

USEF PRIZE LIST REQUIREMENTS



Checklist for Hunter/Jumper Competitions

REQUIRED USEF DOCUMENTS

Please use the "Required Prize Lists Documents" tile in the Competition Dashboard for the documents below.

- ☐ Federation Page (*Include the Hunter/Jumper rating*)
- ☐ Membership Statement
- ☐ Motorized Vehicle Statement
- ☐ Entry Blank (*Separate entry blank must be included if USHJA Outreach classes are being offered*)
- ☐ Entry Agreement
- ☐ Waiver document
- ☐ "EVERY CLASS OFFERED HEREIN WHICH IS COVERED BY THE RULES AND SPECIFICATIONS OF THE CURRENT USEF RULE BOOK WILL BE CONDUCTED AND JUDGED IN ACCORDANCE THEREWITH."
- ☐ Safe Sport Statement

REQUIRED GENERAL INFORMATION

Competition Details

- ☐ Competition name, date, and location
- ☐ Competition rating must be on Federation Page and prize list cover
- ☐ Licensee
- ☐ Map and/or directions to competition grounds

Prize Money

- ☐ Total amount of Hunter prize money offered, guaranteed, and paid out by the competition last year (*unless the competition was not held*)
- ☐ Minimum amount of offered and guaranteed Hunter prize money to be paid out at this year's competition. Please note that guaranteed money is the minimum amount of money that is guaranteed to be paid out at the competition while offered money is the total amount the competition is offering.
- ☐ Statement on when/how prize money will be paid - **Prize money must be paid within 30 days after the competition**

Competition Officials

- ☐ List of competition officials - Judges, Stewards, Schooling Supervisors, Course Designers, Manager/Secretary
- ☐ Name of Veterinarian/Farrier, phone number if they are on call (*if not known, the prize list must state where the information will be posted during the competition*), and time vet is scheduled for measurements (*if the vet is on call*)

Safety and Welfare

- ☐ Mileage to nearest hospital and level 1 trauma center

Fees

- ☐ Entry fees and prizes offered

- ❑ Statement on whether post entries are accepted and associated fees
- ❑ Fees to be listed on the entry blank:
 - Federation fees: \$15 drug fee, \$10 USEF fee, \$8 CDFA for California competitions
 - Show Pass fee: \$45 USEF Show Pass fee, \$30 USHJA Non-Member fee
 - USHJA fee: \$7 for Premier and National competitions, \$2 for Regional competitions and Jumper Level 3 or below

Classes & Schedule

- ❑ Class descriptions *(Includes specifications, fence heights, class number, handy, conformation, U/S)*
- ❑ Time schedule of classes and which arenas they will be in
- ❑ No more than 20 Opportunity Classes *(or 10% of the classes offered, whichever is fewer)* may be offered **(GR821)**
- ❑ Link or list the USHJA Zone specifications

Facility Details

- ❑ Statement as to type of stabling, if stall doors will be provided, and stable flooring type
- ❑ Type of arena footing in schooling, lungeing, and competition areas and dimensions of competition areas
- ❑ Headgear rules must be stated **(GR801)**
- ❑ Location of sharps containers on competition grounds

LICENSED OFFICIAL REQUIREMENTS

- **Manager**
 - Must be senior active member of USEF and USHJA
 - Completed Safe Sport Training
 - Completed Competition Manager training
 - Background check
- **Secretary**
 - Must be senior active member of USEF and USHJA
 - Completed Safe Sport training
- **Judges**
 - Must be USEF licensed
 - **Registered Judge (R):** May officiate in any class in which they are licensed to judge.
 - **Recorded Judge (r):** Restrictions on r judges:
 - **Hunters:** Hunter - A 'r' recorded judge may not officiate alone or independently in a Premier or National competition (*Except in the following sections: Children's Hunter Horse/Pony, Adult Amateur Hunter, Low Children's Hunter Horse/Pony, Low Adult Amateur Hunter, Small Hunter, Thoroughbred Hunter, Ladies Side Saddle, Hunter Breeding and Pony Hunter Breeding, USHJA Hunters*).
 - **Jumpers:** A 'r' recorded judge may not officiate alone or independently in a Jumper class offering more than \$2,500.
 - **Equitation:** A 'r' recorded judge may not officiate alone in a Federation Hunter Seat Medal Class, Show Jumping Talent Search class, or USHJA Jumping Seat Equitation Class at a Premier or National Rated Hunter competition.
- **C1 Steward**
 - Required for a H/J competition
 - A recorded (r) Category 1 steward may not officiate alone in any National, Premier, or Special Event or in a Jumper division at competitions above Jumper Level 2 rating. A minimum of one Registered 'R' C1 Steward must officiate.
- **Certified Jumper Schooling Supervisor:**
 - **Jumpers:** An individual with a C1 Steward or Certified Schooling Supervisor license must be present in the schooling area during any Jumper class offering \$10,000 to \$24,999 in prize money. For classes of \$25,000 or more, an individual with a Registered (R) Steward or Certified Jumper Schooling Supervisor license must be appointed to supervise schooling before and during the competition. The minimum number of required competition Steward (s) must always remain available to attend to other stewarding duties.
 - **Hunters:** Competition Management is responsible for providing a Category 1 Steward or Certified Schooling Supervisor to supervise schooling in the Hunter schooling area during any Hunter class offering \$10,000 or more in prize money, or any competition with a USHJA National/International Derby.
- **Course Designer**
 - A Licensed Hunter CD is required at a Premier or National rated competition. An "R" license is required if the competition has a hunter class offering \$5,000 or more in prize money (**HU117**). Otherwise, they can be "r".
 - A Licensed Jumper CD is required at Jumper Level 2 or higher competition. An "R" license is required for Jumper classes offering \$25,000 or more in prize money (**JP105.2**).
 - Course designers for Regional competitions must have a Hunter Course Designer Regional license.

- ❑ **Hunter Breeding Judge**
 - If the competition has Hunter Breeding classes, it must have a Hunter Breeding judge. Hunter Breeding is now a designation on the 'R' Hunter license so the judge must be a 'R' HU judge with a Hunter Breeding designation.
- ❑ **Veterinarian**
 - For Hunter/Jumper competitions, the vet must be on grounds if there were **200** horses competing the prior year or if it is a first year National or Premier rated competition.
- ❑ **Farrier**
 - A farrier(s) must be onsite for National and Premier rated competitions and may be on call for Regional competitions.

RATING REQUIREMENTS

Premier Competition (HJ109)

- ❑ Must be held over 5 days
- ❑ Must offer High Performance Hunter
- ❑ Must offer a minimum of 15 Premier rated Hunter sections listed in **GR312.6**
- ❑ Minimum of 10 Premier hunter sections listed in **GR312.6** must be held and judged (*Excludes: Ladies Side Saddle*)
- ❑ Minimum of 2 performance classes from 2 different Premier Hunter sections must be scheduled on 4 of the 5 days
- ❑ Must pay out at least \$75,000 total in rated hunter sections and classes
- ❑ See **GR312.6** for prize money and class minimums and maximum

National (A) Competition (HJ110)

- ❑ Must be held over a minimum 3 days
- ❑ Must offer High Performance Hunter
- ❑ Minimum of 10 National rated hunter sections listed in **GR312.6** must be offered
- ❑ Minimum of 5 National rated hunter sections must be held and judged (*Excludes: Ladies Side Saddle*)
- ❑ Must pay out at least \$5,000 but not more than \$74,999 total in rated Hunter sections and classes
- ❑ See **GR312.6** for prize money and classes minimum and maximums

National Competition (A) Restricted to Juniors and Amateurs - (HJ111)

- ❑ Must be held on 2 consecutive days when school is not in session
- ❑ A minimum of 6 National rated Hunter sections listed in **GR312.6** must be offered
- ❑ Minimum of 3 National rated hunter sections must be held (*Excludes: Ladies Side Saddle*)
- ❑ May only offer Rated Hunter sections that are open to Junior and Amateurs by definition
 - Junior, Amateur Owner, Pony, Green Pony, Children's, Adult Amateur (*Exception: Hunter Breeding may be offered*)
 - USHJA Hunters may be offered if restricted
- ❑ Must pay out at least \$3,000 but no more than \$74,999 total in rated Hunter sections and classes
- ❑ See **GR312.6** for prize money and classes minimum and maximums

Multi-Day Regional Competition - (HJ112)

- ❑ Limited to a maximum of 3 days
- ❑ Must offer a minimum of 3 Regional rated hunter sections (*Exception: Competitions offering Hunter and/or Jumping Seat Equitation only or Hunter Breeding only*)

- No more than 2 one-day Regional rated competitions or 1 multi-day Regional rated competition may be held by the same licensee, or any entity associated with the same licensee during any calendar week (Monday – Sunday). If the licensee is a business entity, this applies to all people listed as principals of the business entity.
- Minimum payout in rated and miscellaneous hunter sections and classes is \$0 and a maximum of \$24,999

One-day Regional Competition - (HJ113)

- At least 2 Regional rated sections must be offered (**Excludes:** *Hunter and/or Jumping Seat Equitation only and Hunter Breeding only*)
- No more than 2 one-day Regional rated competitions or 1 multi-day Regional rated competition may be held by the same licensee, or any entity associated with the same licensee during any calendar week (Monday – Sunday). If the licensee is a business entity – this applies to all people listed as principals of the business entity.
- Minimum payout in rated and miscellaneous hunter sections and classes is \$0 and a maximum of \$24,999

Class Requirements for Ratings

- **Multi-Day Competitions:** No more than 5 classes in any Regional rated hunter section may be held
- **One-Day Competitions:** No more than 4 classes in any Regional rated hunter section may be held at a one-day Regional rated competition (**HJ117.5, GR312**)

HUNTER DIVISION REQUIREMENTS

Rated Hunter Sections

- **High Performance Hunter:** High Performance Hunter is not required to be offered at Junior/AO restricted or Regional competitions. This section must offer the greatest amount of prize money of any Hunter section at the competition. At Premier and National competition, the minimum prize money offered must be \$750.
- **Green Hunters:** Premier competitions can offer any or all sections, but they must be offered separately. National and Regional competitions can offer any or all sections, but they can be offered as combined or separate.
- **Amateur Owner Hunters:** Premier competitions must split 3'3" and 3'6" sections into at least two sections by age. National and Regional competitions can offer any or all sections, but they can be offered as either combined or separate.
- **Junior Hunters 3'6":** Must be split in prize list.
 - **Premier Competitions:** Split into 4 sections
 - **National and Regional Competitions:** Can offer any or all sections as either combined or separate
- **Junior Hunter 3'3":** Premier competitions must offer in two sections (large/small or younger/older). National competitions may offer any or all the Junior Hunter 3'3" sections as either separate or combined.
- **Pony Hunters:** Premier competitions must offer as split section in prize list (small, medium, and large). Regional and National competitions may offer any or all the Regular Pony Hunter height sections as either separate or combined.
 - **Premier and National competitions:** One over fences class in the Regular and Green Pony Hunter classes must be designated as a Conformation class and this must be designated in the prize list. Cannot be the same as Handy Hunter class.
 - **Regional competitions:** One over fence class may include conformation at management's discretion.
- **Green Pony Hunters:** Competitions may offer the Green Pony Hunter Section as separate sections (small, medium, and large) or combined. Premier or rated Green Pony Hunter section must be offered as a minimum of two sections.
- **Conformation Hunters:** Premier competitions must separately offer Green Conformation and High Conformation. At National or Regional competitions, the Conformation sections may be offered as combined.
- **Handy classes:** One over fences class in each of the rated sections at National and Premier competitions must be offered as a Handy Hunter and this must be designated in the prize list. Cannot be first class in section. (**Exception:** *Handy classes optional for Green Ponies, Green Hunter 3'0, 3'3", and Young Hunters*)

- ❑ **Young Hunter:** The fence height for all sections is lowered by 3 inches. Five and Under (2'9), Six and Under (3'), and Seven and Under (3'3). Classes may be offered as combined or separate at all competitions. Management may choose to offer the Young Hunter section concurrently with a Green Hunter section. See **(HU166.3)** for conditions.
- ❑ **Prize money distribution:** 30%, 22%, 15%, etc. minimums in rated classes.

Additional Requirements

- ❑ Model entry fees must be charged separately
- ❑ Statement as to which jog will be used (*Option A or B*) **(HU118.3)**
- ❑ In rated sections in which individual class entry is permitted, competitions are prohibited from requiring a combined entry fee **(HU127)**

Hunter Classics

- ❑ See **HU174**. Must be two rounds. First round can either be a designated class of the corresponding Hunter section or can be run as stand-alone two round class.
- ❑ Handy Hunter round cannot count as first round of a Classic. Prize money must be offered as listed in **HU174.4**.
- ❑ No prize money is required in Children's Pony, Low Children's Hunter Horse, and Low Children's Hunter Pony Classics.
- ❑ Cannot mix Hunter sections with different ratings in a Hunter Classic.
- ❑ Entry fee cannot exceed 10% of prize money in classics.

Hunter Derbies

- ❑ International Derbies may only be offered at Premier competitions, National competitions, or stand-alone International Hunter Derby Competitions.
- ❑ National Hunter Derbies may be offered at Premier, National, or Regional competitions, or competitions approved for Special Competition status.
- ❑ Management may choose to offer a second USHJA National Hunter Derby restricted to Juniors and Amateurs. See USHJA specs for additional information.
- ❑ A USHJA Pony Hunter Derby may be offered at Premier, National, or Regional rated competitions or competitions that have been approved for Special competition status.

JUMPER DIVISION REQUIREMENTS

- ❑ Junior/Amateur Jumper classes/sections will be listed as follows **as of December 1, 2023**:
 - 1.40/1.45m Junior/Amateur
 - 1.30/1.35m Junior/Amateur
 - 1.20/1.25m Junior/Amateur
- ❑ Additionally, there are no longer Children/Adult Amateur Jumpers but rather a continuation of the Junior/Amateur classes as follows:
 - 1.10/1.15m Junior/Amateur
 - 1.00/1.05m Junior/Amateur
 - Check Zone Specifications in case the lowest height is something other than 1.00/1.05m and in that case, the class would be that specific zone's height ____ Junior/Amateur

\$25,000 + Classes

- ❑ Must list fence height as a Standard

- ❑ Must provide Certificate in the prize list if class is a Rolex/USEF Show Jumping Ranking List class and direct individuals to check Ryegate.com for specific classes to count

Pony Jumper Classes

- ❑ Fences must be held at a minimum of 1.05m for HOTY points.

Young Jumper Classes

- ❑ The 5-Year-Old Young Jumper Classes must be scored under Table II before July 1st
- ❑ See **JP117** for heights and table information for age-restricted classes.

Thoroughbred Jumpers

- ❑ Fences must be set at 1.0m - 1.05m for points.

Required Information for Jumpers

- ❑ Breakdown of prize money
- ❑ Starting order required for classes offering \$5,000 or more
- ❑ Method of breaking a tie
- ❑ Fence heights must be listed for all Jumper classes
- ❑ Table and section must be listed for all Jumper classes
- ❑ If Championships are offered, the method of determination must be listed (*Championships are optional*).
- ❑ For \$25,000 + classes:
 - Standard must be listed
 - For classes included in the USEF/Rolux Show Jumping Ranking List classes, verify riders are on the [Ryegate Upcoming Grand Prix List](#)
 - **Required statement:** Please visit www.ryegate.com/uset.php Upcoming Classes to determine which classes will be included in the Rolex Computer Ranking List.
 - Entry Fee for \$25k+ classes cannot exceed 2% of Prize Money
- ❑ Once the prize list is published, the prize money for Jumper classes cannot be altered unless it is outlined in the prize list. See **JP108.2**.
- ❑ Fence height is listed with no more than 5 cm or 3-inch range (**Example:** Junior Jumper class held at 1.20-1.25m)
 - A class can be run at two heights with up to 10 cm of difference (**Example:** High/Low Junior Jumpers held at 1.25 m and 1.35m) See **JP123**.
- ❑ Classes where entry fee is \$500 or more, last place prize money must at least equal entry fee

USEF MEDAL CLASSES AND EQUITATION REQUIREMENTS

USEF Medals/Equitation

- ❑ Current Names with Sponsors **must** be included in Prize List
 - **USEF/NCEA** Junior Hunter Seat Medal
 - **Dover Saddlery/USEF** Hunter Seat Medal
 - **Platinum Performance/USEF** Show Jumping Talent Search
 - **Marshall and Sterling/USEF** Pony Medal
 - **USEF** Adult Equitation
- ❑ **Talent Search:** The Talent Search is run at three different “star levels” and the prize list should indicate the level of the class.

- No prize money allowed to exhibitors for Equitation/Medal classes. *(Prize money may be awarded to trainers, and some in-kind gifts may be awarded to exhibitors. If offered in the prize list, confirm with Competition Licensing that this has been approved.)*