

I. DENOMINATION OF THE EVENT

Venue : FEI Driving World Championships for Horse Pairs
Drebkau-Raakow

Dates : 11-15 September 2019 **NF:** Germany

Indoor: ☐ **Outdoor:** ☒

Championships:

CH-M-AH2 ☒

II. GENERAL CONDITIONS

- FEI Statutes, 24th edition, effective 20 November 2018
- FEI General Regulations, 23rd edition, effective 1st January 2009, updates effective 1st January 2019
- FEI Veterinary Regulations, 14th edition, effective 1 January 2018, updates effective 1st January 2019
- **The FEI Rules for Driving Events and its Annexes, 11th edition effective 1st January 2014, updates effective 1st January 2019**
- Equine Anti-Doping and Controlled Medication Regulations (EADCMR), 2nd Edition, effective 1st January 2018, updates effective 1st January 2019
- FEI Anti-Doping Rules for Human Athletes (ADRHA), based upon 2015 WADA Code, effective 1st January 2015
- All subsequent published revisions, the provisions of which will take precedence.

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THE ANNEXE(S) IS/ARE PART OF THIS APPROVED AND SIGNED SCHEDULE AND MUST BE DISTRIBUTED TO ALL OFFICIALS AND NFs AND IS AVAILABLE TO OTHERS UPON REQUEST

Approved by the FEI, Lausanne, on 16.05.2019, updated on 17.05.2019, updated on 24.05.2019

Signature: 
Manuel Bandeira de Mello
FEI Director Endurance & Driving

NB: No modifications to the approved Schedule will be accepted less than two weeks prior to the event.

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III. THE FEI CODE OF CONDUCT FOR THE WELFARE OF THE HORSE

The Fédération Equestre Internationale (FEI) expects all those involved in international equestrian sport to adhere to the FEI's Code of Conduct and to acknowledge and accept that at all times the welfare of the horse must be paramount and must never be subordinated to competitive or commercial influences.

1. At all stages during the preparation and training of competition horses, welfare must take precedence over all other demands. This includes good horse management, training methods, farriery and tack, and transportation.
2. Horses and Athletes must be fit, competent and in good health before they are allowed to compete. This encompasses medication use, surgical procedures that threaten welfare or safety, pregnancy in mares and the misuse of aids.
3. Events must not prejudice horse welfare. This involves paying careful attention to the competition areas, ground surfaces, weather conditions, stabling, site safety and fitness of the horse for onward travel after the event.
4. Every effort must be made to ensure that horses receive proper attention after they have competed and that they are treated humanely when their competition careers are over. This covers proper veterinary care, competition injuries, euthanasia and retirement.
5. The FEI urges all involved with the sport to attain the highest levels of education in their areas of expertise.

The Long version of this Code can be obtained from the Fédération Equestre Internationale, HM King Hussein I Building, Chemin de la Joliette 8, 1006 Lausanne, Switzerland. Telephone: +41 21 310 47 47. The Code is available in English. The Code is also available on the FEI's website: <http://inside.fei.org/>.

IV. GENERAL INFORMATION

1. ORGANISER

Name: RuF Verein Drebkau 'Am Schlosspark Raakow' e.V.
Address: Lindenstrasse 17, 03116 Drebkau
Telephone: +49 (0) 35602 5191 0
Email: info@ruf-drebkau.de
Website: http://wch-pairs2019-drebkau.de

Contact Details Show Ground:

Address: Lindenstrasse 17, 03116 Drebkau
Telephone: +49 (0) 173 5603466 (Kerstin Krüger)
GPS Coordinates: Latitude: 51.65802, Longitude: 14.2192

Accessibility Details:

Arrival by car:

from direction Berlin:

take exit 4 Cottbus-West towards Drebkau (B 169) turn right in "Drebkauer Straße"; follow B 169; take exit Drebkau (at AGIP petrol station); turn left in direction of Drebkau; then take the next street left-hand "Raakower Straße" at "Ardagh-Glass"; follow the main street until the Steinitzer Strasse

from direction Dresden:

take exit 14 Großräschen on B96 in direction of Freienhufen/Cottbus/Finsterwalde; turn left on B96 and then turn left to stay on B169; follow the B169 towards Cottbus/Drebkau; turn right-hand into "Drebkauer Straße" / B169; follow Spremberger Straße / 252; take exit Drebkau; then take the next left-hand on "Raakower Straße" at "Ardagh-Glass"; follow the main street until the Steinitzer Street

Arrival by train: train station Drebkau

Arrival by plane: airport Berlin Tegel (TXL) about 100 km from Drebkau
Airport Dresden (DRS) about 80 km from Drebkau

2. ORGANISING COMMITTEE

Honorary President: ./.

President of the Event: **Kerstin Koalick**

Show Secretary: Kerstin Krüger: k.krueger@koalick.de
Cindy Timmer: h2t@xs4all.nl
Helmut Brinkmann: Hel.Bri@t-online.de

Press Officer: Kerstin Koalick
Telephone: +49 1577 3008800
Email: kerstin.koalick@koalick.de

3. EVENT DIRECTOR

Name: Kerstin Koalick
Address: Lindenstrasse 17, 03116 Drebkau
Telephone: +49 1577 3008800
Email: kerstin.koalick@koalick.de

FEI APPROVED SCHEDULE
CH-M-A H2 Drebkau (GER) 11-15.09.2019

V. OFFICIALS

Ref.	Panel	Function	FEI ID	Name	NF	Level	Email/mobile
1	Ground Jury	Ground Jury President	10052326	Joaquin Medina Garcia	ESP	4	joaquinmedinahipica@gmail.com 0034 636 31 91 52
		Ground Jury Member	10052793	Dr. Barna Féjer	HUN	3	
		Ground Jury Member	10094239	Marie de Ronde-Oudemans	NED	3	
		Ground Jury Member	10049315	Reiner Wannenwetsch	GER	4	
		Ground Jury Member (Reserve)	10052340	Pia Skar	DEN	4	
2	Foreign Judge	Foreign Judge	10051989	Bert Jambon	BEL	4	stoeterij@diepensteyn.be 0032 477 433304
3	Technical Delegate	Technical Delegate	10005976	Mark Wentein	BEL	4	wentein@hippo.be 0032 475 68 56 30
4	Assistant Technical Delegate	Assistant Technical Delegate	10007501	Vilmos Jámbor	HUN	2	
5	Course Designer	Course Designer	10051380	Barry Hunter	GBR	4	ernesthunter@msn.com 0044 7969 120175
6	Assistant Course Designer	Assistant Course Designer	10011025	Pawel Konarski	POL	2	
7	Appeal Committee	Appeal Committee President	10071344	Elimar Thunert	GER	3	ethunert@aol.com 0049 171 1994898
		Appeal Committee Member	10050094	Hanspeter Rüschlin	SUI	4	
		Appeal Committee Member	10051911	Wolfgang Csar	AUT	3	
8	Chief Steward	Chief Steward	10049680	Jan Devaere	BEL	3	jandevaere@telenet.be 00 32 498 88 54 62
9	Assistant Stewards	Assistant Steward	10094042	Bärbel Barthmann	GER	2	
		Assistant Steward	10051305	Zbigniew Bojda	POL	2	
		Assistant Steward	10151015	Aleksandra Konarska	POL	1	
		Assistant Steward	10050803	Martin Röske	GER	3	
		Assistant Steward	10106196	Blanka Trojancova	CZE	2	
		Assistant Steward	10140102	Yvonne Woisetschläger	AUT	2	
10	FEI Veterinary Delegate or Veterinary Commission	Veterinary Commission President	10052201	Dr. Michael Koehler	GER		webmaster@Koehler-michael.de 0049 172 3016702
		FEI Foreign Veterinary Delegate	10050603	Constanze Zach	AUT		Constanze.zach@chello.at 0043 664 4311665
		Assistant FEI Delegate	10049905	Dr. Zdzislaw Peczynski	POL		topwet@pro.onet.pl 0048 502 657021
11	Veterinary Service Manager (VSM) / Treating Veterinarian	Veterinary Service Manager FEI Permitted Treating Veterinarian	10099912	Dr. Jana Kirsten	GER		Grandela@web.de 0049 172 3401134
12	Doctor / Medical Service	Doctor		Dr. Torsten Laube	GER		0049 174 6228900
		Medical Service		Johanniter Unfallhilfe	GER		0049 173 6193113
13	Farrier	Farrier		Tomasz Wachowiak	POL		0048 697 174777
14	NF Delegate	NF Delegate		Reiner Wannenwetsch	GER		

VI. INVITATIONS

1. GENERAL

NFs invited	all NFs worldwide affiliated to the FEI
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Athletes are invited by the Organizing Committee through their NF

2. CAIO/CHAMPIONSHIPS

Number of home drivers (Team)	3
Number of foreign drivers (Team)	3
Number of horses/ponies per driver	3
Number of Foreign Individual driver	2
Number of Home Individual driver	4

2.2. Additional Entries for CAIO/Championships

Additional Individual Entries (article 927)– to be confirmed after the Nominated entries	26 August 2019
Number of foreign individual additional drivers	1
Number of home individual additional drivers	2

VII. ENTRIES

IMPORTANT

- Entries must be made through the FEI Entry System for all categories of this event (<https://entry.fei.org>)
- Additional documentation can be found at:
<http://inside.fei.org/fei/your-role/nfs/entry-system-driving>
- All Athletes and Horses participating in any International competition must be registered with the FEI.
- Athletes and/or Horses present at the Event without having been entered through the FEI's Online Entry System will automatically be disqualified unless compelling circumstances warrant otherwise.

1. ENTRY DATES AND ENTRY FEES

Deadlines for Entries

Entries have to be in accordance with article 916 of the Driving rules and 116 of the General regulations

Nominated entries:	19 August 2019
Definite entries:	28 August 2019
Last date for substitutions: (one hour prior the Horse Inspection) <i>Substitutions have to be in accordance with article 946.1.1 of the Driving rules</i>	Date : 11 September 2019 Time: 08.00 h

LIST OF COMPULSORY FEES:

• Entry Fee per Turnout	
Pairs	€ 400,00
• Stabling fee per horse/pony	€ 100 per (incl first bedding - straw)

VAT:	N/A
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Total fee per Turnout:	
Pairs	2 horses: € 600,00 / 3 horses: € 700,00

• EADCMP Fee:	<input checked="" type="checkbox"/> Included in entry fee
	<input type="checkbox"/> Not included in entry fee
<i>Lower Level Events (CIMS) CHF 18 for Driving per turnout per event</i> <i>(For definition of CIMS see Appendix E of the FEI General Regulations)</i>	
<i>Higher Level Events CHF 25 for Driving per turnout per event</i> <i>(All other events not defined as CIMS)</i>	
Details entry procedure fee / Payment:	See below
Entry fee, stabling fee, tack boxes (if ordered) and electricity to be paid with the definite entries (28 August 2019) to the following account: Account holder: RuF Drebkau Bank: Sparkasse Spree Neiße IBAN: DE 73 1805 0000 3607 1031 00 BIC: WELADED1CBN Reference: Name of the athlete Manure disposal and "other fees" (see below) will be invoiced on site.	

2. NO-SHOWS/LATE WITHDRAWALS:

NB: In the case of withdrawals after the date of definite entries or no-shows the athlete or the respective NF will be held liable to reimburse the OC for the actual financial loss incurred by the OC (i.e. stabling and hotel expenses) as a result of the late withdrawal or no-show.

Refund procedure:

Cancellations before 28 August 2019: no fee.
 Cancellations on or after 28 August 2019: the fee for the amount of boxes reserved and the entry fee will be charged to the National Federation

3. ADDITIONAL FEES/CHARGES BY ORGANISING COMMITTEE:

All other fees must be listed hereunder with the details of the amounts to be charged and approved by the FEI. Only fees approved by the FEI and listed in the approved schedule can be charged by the Organiser.

Electricity for boxes:	./.
Manure disposal:	€ 10,00 per athlete
Health/customs-related documents for Horses:	acc. to the Veterinary authority
Hay:	at daily prices due to limited availability (depending on harvest)
Straw (incl. 1 st bedding):	€ 5,00 per bale
Shavings:	€ 15,00 per bale
Tack box:	€ 100,00 per box

NFs are asked to inform the OC via email by closing date of nominated entries (19 August 2019), how many tack boxes will be required for their team/athletes.

Lorry/ Caravan area

Parking:	free	
Power supply:	provided by the OC <input checked="" type="checkbox"/> ; price: € 40,00 per charge	Not provided by the OC <input type="checkbox"/>
Water supply:	provided by the OC <input checked="" type="checkbox"/> ; price: free	Not provided by the OC <input type="checkbox"/>

VAT is not applicable

VAT number of the Organiser: N/A

VIII. TIMETABLE

	Day	Date	Time
• Opening of stables	Monday	9 September 2019	08.00 h
• 1 st Horse Inspection: <i>All horses taking part at this event must be present during the first horse inspection, unless unable to do so due to "force majeure"</i>	Wednesday	11 September 2019	09.00 h – 11.00 h
• Declaration of Starters*)	Wednesday	11 September 2019	12.00 h
• Chefs d'Equipes Meeting & Draw	Wednesday	11 September 2019	13.00 h
• Meeting Team Veterinarians	Wednesday	11 September 2019	14.15 h
• Opening Ceremony on foot in the main arena	Wednesday	11 September 2019	15.00 h
• Nations Night	Wednesday	11 September 2019	18.00 h
• Dressage competition	Thursday	12 September 2019	09.00 h
• Dressage competition	Friday	13 September 2019	09.00 h
• Prize giving ceremony Dressage (on foot) & party	Friday	13 September 2019	19.00 h
• Marathon	Saturday	14 September 2019	09.00 h
• Prize giving ceremony Marathon (on foot) & party	Saturday	14 September 2019	19.00 h
• Cones competition	Sunday	15 September 2019	09.00 h
• Medal ceremony & closing ceremony	Sunday	15 September 2019	16.00 h

*) The Chefs d'Equipe must declare, in writing, the composition of the team and declare the names of the individual Athletes at the latest one hour after the first Horse Inspection.

IX. COMPETITION DETAIL

1. TYPE OF COMPETITIONS

International Competitions must not start before 8:00 and should not finish after 23:00 unless otherwise approved by the FEI.

Championships	Format 1
Please check the box	<input checked="" type="checkbox"/>
Day 1	Dressage
Day 2	Marathon
Day 3	Cones

2. PRIZE MONEY

TOTAL PRIZE MONEY	EUR
CH-M-A-H2	35,000

Breakdown of prize money – Dressage Competition

PRIZE MONEY		EUR				
CH-M-A-H2		5.000				
Competition	1st place	2nd place	3rd place	4th place	5th place	
1	€ 1250	€ 1000	€ 750	€ 500	€ 350	
	6th place	7th place	8th place	9th place	10th place	
	€ 275	€ 200	€ 150	€ 125	€ 100	
	11th place	12th place	13th place	14th place	15th place	
	€ 35	€ 35	€ 35	€ 35	€ 35	
	16th place	17th place	18th place	19th place	20th place	
	€ 25	€ 25	€ 25	€ 25	€ 25	

Breakdown of prize money – Marathon Competition

PRIZE MONEY		EUR				
CH-M-A-H2		5.000				
Competition	1st place	2nd place	3rd place	4th place	5th place	
2	€ 1250	€ 1000	€ 750	€ 500	€ 350	
	6th place	7th place	8th place	9th place	10th place	
	€ 275	€ 200	€ 150	€ 125	€ 100	
	11th place	12th place	13th place	14th place	15th place	
	€ 35	€ 35	€ 35	€ 35	€ 35	
	16th place	17th place	18th place	19th place	20th place	
	€ 25	€ 25	€ 25	€ 25	€ 25	

Breakdown of prize money – Cones Competition

PRIZE MONEY		EUR				
CH-M-A-H2		5.000				
Competition	1st place	2nd place	3rd place	4th place	5th place	
3	€ 1250	€ 1000	€ 750	€ 500	€ 350	
	6th place	7th place	8th place	9th place	10th place	
	€ 275	€ 200	€ 150	€ 125	€ 100	
	11th place	12th place	13th place	14th place	15th place	
	€ 35	€ 35	€ 35	€ 35	€ 35	
	16th place	17th place	18th place	19th place	20th place	
	€ 25	€ 25	€ 25	€ 25	€ 25	

Breakdown of prize money – Combined Competition

PRIZE MONEY		EUR				
CH-M-A-H2		Individual: 10'000				
Competition	1 st place	2 nd place	3 rd place	4 th place	5 th place	
4	€ 2500	€ 2000	€ 1500	€ 1000	€ 700	
	6 th place	7 th place	8 th place	9 th place	10 th place	
	€ 550	€ 400	€ 300	€ 250	€ 200	
	11 th place	12 th place	13 th place	14 th place	15 th place	
	€ 75	€ 75	€ 75	€ 75	€ 75	
	16 th place	17 th place	18 th place	19 th place	20 th place	
	€ 45	€ 45	€ 45	€ 45	€ 45	
PRIZE MONEY		EUR				
CH-M-A-H2		Teams: 5.000				
Competition	1 st place	2 nd place	3 rd place	4 th place	5 th place	6 th place
5	€ 1500	€ 1300	€ 1000	€ 600	€ 400	€ 200

GENERAL CLASSIFICATION AT THE END OF THE COMPETITIONS

Leading athlete award – ./.
 Best foreign athlete – ./.
 Best home athlete – ./.
 Team awards – ./.

PRIZE - CLASSIFICATION

The value of the 1st prize must not exceed 1/3 of the total prize money distributed for the competition. The minimum number of prizes offered for each competition must be allocated on the basis of one prize for every commenced four Athletes, with a minimum of five prizes.

Applicable government tax to be deducted from Prize Money: see below

DEDUCTIONS FROM PRIZE MONEY AT COMPETITIONS:

Distribution of Prizes and Indemnities

All prize money and all prizes in kind rewarded instead of prize money as well as reimbursements (e. g. transport charges, travelling expenses) will be distributed acc. to FEI-RG Art. 127/128 following the last competition at the latest.

Settlement will be done per athlete. Depending on the agreement with the horse owner, each athlete binds himself to pass on to the horse owners the prize money or prizes in kind rewarded instead of prize money. The organizer is allowed to deduct possibly outstanding debts of the athlete. Acc. to § 50a EstG this also applies to foreign horse owners. Taxes are due on prize money as well as on prizes given in kind instead of prize money and on reimbursements. As a rule, the deduction (based on the amount received per day) is 0 % on amounts up to and including 250 EUR, 15 % plus solidarity surcharge (currently 0.82 % on the prize money or 5.5 % on the amount of tax deduction) on amounts above 250 EUR. Travelling expenses being taken over or reimbursed are only regarded as revenues if they exceed the actual costs and the reimbursement for additional meal allowances acc. to § 4 Abs. 5 Satz 1 Nr. 5 EstG. The tax deduction has to be certified on demand. Those foreign athletes being exempted from tax deduction are kindly asked to submit an exemption certificate either with the entry or on the first show day at the latest. Every athlete himself is responsible for the correctness of the details he submits.

If Athletes have to be placed equally, the money value of possible prizes in kind (e. g. a car) is divided accordingly.

The tax form must be provided to the athletes upon arrival and returned to the Organiser prior to departing.

IMPORTANT

The total amount of prize money shown for each Competition in the schedule must be distributed. (FEI General Regulations articles 127 and 128)

3. "DRESSAGE" - COMPETITION

This competition will be in accordance with FEI Driving Rules

Dressage Test:

Event Competition No.	Dressage Test
CH-M-A/H2 Competition 1	Test 3*B HP2

4. "MARATHON" - COMPETITION

Competition No. 2

This competition will be in accordance with FEI Driving Rules

<u>Option 1:</u>	Distance	Pace	Average Speed
Section A*	minimum 5000 m, but not less	Free	15
Transfer	minimum 800 m, but not less	Free	
Section B	approx. 7000 m	Free	14

*Alternative option to phase A, Controlled Warm-up

Indicate the number of obstacles in Section B: 8

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5. "CONES" - COMPETITION

This competition will be in accordance with FEI Driving Rules

Competition No	Event	Competition Format
3	CH-M-A/H-2	acc. to penalties and time, without drive-off

Type of Competition

*Fault Competition	<input checked="" type="checkbox"/>
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*The score from this round will always be used solely to decide the Final Classification in all Events.

Please describe special obstacles: A bridge may be part of the course.

6. "FINAL CLASSIFICATION"

This competition will be in accordance with FEI Driving Rules

Competition No	Event	The Final Classification is determined by adding together the penalties received in each Competition
4 – individuals	CH-M-A/H-2	1, 2, 3: The Final Classification for individuals is determined by adding together the penalties received in each Competition. The Athlete with the lowest number of penalties is the winner of the Event. Athletes who are Eliminated or Disqualified or who Retire or Withdraw in any one of the Competitions cannot be included in the Final Classification. They will only be listed on the result sheet as: Eliminated (E), Disqualified (D), Retired (R), or Withdrawn (W).
5 - teams		1, 2, 3: Final Classification for teams is determined by adding together the scores of the two Athletes in each National team with the lowest penalties in each Competition. Only the scores of those Team Members who have completed all three Competitions can be counted towards the final team scores.

X. FACILITIES OFFERED

1. ATHLETES

Accommodation

Hotel: For hotel reservation, a list will be made available on request. Athletes have to book their hotel rooms themselves.

Accommodation will be at Athletes' own expense.

Meals

Meals will be provided on the show grounds at the Athletes' own expense.

2. GROOMS

Accommodation.

Requests for accommodation must be sent with entries.

Accommodation will be at Athletes' expense.

Meals.

Meals will be provided on the show grounds at the Athletes' expense.

NB. Organiser must provide proper sanitary conditions The showering facilities should be sufficient for both male and female grooms with hot and cold water. Shower facilities as well as restrooms should at all times be in a state of cleanliness.

XI. LOGISTICAL/ADMINISTRATIVE/TECHNICAL CONDITIONS

1. DRAW

Time, date and location: Wednesday 11 September,
13.00 in the Chef d'equipe Meeting Room

2. COMPETITION ARENA(S)

DRESSAGE ARENA

Length: 100 m Width: 40 m
Type of Footing: grass

CONES ARENA

Length: 132 m Width: 70 m
Type of Footing: grass

3. PRACTICE ARENA(S)

DRESSAGE ARENA

Length: 100 m Width: 50 m
Type of Footing: grass

CONES ARENA

Length: 100 m Width: 50 m
Type of Footing: grass

4. STABLES

Size of boxes 3 m x 3 m + 20% 3m x 4m

Horses will be stabled (incl. 1st bedding - straw) on the show grounds from 9 September 2019 to 15 September 2019. The necessary number of boxes has to be ordered when handing in the entries – the order is binding. Only the assigned stables may be used. Power supply has to be ordered and paid for with the entries.

5. TIMING DEVICE

Name of Manufacturer: Time Scoring by Daan Peters
Model: ./.
FEI Report number: ./.

6. SCORING/TIMING PROVIDER

Name of the Company: CDRF Turnierdienst Brinkmann
Name contact person: Helmut Brinkmann
Contact email: hel.bri@t-online.de

The FEI may require to be provided with real time results data feed of your events according to FEI requirements; in this case you and your provider will be informed accordingly.

7. PRIZE GIVING CEREMONY

The owner(s) of the winning horse(s)/pony(ies) is/are invited to the prize giving ceremony:
Yes ☒ No ☐

The number of athletes required to present themselves for the prize-giving ceremony of each competition is t. b. c. on site.

8. ADVERTISING ON ATHLETES AND HORSES

Advertising in Dressage and Cones Competition: The athletes are: ☒ authorised ☐ not authorised (*please indicate*) by the OC to display the logo of their personal sponsor on the carriage in accordance with Art. 135 of the General Regulations and Art. 941.1.

Advertising in Marathon Competition: The athletes are: ☒ authorised ☐ not authorised (*please indicate*) by the OC to display the logo of their personal sponsor on the marathon carriage and on the back(s) of the groom(s) in accordance with Art. 135 of the General Regulations and Art. 941.2.

The Chief Steward will check that the advertising on athletes and horses complies with these Articles.

9. TICKETING

Are you selling ticket for spectator to attend your event: Yes ☒ No ☐

Name of your ticketing provider: RuF Drebkau-Raakow

Web address to buy ticket: <http://wch-pairs2019-drebkau.de/>

10. BETTING

Betting will be authorised by the Organiser: Yes ☐ No ☒

11. TRANSPORT REIMBURSEMENT HORSES/PONIES

Transport expenses to be paid by the athletes.

12. WELCOME

The time and date of arrival of athletes, horses and their means of transport must be given to the Organiser in order to facilitate their arrival.

13. LOCAL TRANSPORTATION - ARRANGEMENTS FROM HOTEL TO SHOW GROUNDS

There will be **no** shuttle service.

Public Transport to be paid by the Athlete.

Taxi to be paid by the Athlete.

14.ENTRY RIGHT TO SHOWGROUNDS/ACCREDITED PERSONS

**Entry right to the stable area according to FEI Veterinary Regulations
Articles 1008-1009.**

NUMBER OF ACCREDITED PERSONS:

Athlete*): 1

Partner: 1

Groom: 1

Horse Owner*): two (2) accreditations per horse acc. to FEI-Passport

*) If the Athlete is the Owner of 1 or more horses according to the FEI-Passport, the Athlete will receive maximum 1 free additional accreditation.
Each Athlete will receive accreditation (bracelet) in their Welcome Pack.

Horse Owner(s) who are not Athletes:

max. 1 accreditation per horse (acc. to FEI-Passport) can personally collect their accreditation in the Show Office upon showing their ID. If a horse is owned by e.g. a company or Stud Farm, please provide us with a written and signed confirmation from the company/Stud Farm.

Maximum 3 free accreditations for Horse Owners per Athlete.

Children up to 12 years old must be accredited additionally to the above number and will receive free accreditation.

Children must be brought to the Show Office to collect their bracelet.

Children must be accompanied at all times by an adult when entering the stables.

Extra paid accreditation: maximum 2 additional accreditations per Athlete, € 100 per accreditation for the whole week. To be paid on site in the Show Office. It is not possible to buy day accreditation.

Athlete/Partner/Groom/Horse Owner/Children Accreditation will give access to:

- stables
- competitor's camp site
- free admission to the show grounds/competition area
- competitor's stands

Extra paid accreditation will give access to:

- stables (with approval of the Athlete or Chef d'equipe ONLY)
- competitor's camp site
- free admission to the show grounds/competition area
- competitor's stands

Parking on the competitor's camp site:

- max. 1 car per Athlete + max. 1 car per NF.
- Parking tickets will be provided in the welcome pack.
- All other cars must be parked on the adjacent parking area.
- Maximum 1 car per Athlete + max. 1 car per NF. Parking tickets will be provided upon request in the Show Office.

One groom per driver for Singles

One groom per driver for Pairs

Two grooms per driver for Four-in-Hands

15.LORRY / CARAVAN FACILITIES

Lorry or caravan can be parked close to the stables: Yes ☒ No ☐

16.SUSTAINABILITY

"Please consider the environment when organising an FEI Event. Please find useful information on FEI Sustainability here:" <http://inside.fei.org/fei/your-role/organisers/handbook>

XII. VETERINARY MATTERS

1. CUSTOMS FORMALITIES

Contact details for Customs Formalities:

Name: ./.

For questions concerning to the veterinary and animal diseases legislation for horses from abroad and regarding the horses' transportation, the OC is ready to assist. Customs and veterinary fees are at the athlete's expense.

2. HEALTH REQUIREMENTS

GENERAL

In accordance with the FEI Code of Conduct for the Welfare of the horse it is imperative that all Horses at FEI Events are physically fit and free from infectious disease before being allowed to compete.

ENTRY OF HORSES

Required health tests and vaccinations N/A

Quarantine period: N/A

Specimen Import Licence applied: N/A

For questions or problems, please contact your Government Veterinary Services.

Every Athlete is obliged to deliver all necessary health certificates for the transport to the event or identification of the horses before they come into the stables:

a) in case of arrival from a EU-member-country, a health attestation for registered horses acc. to sample of Annex II to COUNCIL DIRECTIVE 2009/156/EC (see <http://eur-lex.europa.eu/legal-content/EN/TXT/PDF/?uri=CELEX:32009L0156&from=DE>) of the currently valid version will be necessary.

b) in case of arrival from a country not belonging to the EU, a health certificate for registered horses acc. to sample of annex II (see https://www.bmel.de/DE/Tier/TierhandelTransport/Gesundheitsbescheinigungen/_texte/Pferde.html) of the decision of the commission 92/260/EG of the currently valid version will be necessary.

A certificate must be done in at least one official language of the country of destination and in one official language of the member country. The Athlete must carry with him the original certificate, not a copy.

The organiser sees to it that on the competition site, an official state veterinarian is present to issue the health certificates which are necessary for the transport of the horses to their destination abroad.

In case the OC has entrusted a forwarding agency, the latter is ready to assist regarding the required documents.

Furthermore, questions relating to health requirements for horses can be directed to the veterinary authorities in the country of origin or in Germany.

3. NATIONAL REQUIREMENTS

In addition to the Rules and Regulations applicable as set out above the following national regulations apply:

- German Animal Welfare Act (Tierschutzgesetz):
www.gesetze-im-internet.de/bundesrecht/tierschg/gesamt.pdf
- German Law concerning Manufacture and Distribution of Medicines (Arzneimittelgesetz):
www.gesetze-im-internet.de/bundesrecht/amg_1976/gesamt.pdf
- German Animal Health Act (Tiergesundheitsgesetz):
www.gesetze-im-internet.de/tiergesg/TierGesG.pdf
- German Regulation for Animal-Welfare during Transport (Tierschutztransportverordnung)
www.gesetze-im-internet.de/bundesrecht/tierschtrv_2009/gesamt.pdf
- German Regulation regarding Livestock Transport (Viehverkehrsverordnung)
www.gesetze-im-internet.de/bundesrecht/viehverkv_2007/gesamt.pdf
- etc.

4. PONIES

FEI Veterinary Regulations, Chapter IX:

For all Pony Events, Ponies must be available for Pony Measurement if requested by the FEI.

5. INJURY SURVEILLANCE

FEI Veterinary Regulations, Chapter VIII:

Horses participating in FEI Events are subject to injury surveillance protocols; and in the event of fatality, a post mortem examination.

6. TRANSPORT OF HORSES

Horses must be fit to travel and be transported in suitable vehicles. Any government requirements for disease testing and control must be requested well in advance, to ensure that the horse is in compliance by the time of arrival at the border of the country where the Event is taking place. Athletes, or their representatives, have the responsibility to comply with national legislation in both their country of origin and the host nation of the Event. Where necessary athletes must contact local government authorities or veterinary advisors for information regarding animal health requirements and transport legislation. Within the European Union (EU), this includes EU Council Regulation (EC) No 1/2005 concerning the protection of animals during transport within the Member States of the EU

7. VENUE ARRIVAL INFORMATION & FITNESS TO COMPETE

7.1 PASSPORTS. FEI General Regulations Article 137

For all issues relating to FEI Horse Passports/FEI Recognition Cards please contact your National Federation

All Horses competing at FEI Events must be registered with the FEI.

FEI Passports or FEI Recognition Cards (for those Horses with a national passport approved by the FEI) are compulsory for FEI Events.

NB: Horses entered in CIMs in their country of residence are not required to have an FEI Passport or FEI Recognition Card but must be properly registered with the FEI and identifiable (GRs 137.2).

Athletes who do not present a Horse's Passport and/or Recognition Card, or one that is not correctly validated, or fail to meet other passport requirements will be **subject to Sanctions in accordance with Annex VI of the Veterinary Regulations** and may not be allowed to compete.

NB for Horses permanently resident in a Member State of the European Union: all Horses must have a national EU passport in compliance with EU Regulations to which a FEI Recognition card is applied. The exception to this being Horses in possession of an FEI passport which has been continually revalidated without interruption.

7.2 VACCINATIONS - EQUINE INFLUENZA. FEI Veterinary Regulations Article 1003

Horses competing at FEI Events must comply with the requirements for Equine Influenza vaccination in accordance with the Veterinary Regulations and as summarised below.

VACCINATION	PROTOCOL	ELIGIBILITY TO ENTER VENUE
Primary Course	1 st Vaccination: day 0 2 nd Vaccination: day 21-92	May compete 7 days after the 2 nd Vaccination
First Booster	Within 7 months of the 2 nd vaccination of the Primary Course	May compete for 6 months +21 days after the 2 nd vaccination of the Primary Course Must not compete in the 7 days after receiving a vaccination
Boosters	MINIMUM: within one year of previous booster vaccination IF COMPETING: must be in the 6 months +21 days of the booster previous vaccination	Must have been vaccinated within 6 months +21 days before arriving at the Event Must not compete in the 7 days after receiving a vaccination

All FEI registered Horses intending to compete at FEI Events (including CIMs) must be vaccinated against Equine Influenza in accordance with these VRs. The exception being if the applicable domestic legislation prevents the use of Equine Influenza vaccines within the relevant territory.

7.3 EXAMINATION ON ARRIVAL. FEI Veterinary Regulations Article 1031

On arrival at an Event venue all Horses must undergo an examination by a veterinarian to confirm their identification from their passport and micro-chip ID (where present), their vaccination status and general health. To protect all horses attending events, any Horse with a questionable health status concerning vaccination, disease or other concerns, must be stabled within the isolation facilities provided by the Organising Committee pending a decision on entering the venue.

7.4 HORSE INSPECTIONS. FEI Veterinary Regulations Articles 1034-1042

All Horses will be assessed for their fitness to compete during the Horse Inspection. Any Horse demonstrating questionable fitness may be referred to the Holding Box for further veterinary examination. Horses not deemed fit to compete by the Inspection Panel will not be permitted to compete.

7.5 LIMB SENSITIVITY EXAMINATION. FEI Veterinary Regulations Articles 1048-1053

All Horses are subject to examination under the protocol for abnormal limb sensitivity throughout the period of an Event, including, but not limited to, between rounds and before the Jump Off. Horses may be examined once or on multiple occasions during the Period of an Event.

Horses may be selected for examination under the protocol randomly or they may be targeted. All Horses selected to be tested must submit promptly to the examination or are subject to immediate disqualification. There is no obligation to examine any specific number of Horses at an Event.

8. EQUINE ANTI-DOPING AND CONTROLLED MEDICATION PROGRAMME (EADCMP). FEI Veterinary Regulations, Chapter VII

8.1. SAMPLING. FEI VETERINARY REGULATIONS Chapter VII

All horses competing at FEI Events may be subject to sampling for the presence of Prohibited Substances in accordance with the Anti-Doping and Controlled Medication Regulations (EADCMRs). Horses may be selected for sampling in accordance with obligatory testing, targeted or random sampling procedures. Refer to FEI Financial Charges for details of fees relating to Equine and Human Anti-Doping program (EADCMP), which OCs/NFs have the right to charge to the athlete (applicable for all FEI events worldwide).

8.2. ELECTIVE TESTING. FEI VETERINARY REGULATIONS ARTICLE 1058

Elective Testing may be carried out prior to an Event to check for the presence of prohibited substances. Please refer to <https://inside.fei.org/fei/cleansport/horses> for information and details.

XIII. HUMAN ANTI-DOPING

Athletes can be tested at any FEI Event, by the FEI or by other Anti-Doping Organisations with Testing jurisdiction. Organisers will have the responsibility to provide facilities and staff/volunteers to facilitate such Testing if requested by the FEI as outlined in article 22.3 of the FEIs' Anti-doping Rules for Human Athletes (ADRHA)

The ADRHA rules are published on the FEI's website at <http://inside.fei.org/content/anti-doping-rules>

XIV. ADDITIONAL INFORMATION

1. INSURANCES AND NATIONAL REQUIREMENTS

Equestrian sports involve inherent dangerous risks. To the greatest extent permitted by law, the FEI and the FEI Event Organiser shall NOT be liable for any damages relating to loss of property or injury of any kind to Athletes, Owners, Support Personnel or Horses at or in connection with an FEI Event and the FEI expressly excludes all such liability.

1.1. ATHLETES, OWNERS AND SUPPORT PERSONNEL

1.1.1 Personal Accident and Health Insurance

It is your responsibility as an Athlete/Owner/ Support Personnel to ensure that you have adequate personal accident insurance in place to cover your participation at FEI Events and in particular to insure against any personal injury or medical expenses arising from an accident, injury or illness which may occur at a FEI Event.

You should check with your National Federation to confirm if your National Federation's insurance policy (if any) covers personal accidents and/or illnesses which may occur when you are attending at/participating in FEI Events.

If your National Federation does not have a personal accident/health insurance policy or if the National Federation's insurance policy does not cover personal accident or health claims, then you should obtain your own personal accident and health insurance policy to cover your attendance/participation at FEI Events.

1.1.2. Personal Property Insurance

You should also ensure that you are insured against property loss, theft or damage which may occur at an FEI Event.

Again, the advice is to check with your National Federation to confirm if they have an insurance policy in place which would cover you in case of such property loss, theft or damage. If not, then you should obtain your own personal property insurance to cover such situations.

1.1.3. Press Equipment

Press equipment and other items left in the Press workroom, Press lockers, the Press Tribune or anywhere on the showgrounds are left entirely at the owner's risk. The Organising Committee does not accept any responsibility for any loss or damage to such equipment or items. Members of the Press are advised not to leave any equipment or personal items unattended.

1.2. ATHLETES AND OWNERS

1.2.1 Third Party Liability Insurance

As an Athlete/Owner you are personally responsible for damages to third parties caused by you, your employees, Support Personnel, your agents or your Horses. You are, therefore, strongly advised to take out third-party liability insurance providing full coverage in relation to FEI Events at home and abroad, and to keep the policy up to date.

The FEI and the Organiser will NOT be responsible for any damage caused to third parties by you, your employees, Support Personnel, your agents or your Horses.

1.2.2 Additional Liability Information

The organizer declines any liability for property or pecuniary damage which may happen to visitors, athletes, grooms and horse owners through slight negligence of the organizer, his delegates or his assistants. The OC is liable in case of intent, gross negligence as well as in case of injury to life, body or health and in further cases he is liable for compelling legal liability acc. to the legal requirements.

1.2.3 Horse Insurance

As an Owner you should ensure that your Horses are adequately insured against any injuries or illnesses they may sustain while participating at a FEI Event.

2. PROTESTS/APPEALS

To be valid, all Protests and Appeals must be made in writing and accompanied by a deposit of CHF 150.- or equivalent.

Protest and appeal forms are available on the FEI website.

Protests: <http://inside.fei.org/sites/default/files/FEI%20Protest%20Form.pdf>

Appeals: <http://inside.fei.org/sites/default/files/FEI%20Appeal%20Form.pdf>

3. DISPUTES

In the event of any discussion concerning the interpretation of the schedule (in translated languages), the English version will be decisive.

4. MODIFICATION TO SCHEDULE

In exceptional circumstances, together with the approval of Chefs d'Equipe, host NF delegate, if any, and Ground Jury, the Organiser may change the schedule in order to clarify any matter arising from an omission or due to unforeseen circumstances. Any such changes must be notified to all athletes and officials as soon as possible and they must be reported to the FEI Secretary General by the Foreign Judge.

5. ADDITIONAL INFORMATION FROM THE ORGANISER

5.1 GERMAN SHOW RULES

The OC acknowledges that para 1.4 LPO (German Show Rules) is binding for international events in Germany.

5.2 TIMETABLE

The times stated under "VIII. TIMETABLE" are subject to alterations.

5.3 FEI-PASSPORTS

Horses entered in CIMS (CAI1*/CAI2*/CAIJ/CAIY/CAICH) in their country of residence are not required to have an FEI Passport or FEI Recognition Card but must be properly registered with the FEI and identifiable (GRs 137.2).

5.4 GERMAN ANIMAL WELFARE ACT

According to paragraph 6 of the German Animal Welfare Act, trimming the vibrissae around eyes and muzzle as well as clipping or cutting the hairs inside the ears of horses are prohibited.

5.5 DOGS

No dogs allowed on the show grounds.

5.6 DATA PROTECTION BASIC REGULATION

By entering this competition, the Athlete automatically agrees with the publication of photos in which the Athlete and/or his/her grooms are pictured, unless specifically requested otherwise by the Athlete in writing upon the definite entry date.

Minimum Age Limitation for Athletes and Grooms – Article 912:

Senior Classes		Athlete Minimum Age
Horses Four-in-Hand		18 years
Horse Pairs		16 years
Horse Single		14 years
All Pony Classes		14 years
Young Drivers Classes		Athlete Minimum Age
Horses Four-in-Hand		18-21 years
Horse Pairs		16-21 years
Horse Single		16-21 years
All Pony Classes		16-21 years
Juniors Classes		Athlete Minimum Age
Horse Pairs		16-18 years
Horse Single		14-18 years
All Pony Classes		14-18 years
Children Class		Athlete Minimum Age
Single Pony		12-14 years
Grooms	Minimum Age	
All Classes	Athletes under the age of 18 years must be accompanied by a groom(s) of 18 years or older. Athletes of 18 years and above must be accompanied by a groom(s) of 14 years or older.	
Children	The groom must be over 18 years old. The NF must ensure that the groom must be knowledgeable and experienced in Driving.	

Minimum Age Limitation for Horses – Article 929:

Horses	Minimum Age
CAI1*	5 years old or over
CAI2* and above	6 years old or over

XV. ANNEXES

1. FEI ENTRY SYSTEM

Please fill the form below in order to provide you and the other members of your committee or your IT Providers access to the FEI Entry System.

FEI ID¹: 10116719

Name*: Brinkmann

First Name*: Helmut

E-Mail*: hel.bri@t-online.de

Access Rights*: ☒ Admin² ☐ Consult³

Events⁴: CH-M-A/H2

FEI ID¹: 10111287

Name*: Timmer

First Name*: Cindy

E-Mail*: h2t@xs4all.nl

Access Rights*: ☒ Admin² ☐ Consult³

Events⁴: CH-M-A/H2

¹ If already have an FEI user account.

² Provides you the required access to manage entries and substitutions and download entries/lists.

³ You are just able to consult and download the entries/lists.

⁴ Leave the field blank if the user deals with the entries of all events in the show.

*** Mandatory Fields**

2. RESULTS

An online results interface is available to manage Driving results <http://forms.fei.org>

All results must be submitted to the FEI via this online platform or by uploading XML results file(s) directly on FEI Database. For additional information please browse to: <http://www.fei.org/fei/your-role/organisers/driving/results-forms>

In order to proceed with the results publication and for qualification purposes the FEI requires results to be uploaded within five days after the conclusion of the event.

Please note that as per Art. 109.6 (GR): Failure from OCs of International Events to provide the FEI with the appropriate result(s) and/or prize money information by the aforesaid deadline and/or in the aforesaid format shall entail a warning for the first violation and thereafter a fine of CHF 1'000.- per violation.

All results must include FEI Passport Registration number of horses and FEI ID number of Athletes.

**THE APPENDIX IS PART OF THIS APPROVED AND SIGNED SCHEDULE AND MUST
BE DISTRIBUTED TO ALL OFFICIALS AND NFs AND IS AVAILABLE TO OTHERS
UPON REQUEST**