



## 2023 Pan American Games Application

### *Attachment A – To Be Completed Through Online Application*

To: 2023 Pan American Games Show Jumping Team Applicants  
From: Lizzy Chesson, Managing Director, Jumping Programs  
Date: May 17, 2023  
Re: Selection Procedure & Application for 2023 Pan American Games Show Jumping Team

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The Selection Procedure for the 2023 Pan American Games Show Jumping Team is now available on the [US Equestrian Jumping page](#). The application, required documents and payment must be submitted electronically. Please read this memo, the Selection Procedure and Application carefully and do not hesitate to contact us if you have any questions.

Athletes wishing to be considered for the 2023 Pan American Games Show Jumping Team must complete the following two items:

- Step 1: USEF Pan American Games Online Application
- Step 2: USOPC Online Registration

#### Step 1: USEF Pan American Games Application:

The USEF Pan American Games Application is available through your [Athlete Dashboard](#). Be sure to have your USEF Membership ID and Password available. Once you sign in, click on **Member Dashboard**, then **Online Applications**, then **Jumping 2023**, then select **2023 Pan American Games Jumping Application**.

**Deadlines & Fees:** Please note the Application paragraph in the Selection Procedures (Page 1), and be aware that the all deadlines and fees will be adhered to **without exception**.

- The Early Application Deadline is **June 9, 2023 at 11:59pm ET** Fee: \$70
- The Late Applications Deadline is **June 16, 2023 at 11:59pm ET** Fee: \$300
- No Applications will be accepted after **June 16, 2023 at 11:59pm ET**

**Horses:** It is possible for an athlete to request to be considered with an additional horse(s) after the athlete has submitted their application. Athletes wishing to be considered with additional horse(s) must indicate this request in writing to Lizzy Chesson ([lchesson@usef.org](mailto:lchesson@usef.org)) no later than August 11, 2023.

**Confirmation:** Upon receipt of your online application and fee, you and your horse owner(s) will receive an email confirming the date your application and payment was received. If you do not receive an acknowledgement of your application, it is your obligation to contact the USEF to determine if it has been received.



## Step 2: USOPC Online Registration:

After you have completed your USEF Olympic Games Application, you will receive instructions from us for the USOPC Registration process. The USOPC Online Registration Site is open and all applicants will receive information on how to access the USOPC Registration.

Important notes to consider now:

- All individuals who have the potential to travel to Santiago as an accredited individual, including athletes, horse owners, and grooms, **must complete USOPC Online Registration by June 20, 2023.**
- With this early deadline, it is important to consider all possible options for grooms, horse owners and any other individual who may want to accredit for the Pan American Games and have them complete the USOPC Registration by this deadline. Those who do not complete USOPC Registration prior to the deadline will not be accredited.
- A valid U.S. Passport that does not expire until May 5, 2024 is required in order to complete USOPC registration.
- Please note that the USOPC Online Registration requires each person to have a unique email address. In other words, no two people may use the same email address.
- Accreditation is extremely limited for the Pan American Games. Please start to prepare your team for these limitations. For each athlete, the following accreditation will be available:

Athlete – 1

Groom – 1

Horse Owners – 2

»At least one of the accredited horse owners must be listed as the horse owner in the horse's FEI passport.

»A personal trainer would need to be accredited as a horse owner.

## Clean Sport

Please remember athletes must adhere to all WADA, FEI, USOPC, and USADA anti-doping protocols, policies and procedures, and may be drug tested. Please contact Steven Morrissey with any questions at (859) 225-2052, [smorrissey@usef.org](mailto:smorrissey@usef.org).

We encourage you to call or email us if you have any questions:

Lizzy Chesson, Managing Director, Show Jumping Programs

Phone: (908) 997-3007

Email: [lchesson@usef.org](mailto:lchesson@usef.org)