

LICENSE APPLICATION & RENEWAL GUIDE

How to Apply for or Renew a Competition



REGULAR COMPETITIONS

- **APPLICATION DEADLINE:** 60 days prior to the competition start date (240 days for Eventing competitions)
- **RENEWAL DEADLINE:** 60 days after the last day of the competition
- **HOW TO SUBMIT:** Submit on the Competition Dashboard
 - **Need to register a new Licensee account?** Read the [Licensee Registration Guide!](#)
- **FEES:**
 - USEF Regular Application fee: \$100 (*new competition or <300 horses previous year*), \$250 (*>300 horses previous year*)
 - USDF Recognition fee: \$100 (*Dressage competitions only*)

LOCAL AND LITE COMPETITIONS

- **APPLICATION DEADLINE:** 30 days prior to the competition start date
- **RENEWAL DEADLINE:** 60 days after the last day of the competition
- **HOW TO SUBMIT:** Submit on the Competition Dashboard
 - **Need to register a new Licensee account?** Read the [Licensee Registration Guide!](#)
- **FEES:**
 - USEF Local or Lite Application fee: \$50 (*Lite application fee is waived for 2023 and 2024*)

IMPORTANT: Applications submitted without payment are considered incomplete and will **not** be processed until payment and the complete application that is signed by an officer/owner on the Licensee account is received.

LATE RENEWALS



ACCEPTED - If the renewal is submitted at least 60 days (or 30 days if Local/Lite) prior to the start of the competition, the renewal is accepted. The competition is considered “new”. Mileage protection and date priority are forfeited.



PRESIDENTIAL MODIFICATION REQUIRED - If the renewal is submitted less than 60 days (or 30 days if Local/Lite) prior to the start of the competition, a Presidential Modification to request a late renewal is required. Complete the request on the Competition Dashboard.

LATE APPLICATIONS



PRESIDENTIAL MODIFICATION REQUIRED - If the application is submitted less than 60 days (or 30 days if Local/Lite) prior to the start of the competition, a Presidential Modification to request a late renewal is required. Complete the request on the Competition Dashboard.