UNIVERSAL STATES EQUESTRIAN FEDERATION, INC.
BOARD OF DIRECTORS MEETING
MARCH 8, 2021
3:00 P.M. EST

MINUTES

Board Members Present: Tom O’Mara, Elisabeth Goth, Judy Sloan, Jacob Arnold, Tom Brennan, Allison Brock, Jane Clark, Ling Fu Wylie, Lisa Gorretta, Nancy Harvey, Valerie Kanavy, Carol Kozlowski, Jon Kreitz, Beezie Madden, Diane Pitts, Philip Richter, Richard Spooner, and Judy Werner

Board Members Absent: Joe Mattingley

Council Chairs Present: Mary Knowlton, National Breeds & Disciplines Council Chair

USEF Senior Team Present: Bill Moroney, Kelly Bolton, Will Connell, Terri Dolan, Sonja Keating, Vicki Lowell, Lisa Owens, Justin Provost, and Debbie Saliling

1. Roll Call and Determination of a Quorum
Mr. O’Mara called the meeting to order at 3:00 p.m. EST. Following a call of the roll, Ms. Adams noted that a quorum was present.

2. Adoption of the Agenda
Ms. Pitts moved and Ms. Sloan seconded the motion to adopt the agenda. There was no discussion and the motion to adopt the agenda carried unanimously.

3. President’s Opening Remarks
Mr. O’Mara opened by stating the successes of the Nations Cup Jumping Team & Dressage competitors in Wellington as well as noting the upcoming Nations Cup Dressage and CPEDI events. He reported that the Virginia Tech Helmet Lab research project is underway. Virginia Tech is targeting a November 2022 launch of its website featuring the Equestrian STAR helmet standards and ratings.

4. Conflict of Interest Declaration
Ms. Keating requested that Directors declare conflicts with any item on the agenda. Mr. O’Mara noted a conflict with agenda item 16.3 in Executive session.

5. Approval of Board Meeting Minutes – January 17, 2021

5.1 First Board Meeting – January 17, 2021
Ms. Gorretta moved and Ms. Goth seconded the motion to approve the minutes from the first Board Meeting on January 17, 2021. Following discussion, the motion passed with Mr. Kreitz abstaining as he was not a Board member at the first meeting.
5.2 Second Board Meeting – January 17, 2021
Ms. Pitts moved and Ms. Sloan seconded the motion to approve the minutes from the second Board Meeting on January 17, 2021. Ms. Pitts requested that she be listed as abstaining from vote for agenda item 7.2. Following discussion and vote the motion passed unanimously.

6. **Presidential Modification Report**
A summary of Presidential Modifications granted since the Annual Meeting was presented to Directors for informational purposes.

6.1 Ratify modifications granted by USEF CEO due to the COVID-19 pandemic
Ms. Pitts moved and Ms. Goth seconded the motion to ratify all CEO rule modifications related to the COVID-19 pandemic as outlined in Board-approved Resolution 2020-07. Following discussion, the motion passed unanimously.

7. **Treasurer Report**
Ms. Sloan reported that 2021 has shown a strong start given the ongoing pandemic. We are operating at 79% of competitions with 76% of horses compared to last year.

Ms. Sloan stated that the first quarter financials will be reviewed at an upcoming Special meeting of the Board later this month.

7.1 Approval of the 2022 Budget Timeline
Ms. Madden moved and Mr. Spooner seconded approval of the budget timeline for 2022. Following discussion, the motion passed unanimously.

8. **Consideration of Rule Change Proposals**
Ms. Goth moved and Ms. Sloan seconded the motion to put all five extraordinary rule changes on the floor for discussion. The motion passed unanimously.

8.1 Extraordinary Rule Changes
Tracking ID# 102-20
Following thorough discussion and vote the extraordinary rule change to GR315 outlining the mileage exemption process passed, with Ms. Gorretta against and Ms. Harvey abstaining. Ms. Keating and Mr. Moroney provided some background and detail on this process, noting the Board participated in an informational session to review and ask questions on this proposal. Ms. Pitts requested that the staff keep the Board informed as to mileage exemption decision disputes.

Tracking ID# 103-20
After discussion and vote the extraordinary rule change to GR821 referencing Opportunity classes passed unanimously.

Tracking ID# 119-20
Following discussion and a vote the extraordinary rule change to AR113 in reference to Order of Go passed unanimously.

Tracking ID# 109-20
After discussion and vote the extraordinary rule change to EV113 in reference to accidents involving competitors passed unanimously.
Tracking ID# 127-20
After discussion and vote the extraordinary rule change to EV140 referencing frangible fences passed unanimously. This also implements FEI requirements.

8.2 FEI Rule Changes
Tracking ID# 101-20
Following discussion and vote the FEI rule change to EV App. 3 outlining minimum eligibility requirements passed unanimously.

9. Ratify Ad Hoc Group actions related to 2020 FEI calendar changes (Resolution 2020-08)
Mr. Richter moved and Mr. Arnold seconded the motion to ratify the actions of the Ad Hoc FEI Calendar Group as presented and required under Board approved Resolution 2020-08. After discussion and vote the motion passed with Ms. Werner, Ms. Gorretta, Ms. Kanavy, Ms. Fu Wylie, Ms. Goth and Mr. Spooner abstaining as they participated on these Ad Hoc FEI Calendar Group meetings.

10. International Disciplines Council Report
Mr. Mattingley was unavailable for a verbal report. Mr. Connell updated the Board on the Olympic Games in Tokyo noting the challenges surrounding COVID-19 procedures and horse transport.

Mr. Connell stated that many new opportunities have been created for the Driving and Endurance disciplines by their respective sport committees.

Ms. Knowlton had nothing additional to add to the written report provided. There were no questions or comments from the Board.

12. Member Services Council Report
Ms. Campf was not available for a verbal report. There were no questions or comments to the written report.

12.1 Approval of amendment to Licensed Officials Policies & Procedures to require DEI training
Ms. Sloan moved and Ms. Kozlowski seconded approval of the added requirement for Licensed Officials and Applicant DEI training into the Policies and Procedures. The memo outlines the implementation and strategy for the DEI training through webinar or in the learning management system prior to renewal of licensure or prior to initial application submission beginning with the 2023 competition year. After discussion, the motion passed unanimously.

13. CEO Report
Mr. Moroney submitted a written report to the Board and asked Dr. Schumacher to update the Board on the EHV-1 situation in Florida. Dr. Schumacher stated that he is in regular contact with the FEI and the State Veterinarian. USEF hosted a webinar for competition management and veterinarians last week. A second webinar for members is scheduled for 5:00 p.m. today.

14. Old Business
There was no old business.

15. New Business
There was no new business.
16. Executive Session
At 4:19 p.m. Mr. O’Mara requested that Council Chairs and staff, other than Mr. Moroney, Ms. Keating, and Ms. Lowell, leave the meeting at this time for an executive session of the Board.

The Board covered the following Agenda items:

   16.1 Board Assessment and Foundations of Governance Training
   16.2 General Counsel Report
   16.3 Related Party Transaction & Delegation to Audit Committee to approve certain transactions

17. Adjourn
At the conclusion of the Executive Session the meeting adjourned at 4:50 p.m. EST.

Signed and submitted:

[Signature]
Karen Adams
Recording Secretary