals, treats others with dignity and respect, and maintains a friendly demeanor.

Understands and responds non-judgmentally to different ideas and individuals, using negotiation and persuasion to mobilize others toward a common goal. Communicates confidentially and clearly information including intended outcomes and foreseeable risks. Is open and honest in these communications and is considered trustworthy and dependable.

- Criteria Met
- Partially Met *(if partially met please give a detailed explanation as to the areas not met)*
- Not Met *(if not met please give a detailed explanation as to why)*

5/20/20
Comments: ____________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

Please make specific comments on the applicant’s performance that will confirm your decision either to recommend or not recommend him/her. Do not hesitate to continue on an additional sheet of paper.
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

☐ Recommend ☐ Do Not Recommend

Official’s Signature and Date: ______________________________________________

Apprentice’s Signature and Date: __________________________________________

The judge will complete and sign the form and give a copy to the apprentice. The apprentice is responsible for uploading the completed and signed form to their licensing checklist on the USEF website.