UNITED STATES EQUESTRIAN FEDERATION, INC.
SPECIAL BOARD OF DIRECTORS MEETING
APRIL 19, 2021
3:00 P.M. EDT

MINUTES

Board Members Present: Tom O’Mara, Elisabeth Goth, Judy Sloan, Jacob Arnold, Allison Brock, Jane Clark, Ling Fu Wylie, Lisa Gorretta, Nancy Harvey, Valerie Kanavy, Carol Kozlowski, Jon Kreitz, Beezie Madden, Joe Mattingley, Diane Pitts, Philip Richter, and Judy Werner

Board Members Absent: Tom Brennan and Richard Spooner

Council Chairs Present: Mary Knowlton, National Breeds & Disciplines Council Chair; and Joe Mattingley, International Disciplines Council Chair (Board member)

USEF Senior Team Present: Bill Moroney, Kelly Bolton, Will Connell, Terri Dolan, Sonja Keating, Vicki Lowell, Lisa Owens, Justin Provost, Debbie Saliling, and Stephen Schumacher

1. Roll Call and Determination of a Quorum
Mr. O’Mara called the meeting to order at 3:01 p.m. EDT. Following a call of the roll, Ms. Adams noted that a quorum was present.

2. Adoption of the Agenda
Mr. Mattingley moved and Mr. Kreitz seconded the motion to adopt the agenda. There was no discussion and the motion to adopt the agenda carried unanimously.

3. Conflict of Interest Declaration
Mr. O’Mara requested that Directors declare conflicts with any item on the agenda. No conflicts were declared.

4. Approval of Eventing Calendar Process and Proposed Rule Changes
Ms. Pitts moved and Ms. Goth seconded the motion to put all three agenda items (4.1, 4.2 and 4.3) on the floor for discussion and approval. Ms. Autry outlined the longtime need to review the Eventing calendar for the overall health of the sport in an effort to better manage and balance the calendar by distributing the best opportunities in each geographic region at the best time of the year. She noted that agenda items 4.1 and 4.2 are amendments to the policies and procedures and 4.3 is an extraordinary rule change to Chapter 3 enacting those policy and procedure amendments upon approval. Following discussion and vote, the motion to approve all three agenda items numbered 4.1, 4.2 and 4.3 passed unanimously.

   4.1 Eventing Calendar Policies and Procedures for CCI3*-S, CCI2*-L, CCI2*-S, and CCI* levels
   4.2 Eventing Calendar Policies and Procedures for CCI4*-L, CCI4*-S, CCI3*-L, and Advanced levels
   4.3 GR3 Extraordinary Rule Change Proposal needed to facilitate the Eventing Calendar Process
5. **Approval of Resolution regarding Hunter and Jumper Mileage Exemptions for the 1st Trimester of the 2022 Competition Year in Florida**

Ms. Gorretta moved and Ms. Sloan seconded the motion to approve Board Resolution 2021-03 that empowers the USEF CEO to contemporaneously review all Mileage Exemption requests for Hunter, Jumper, and Hunter/Jumper Licensed competitions in Florida occurring within the first trimester of the 2022 competition year and approve certain requirements outlined in GR315.3b, GR315.3c, GR315.3, and GR315.8 as outlined in the certified Resolution attached to these minutes. Following discussion and a vote the motion passed unanimously.

6. **Adjourn**

There being no further business, the meeting adjourned at 3:18 p.m. EDT.

Signed and submitted:

Karen Adams
Recording Secretary

Attachment: Certified Resolution 2021-03
RESOLUTION OF THE BOARD
TO AMEND GR315 FOR PURPOSES OF
REVIEWING FIRST TRIMESTER 2022 COMPETITIONS IN FLORIDA
(2021-03)

WHEREAS, the Board of Directors of the United States Equestrian Federation, Inc. (the “Federation Board”) wishes to empower its Chief Executive Officer to contemporaneously review all Mileage Exemption Requests for Hunter, Jumper, and Hunter/Jumper Licensed Competitions in Florida occurring within the first trimester of the 2022 competition year, i.e. December 1, 2021 – March 31, 2022, and approve certain required portions of General Rule 315.

WHEREAS, due to the concentration of horses in Florida during the first several months of the competition year caused by the seasonal migration of competitors, in addition to the Federation’s attempt to effectively manage the competition calendar in Florida to provide sufficient Licensed Competitions to meet the needs of Federation members, a singular review of all relevant Hunter, Jumper, and Hunter/Jumper Mileage Exemption Requests taking place within Florida from December 1, 2021 through March 31, 2022, will provide the Federation the most universal consideration of the competition landscape at that time of year in that region.

WHEREAS, GR315.3 governs the Mileage Exemption Request process and prescribes certain deadlines by which each Mileage Exemption Request must comply and contemplates the Mileage Exemption Request process as a rolling process.

WHEREAS, in order to contemporaneously consider all Mileage Exemption Requests for Hunter, Jumper, and Hunter/Jumper Licensed Competitions taking place within Florida from December 1, 2021 through March 31, 2022, certain portions of GR315 must be amended, including the following:

1. Amending GR315.3.b as follows: “If the Priority Date Holder(s) does not agree to the exemption request, then the Applicant shall submit the Mileage Exemption Request Form to the Federation in accordance with these rules. The Applicant shall submit the Mileage Exemption Request Form, fully completed, to the Federation by no later than June 1, 2021 no earlier than 360 calendar days and no later than 180 calendar days before the start date of the proposed competition. The fully completed Mileage Exemption Request Form must be accompanied with the non-refundable application fee. A mileage exemption request will not be accepted unless the Mileage Exemption Request Form is fully completed and the application fee is paid in full. Within 21 days of acceptance of a properly submitted request and application fee, the Federation will notify the Applicant and the Priority Date Holder(s) that the request is being processed. The notification will include a copy of the submitted Mileage Exemption Request Form and a Mileage Exemption Response Form for the Priority Date Holder(s) to complete. The Priority Date Holder(s) has 10 calendar days from the date of the Notification letter to submit to the Federation, with a copy to the Applicant, a fully completed Mileage Exemption Response Form. The Priority Date Holder(s) must provide written comments explaining the basis for their objection to the mileage exemption request, based on the criteria listed in paragraph 2 above.”

2. Amending GR315.3.c as follows: In the case of mileage exemption renewal requests where an agreement has been reached with the affected competition(s), the following applies: By no later than September 1, 2021, after Within 15 calendar days of receipt of a completed Mileage Exemption Response Form and the terms and conditions of an agreement by no later than June 1, 2021, if such agreement was reached between the affected parties, the request will be reviewed by the Federation and a determination will be made whether to grant the renewal request.
3. Amending GR315.3.d as follows: In the case of first time mileage exemption requests or renewal requests where an agreement could not be reached with the affected competition(s) or the affected competition(s) failed to timely respond within 10 days, the following applies: Within 10 calendar days of receipt of a completed Mileage Exemption Response Form from Priority Date Holder(s) objecting to the request, or the expiration of the 10 day response period if no completed Mileage Exemption Response Form is submitted, the Federation will notify the applicable Recognized Breed/Discipline Affiliate and provide all documentation received in the process from any party. Within the time prescribed by the Federation, the applicable Recognized Breed/Discipline Affiliate is invited to submit written feedback for consideration by the Federation in reaching a decision whether to approve or disapprove the request, including specific feedback on the criteria listed in paragraph 2 above. If the Federation learns that an individual with a conflict of interest was present when an Affiliate considers its recommendation under this Chapter, then such recommendation will not be considered by the Federation.

4. Amending GR315.8 as follows: The Federation will provide a written decision to the Applicant and Priority Date Holder(s) by no later than September 1, 2021 within 30 days of receipt of the Recognized Affiliate’s recommendation. If the 30-day time period cannot be met, the parties will be notified in writing when they can expect to receive a decision.

THEREFORE, IT IS HEREBY RESOLVED, that the Federation Board, effective immediately, empower its Chief Executive Officer to contemporaneously review all Mileage Exemption Requests for Hunter, Jumper, and Hunter/Jumper Licensed Competitions in Florida occurring within the first trimester of the 2022 competition year and approves the following amendments to GR315, specifically for the purpose of considering said Mileage Exemption Requests:

1. **GR315.3.b**: If the Priority Date Holder(s) does not agree to the exemption request, then the Applicant shall submit the Mileage Exemption Request Form to the Federation. The Applicant shall submit the Mileage Exemption Request Form, fully completed, to the Federation by no later than June 1, 2021. The fully completed Mileage Exemption Request Form must be accompanied with the non-refundable application fee. A mileage exemption request will not be accepted unless the Mileage Exemption Request Form is fully completed and the application fee is paid in full. Within 21 days of acceptance of a properly submitted request and application fee, the Federation will notify the Applicant and the Priority Date Holder(s) that the request is being processed. The notification will include a copy of the submitted Mileage Exemption Request Form and a Mileage Exemption Response Form for the Priority Date Holder(s) to complete. The Priority Date Holder(s) has 10 calendar days from the date of the Notification letter to submit to the Federation, with a copy to the Applicant, a fully completed Mileage Exemption Response Form. The Priority Date Holder(s) must provide written comments explaining the basis for their objection to the mileage exemption request, based on the criteria listed in paragraph 2 above.

2. **GR315.3.c**: In the case of mileage exemption renewal requests where an agreement has been reached with the affected competition(s), the following applies: By no later than September 1, 2021, after receipt of a completed Mileage Exemption Response Form and the terms and conditions of an agreement by no later than June 1, 2021, if such agreement was reached between the affected parties, the request will be reviewed by the Federation and a determination will be made whether to grant the renewal request.

3. **GR315.3.d**: In the case of first time mileage exemption requests or renewal requests where an agreement could not be reached with the affected competition(s) or the affected competition(s) failed to timely respond within 10 days, the following applies: The Federation will notify the applicable Recognized Breed/Discipline Affiliate and provide all documentation received in the process from any party. Within the time prescribed by the Federation, the applicable Recognized Breed/Discipline Affiliate is invited to submit written feedback for consideration by the Federation in reaching a decision whether to approve or disapprove the request, including specific feedback on the criteria listed in paragraph 2 above. If the Federation learns that an individual with a conflict of interest was present when an Affiliate
considers its recommendation under this Chapter, then such recommendation will be not be considered by the Federation.

4. **GR315.8**: The Federation will provide a written decision to the Applicant and Priority Date Holder(s) by no later than September 1, 2021.

**CERTIFICATION**

I HEREBY CERTIFY that the foregoing is a true and correct copy of a resolution presented to and adopted by the Federation’s Board of Directors at a Special Meeting duly called and held via videoconference on the 19th day of April, 2021, at which a quorum was present and voted, and that such resolution is duly recorded in the minutes.

Recording Secretary:

Karen Adams