

USEF PRIZE LIST REQUIREMENTS

Checklist for Dressage, Eventing, Endurance, Vaulting, & Driving



DRESSAGE

Competition Details

- ❑ Refer to [DR126](#) for specific level requirements.
- ❑ Competition level and all classes must be included on the cover of the prize list.
- ❑ All classes and a tentative class schedule must be included in the prize list.
- ❑ Classes may be divided into divisions or sections based on qualifications, age, or other eligibility of horses or riders. Divisions or sections of a class are considered a separate "class" only if listed as such in the prize list.
- ❑ Ride times must be posted by noon prior to the day of competition.
- ❑ Specific requirements and penalties for failure to participate in prize-giving ceremonies must be announced on the prize list.
- ❑ If Pony tests, classes, or awards are offered, the prize list must include the time when the official competition Veterinarian will be available to conduct measurements.
- ❑ Federation/USDF Regional Championship competition management must state in the prize list if the gate at "A" will be closed or open for championship classes. The part of the fence at A can remain open but the decision to either close or leave the gate open must be consistent for all championship classes in that competition (**EXCEPTION:** Federation/USDF Regional Championship competitions may elect to close the gate for championship classes. The gate **must be closed** for Federation/USDF National Championship and Federation National Championship classes.).
- ❑ In locations with high average heat and humidity on the date of the competition, management may publish in its prize list that jackets will be waived for the duration of the competition.

Dressage Tests

- ❑ Tests in addition to Federation, FEI, and USDF tests must be included in the prize list sent to all exhibitors.
- ❑ Eventing Dressage tests may be offered if indicated in the prize list.
- ❑ For tests that can use both the Quality Marking Sheet and Technical Marking Sheet, competition management must state in the prize list which sheet the class will be judged on if only one judge presides.
- ❑ The arena size must be stated in the prize list for all classes on tests where the arena size is optional or may be modified.
- ❑ **Dressage Sport Horse Breeding In-Hand:** If offered, the prize list must specify *Sport Horse Prospect* or *Breeding Stock*.
- ❑ **Dressage Sport Horse Breeding (Individual Breed):** If offered, the prize list must list the eligibility requirements for these classes.
- ❑ **Sport Horse:** If offering, the list of officials must state who is judging these classes.
- ❑ **Freestyle:** Music is mandatory. It is the responsibility of the competitor to select the appropriate music for the ride and provide the music in the format(s), method(s), and time frame specified in the prize list.
 - Formats must include CDs and/or digital files (MP3 and/or WAV).
 - Sound checks must be provided to riders in Freestyle classes for no fee, either on the day prior to competition or prior to their scheduled class. The requirements and timetable for scheduling sound checks must be published in the prize list.
- ❑ **Para Dressage:** At the discretion of competition management, all tests for Para Dressage may be ridden in a standard arena. (**EXCEPTION:** Grade I - III freestyle tests must be held in a small arena. Grade IV - V freestyle tests must be held in a standard arena.)
 - The arena sizes to be used must be indicated on the prize list.

- For the USEF National Para Dressage Championships and Para Dressage Selection Trials, all tests for Grades I - III must be ridden in a small arena and Grades IV - V must be ridden in a standard size arena.
- **Opportunity:** If offered, classes must be designated as such. See [GR821](#) for specific criteria for the competition level.

EVENTING

- **Opening Date:** The opening date for national entries must be the Tuesday prior to the date that falls 6 weeks before the first day of the Event. This date must be included in the prize list/omnibus.
- **Closing Date:** The closing date for entries must be four weeks after the opening date. This date must be published in the prize list/omnibus.
 - The Cross Country course closed date must be included in the prize list/omnibus.
- **Refund Policy:** Competition management must state the refund policy in the prize list/omnibus for withdrawals before the start of the Event ([EV110.8](#)), cancellation of the Event or division ([GR305](#)), and refusal of an entry ([GR914](#)).
- **Dressage Tests:** The dressage test to be used must be stated in the prize list/omnibus. The current approved list of USEF Dressage tests for Horse Trials can be found [here](#).
- **Licensed Officials:** See [EV152-EV163](#) for licensed official requirements.

ENDURANCE

- The prize list constitutes the ride schedule for Federation licensed endurance competitions. Notification of any changes to the competition schedule must be posted in the competition office and communicated during the pre-ride meeting or prior to the start of the Loop concerned.
- The prize list must include at a minimum, in addition to the requirements enumerated in [GR901](#):
 - The distance(s) of the competition category(ies) or divisions
 - Closing date for entries
 - Competition management's policy on late fees, cancellations, refunds, withdrawals, and substitutions
 - Entry fees
 - Names of the competition Licensee, Manager, and Trail/Course Manager or Course Designer (or person responsible for the trail/course), all Licensed Officials, Veterinary Panel members, and Treatment Veterinarian(s)
 - The total length of the course, and the length and number of Loops on the course
 - General description of the course including location of Vet Gates (e.g., in camp or out on the course)
 - Number and location of crewing points, if applicable
 - Speed caps, if applicable
 - Time limits and cut-off times (in total and for each Loop, as applicable)
 - Place and time of the start for each competition category and/or division
 - Prizes
 - Tentative time and date of Pre-Ride Meeting
 - Notification of specific changes to the competition will be posted in the competition office, and communicated during the pre-ride meeting, or prior to the start of the Loop concerned
 - A link to the Federation's website, along with the Federation's logo, headquarters' address, telephone number, and contact information for the Director of Endurance
 - If established, cut-off times must be published in the prize list and are prohibited from establishing an overall course speed exceeding 12.5km/hour. See [FEI qualifications](#).

VAULTING

- ❑ The time and place of the draw must be included in the prize list. The time of draw must be at least one hour before the start of competition, and time/place of draw should be announced 24 hours in advance.
- ❑ Music must be provided by the competitor in accordance with the specifications in the prize list. Management must state in the prize list which system(s) will be available.

CARRIAGE PLEASURE DRIVING

- ❑ Restrictions on horses must be clearly published in the prize list.
- ❑ A tentative class schedule must be included in the prize list.
- ❑ It is encouraged that 3-year-olds be restricted to competition in Maiden, Novice or Limit classes and not be allowed to cross enter other divisions. In multiple turnouts, the restrictions should be applied considering the age of the youngest horse. Restrictions must be clearly stated in the prize list/Omnibus ([CP113](#)).
- ❑ **Concours d'Elegance:** If offering the class, the prize list must state if this class will be judged as a separate class, in conjunction with the marathon, or by overall impression throughout the competition.
- ❑ **Pleasure Drive:** The prize list must state if the class will be open to inspection or if it will be run "blind." If inspections are to be allowed, the times when the course will be open for inspection must be stated in the prize list/omnibus.
- ❑ **Marathon:** The timing method for the class must be clearly explained in the prize list/omnibus.
- ❑ If the organizer allows the use of more than one vehicle under the same entry number.
- ❑ Wire-wheeled and pneumatic-tired vehicles may be permitted only at the Organizer's discretion and must be specified in the prize list.
- ❑ **Picnic Classes:** Percentages may be adjusted if they are published in the prize list.

COMBINED DRIVING

- ❑ To ensure uniformity, the Organizing Committee must send a draft prize list for their event to the Federation. The prize list is to include the general conditions of each competition and any particular conditions which they wish to present that are not provided for in the rules ([DC901](#)).
- ❑ The Course Designer must be included in the prize list.
- ❑ Stable arrangements and security for the event must be included in the prize list.
- ❑ The method of determining the order of starting for advanced division competitors must be included in the prize list.
- ❑ Refunds need not be given for no-shows or withdrawals after the closing date of entries; however, this information must be posted on the prize list.
- ❑ **Driven Dressage Tests:** The prize list must clearly state which of the approved FEI Driven Dressage Tests is to be used. The prize lists for all events must clearly state the arena size that will be used for each Test.