



MENTOR REQUIREMENTS

HUNTER AND JUMPER COURSE DESIGNERS

Requirements – Registered 'R' Hunter or Jumper Course Designers wishing to serve as Mentors must meet the following requirements:

- Be at least 35 years of age
- Current Active Competing or Life member in good standing with USEF and USHJA
- Hunter CD Mentor applicants must have held 'R' Hunter Course Designer license for a minimum of 10 years
- Jumper CD Mentor applicants must have held a 'R' Jumper or FEI Jumping Course Designer license for a minimum of 10 years
- Must have officiated at a minimum of five competitions over the past five competition years
- Must not have been suspended by USEF within five years preceding application to become a Mentor. Exception: Medical suspensions are permitted. Suspensions related to Safe Sport Training or background checks being overdue for completeness are permitted.
- Has not served any period of ineligibility for a violation of the U.S. Center for SafeSport or USEF Safe Sport Policy, that was not later overturned

Application – Registered 'R' Hunter or Jumper Course Designers wishing to serve as Mentors must apply to the Federation using the appropriate application form.

- There is no fee required for the processing of this application
- The applicant's file will be reviewed by the Licensed Officials Committee
- USHJA will provide input to the Licensed Officials Committee
- The final decision is the sole responsibility of the Federation

Mentor Responsibilities and Maintenance – Mentors have the responsibility to:

- Remain an Active Competing or Life member in good standing with USEF and USHJA
- Accept applicants that are current, active, professional or amateur horsemen that they feel would be successful course designers
- Assist applicants through the application process and apprenticing
- Accept a minimum of one apprentice within a three-year period
- Attend an annual Mentor meeting

Additional Notes

- Mentors are restricted to working with only one applicant per competition
- Mentors must be willing to be honest when evaluating an applicant, provide constructive criticism that will help develop their skills, and be willing to give any individual an approval or disapproval on their apprenticeship evaluation
- Mentors should not accept applicants with whom they are not familiar and should only approve applicants who have proven they are knowledgeable, safe, and ready to design courses on their own



APPLICATION TO BECOME A MENTOR
HUNTER AND/OR JUMPER COURSE DESIGNER

Name: _____ USEF ID: _____

Address: _____
 Number and Street *City* *State* *Zip Code*

Phone: _____ E-mail: _____

I am interested in becoming a Mentor for:

- ☐ Hunter Course Designers ☐ Jumper Course Designers

1. GENERAL EXPERIENCE: *Provide general experience as a horseman for at least ten years.*

2. CLINICS: *List the date(s) and location(s) of Federation/USHJA Licensed Officials clinic(s) in which you have served as a Hunter and/or Jumper Course Designer panelist.*

I certify that the information contained in this application is correct and true. I have read and agree to the Mentor application and maintenance requirements.

Signature of Applicant

Date

Please return completed applications to the Licensed Officials Department at loinquiry@usef.org.