



REQUIREMENTS FOR PROMOTION

Paso Fino Judges

Although the procedures for becoming an USEF licensed judge are outlined in the rulebook under Chapter 10, this guideline may help eliminate any confusion regarding the process.

Officiating Requirement: In the Paso Fino division an applicant for promotion must have adjudicated in at least six (6) USEF licensed competitions, where a minimum of 100 horse competed, in the past three years (GR1068) as a USEF 'r' Paso Fino Judge.

Clinic Requirement:

- Recorded (r) judges who hold a Certified Judge (C) PFHA license are required to attend a PFHA/USEF clinic once every three (3) years (GR1068.5)
- Recorded (r) judges who hold a Senior Certified (SC) PFHA license are required to attend a PFHA/USEF clinic once every five (5) years (GR1068.6)

Exam Requirement: Applicant for promotion must have completed a written exam on USEF General Rules and responsibilities to the USEF within two years and receive a score of 85% or better.

Once you have completed the above requirements, your application for 'R' status may be submitted to the USEF office. When your application, fee and required information is received, it will be processed to determine if all requirements have been met. When verified, questionnaires regarding your experience and abilities will be sent out by the USEF office to those people listed by the applicant.

Evaluations from References: At least 10 questionnaires must be returned, 5 of which must be from the current roster of judges or members of the USEF Paso Fino Committee. Staff automatically sends evaluations to every member of the USEF Paso Fino Committee. *NOTE: Do not include members of the Licensed Officials Committee or the relevant breed/discipline committee in your list of reference as they will automatically receive your evaluation. (Committee lists are available on the USEF website)*

- If the required number of questionnaires is received, your application will be presented to the Licensed Officials Committee for consideration. It is at that time that the Committee determines whether or not to grant Registered status. A letter notifying you of the Committee's decision will be sent within approximately two weeks after the Committee meets.
- If the required number of references is not received, you will be notified in writing to submit additional names and addresses to be used as references and your application will be held for one additional meeting. You may contact the Licensed Officials Department within one month of the meeting date to review the number of questionnaires returned.

The Licensed Officials Committee meets three times a year. Meeting and deadline dates for receiving applications in the Federation office are printed in *equestrian* and available on our website.

If you have any questions with regard to procedure, please contact the Licensed Officials Department at (859) 258-2472.

United States Equestrian Federation, Inc.®
4047 Iron Works Parkway Lexington, Ky. 40511
Phone: (859) 258-2472 www.usef.org Fax: (859) 231-6662

