USEF/USEA
Course Evaluation Form
Eventing Judge and Technical Delegate

Name of Applicant (print): _________________________________________________ USEF ID: _________________

Name of Official (print): __________________________________________________ USEF ID: _________________

Competition Name: _______________________________________________________________________________

Competition Location and Date: _____________________________________ Competition ID: ________________

Select the levels that apply:

☐ Beginner Novice
☐ Preliminary
☐ CCI2* (S or L)
☐ CCI2* (S or L)

☐ Novice
☐ Intermediate
☐ CCI3* (S or L)

☐ Training
☐ Advanced
☐ CCI4* (S or L)

☐ Modified
☐ CCI1* (S or L)

CROSS-COUNTRY

I. Theory of Course Design

Types of fences and construction, flow of course, effects of terrain, appropriateness for level of competition, fences with options, safety.

☐ Criteria Met

☐ Partially Met (if partially met please give a detailed explanation as to the areas not met)

☐ Not Met (if not met please give a detailed explanation as to why)

Comments: __________________________________________________________________________

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_____________________________________________________________________________________

II. Footing Management

Evaluation and control of footing, safe footing, coordination with course builder and organizer.

☐ Criteria Met

☐ Partially Met (if partially met please give a detailed explanation as to the areas not met)

☐ Not Met (if not met please give a detailed explanation as to why)

Comments: __________________________________________________________________________

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5/20/20
III. Evaluation Course (six week pre-inspection)
Measurement of fences and/or track, suggested versus mandatory changes, completion of paperwork.

☐ Criteria Met

☐ Partially Met (if partially met please give a detailed explanation as to the areas not met)

☐ Not Met (if not met please give a detailed explanation as to why)

Comments: __________________________________________________________________________

____________________________________________________

IV. Course Construction and Repair
Understands the concepts of how each obstacle is constructed, and is able to communicate with the course designer and course builders regarding modifications and methods of repair.

☐ Criteria Met

☐ Partially Met (if partially met please give a detailed explanation as to the areas not met)

☐ Not Met (if not met please give a detailed explanation as to why)

Comments: __________________________________________________________________________

____________________________________________________

V. Rules for Cross Country and Judging
Ability to handle weather and footing problems, cancellation of phases, elimination of fences, holds on course, inquiries, protests, appeals, briefings at competitions, medical and veterinary emergencies.

☐ Criteria Met

☐ Partially Met (if partially met please give a detailed explanation as to the areas not met)

☐ Not Met (if not met please give a detailed explanation as to why)

Comments: __________________________________________________________________________

____________________________________________________

SHOW JUMPING
I. Theory of Course Design
Understands the track of the course, the placement of the fences along the track, related distances, the dimension and type of the fence, the equipment used to build the fence, the effects of the terrain and footing, the inter-relationship of all the above, the appropriateness for competition, options, and safety.

☐ Criteria Met

☐ Partially Met (if partially met please give a detailed explanation as to the areas not met)

☐ Not Met (if not met please give a detailed explanation as to why)
II. Methodology of Evaluating a Course

Course legal and correctly built, course appropriate for the level, course diagram complete and correct, measurement of fences and the track, understands suggested versus mandatory changes.

☐ Criteria Met
☐ Partially Met (if partially met please give a detailed explanation as to the areas not met)
☐ Not Met (if not met please give a detailed explanation as to why)

Comments: __________________________________________________________________________

III. Ability to Judge

Organization, problem solving, scoring of faults including disobediences, knockdowns, falls, timing, eliminations.

☐ Criteria Met
☐ Partially Met (if partially met please give a detailed explanation as to the areas not met)
☐ Not Met (if not met please give a detailed explanation as to why)

Comments: __________________________________________________________________________

IV. Understanding of Show Jumping Management

Appropriate and legal warm-up areas, necessary officials, including briefings, importance of teamwork between officials, organizers, and staff, chain of command between officials, organizers, and staff, rapping and other violations, physical inspections of course, criteria for each level.

☐ Criteria Met
☐ Partially Met (if partially met please give a detailed explanation as to the areas not met)
☐ Not Met (if not met please give a detailed explanation as to why)

Comments: __________________________________________________________________________
**GENERAL**

I. **General Ability**
Interest in the job, organization, ability to express ideas, sensitivity to safety, manner with competitors, other officials, and the organizer.

- Criteria Met
- Partially Met (if partially met please give a detailed explanation as to the areas not met)
- Not Met (if not met please give a detailed explanation as to why)

Comments: __________________________________________________________________________
____________________________________________________________________________
____________________________________________________________________________

II. **Safety/Crisis Plan**
Understands criteria for establishing and evaluating the safety/crisis plan and is able to exert authority when necessary to direct implementation of the plan.

- Criteria Met
- Partially Met (if partially met please give a detailed explanation as to the areas not met)
- Not Met (if not met please give a detailed explanation as to why)

Comments: __________________________________________________________________________
____________________________________________________________________________

III. **Veterinary/Medical**
Understands the responsibility of the veterinarians and medical personal, and how other officials interact to provide the best possible competition for the exhibitors and their horses.

- Criteria Met
- Partially Met (if partially met please give a detailed explanation as to the areas not met)
- Not Met (if not met please give a detailed explanation as to why)

Comments: __________________________________________________________________________
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IV. **Briefings**
Understands which groups need to be briefed, what information needs to be covered.

- Criteria Met
- Partially Met (if partially met please give a detailed explanation as to the areas not met)
- Not Met (if not met please give a detailed explanation as to why)
V. Roles and Responsibilities of Eventing Officials

Standard of conduct of officials, relationship between the Course Designer, Technical Delegate, and Ground Jury (GJ); understands the “Spirit of the Sport”, and is able to handle dispute prevention and resolution.

☐ Criteria Met
☐ Partially Met (if partially met please give a detailed explanation as to the areas not met)
☐ Not Met (if not met please give a detailed explanation as to why)

Comments: __________________________________________________________________________

VI. Stabling

Understands the needs of optimum stabling facilities for the horses and is able to work with management to correct any stabling insufficiencies.

☐ Criteria Met
☐ Partially Met (if partially met please give a detailed explanation as to the areas not met)
☐ Not Met (if not met please give a detailed explanation as to why)

Comments: __________________________________________________________________________

VII. Current Rule Changes

Understands the current USEF and FEI rules, including the most recent changes and where to locate them, and has a plan to keep up to date with any future changes.

☐ Criteria Met
☐ Partially Met (if partially met please give a detailed explanation as to the areas not met)
☐ Not Met (if not met please give a detailed explanation as to why)

Comments: __________________________________________________________________________
VIII. Drugs and Medications
Understands current rules and reporting procedures for equine drugs and medications.

☐ Criteria Met

☐ Partially Met (if partially met please give a detailed explanation as to the areas not met)

☐ Not Met (if not met please give a detailed explanation as to why)

Comments: __________________________________________________________________________
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____________________________________________________________________________

IX. Warning Cards/Charges and Protests
Understands how and when to issue a warning card in place of filing a charge versus when to place someone on the watch list, is able to explain the protest procedure to management and to exhibitors, and is able to assist in the conduct of any hearing held at the competition.

☐ Criteria Met

☐ Partially Met (if partially met please give a detailed explanation as to the areas not met)

☐ Not Met (if not met please give a detailed explanation as to why)

Comments: __________________________________________________________________________
____________________________________________________________________________
____________________________________________________________________________

X. Officials Values/Behavior
Carefully listens to others to gain a full understanding of the issues. Exhibits a courteous, conscientious, and business-like manner in all work-related activities, and when communicating with others. Acts for the spirit of the sport without regard to convenience or self-interests. Cooperates with others to accomplish common goals, treats others with dignity and respect, and maintains a friendly demeanor.

Understands and responds non-judgmentally to different ideas and individuals, using negotiation and persuasion to mobilize others toward a common goal. Communicates confidentially and clearly information including intended outcomes and foreseeable risks. Is open and honest in these communications and is considered trustworthy and dependable.

☐ Criteria Met

☐ Partially Met (if partially met please give a detailed explanation as to the areas not met)

☐ Not Met (if not met please give a detailed explanation as to why)

Comments: __________________________________________________________________________
____________________________________________________________________________
____________________________________________________________________________
Please make specific comments on the applicant’s performance that will confirm your decision either to recommend or not recommend him/her. Do not hesitate to continue on an additional sheet of paper.


☐ Recommend  ☐ Do Not Recommend

Official’s Signature and Date: ________________________________

Apprentice’s Signature and Date: ________________________________

The judge will complete and sign the form and give a copy to the apprentice. The apprentice is responsible for uploading the completed and signed form to their licensing checklist on the USEF website.