



UNITED STATES EQUESTRIAN FEDERATION
 THE NATIONAL GOVERNING BODY OF EQUESTRIAN SPORT
ATHLETE SERVICES

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2011
Procedure To Request
a Waiver To Compete
In Foreign Competitions
(Including Canada & Mexico)

**In order for us to expedite your request for a waiver,
 the following (✓ below under your discipline) MUST be included in your request.**

		Jumping	Dressage	Driving	Endurance	Eventing	Reining	Vaulting
1.	A letter addressed to the USEF Credentials Committee, explaining the extraordinary circumstances under which you are requesting a waiver PLEASE INCLUDE THE FOLLOWING IN YOUR LETTER:	✓	✓	✓	Waivers are no longer granted. Please refer to the Endurance Criteria.	✓ plus 2011 App for Eventing Exemption Special Permission	✓	✓
a.	your USEF #, FEI registration #, mailing address, phone & fax numbers & email address	✓	✓	✓	n/a	✓	✓	✓
b.	names and dates of the 2011 competitions you wish to participate in and are requesting the waiver for Before submitting your waiver request please verify the name, level and date are correct by checking the calendar on www.fei.org	✓	✓	✓	n/a	✓	✓	✓
c.	name of accompanying trainer, coach or responsible person (if you don't have a trainer or coach indicate that in your letter)	✓	✓	✓	n/a	✓	✓	✓
d.	the name(s) of the horse(s) you will be competing with, horses USEF # (if US owned) and horses' FEI registration # (US and foreign owned horses)	n/a	✓	✓ indicate horses or ponies	n/a	✓	n/a	n/a
e.	the level you wish to compete in: Jumpers must include the maximum fence heights (in meters)	Amateur Classes, Small Tour or Big Tour	Big Tour or Small Tour	Single, Pairs or 4-in-Hands,	n/a	star (*) level and CCI or CIC	star (*) level	star (*) level
f.	list your results for the past 12 months (name, date and place of competition, placing, etc) Jumpers – also include the fence heights (in meters) you competed at & if classes were National or FEI	✓	✓	✓	n/a	✓	✓	✓
2.	A copy of:	n/a	your scores & the horse's scores	your scores & the horse's or pony's scores	n/a	your USEA Profile Sheet & the horse's USEA Profile Sheet	n/a	n/a
3.	A letter of recommendation from your trainer (if you do not have a trainer please indicate that in your letter).	✓	✓	✓	n/a	✓	✓	✓
4.	A NON-REFUNDABLE \$200.00 waiver request fee will be charged to your USEF account as well as a NON-REFUNDABLE \$150 urgency waiver request fee (if application)	✓	✓	✓	n/a	✓	✓	✓
5.	2011 Application for International Competition, Code of Conduct & Release Form	✓	✓	✓	n/a	✓ plus 2011 Eventing Fact Sheet	✓	✓

**Please note that it takes approximately 2 weeks
 before a decision has been reached regarding your waiver request**