



## Jumper Schooling Supervisors Certification Procedure Certifications will become effective 12/1/2010

In accordance with **GR1004.2**, you must be at least a **Senior** active member of USEF, 21 years of age or older.

To be eligible for Certification as a Jumper Schooling Supervisor you must complete the Training Program:

### **Training Program:**

- Applicant must demonstrate experience in the Jumper Division within the past three years.
- Training Sessions - Applicants must complete the Certified Jumper Schooling Supervisor Training Session. Training Sessions will be conducted as part of existing Continuing Education Clinics for Jumper Judges and Category 1 Stewards.
- Apprenticeships - The Training Session must be completed before apprenticing. Applicants must apprentice with two different Certified Jumper Schooling Supervisors for a minimum of a total of eight (8) hours.
- Final Exam - The Applicant must pass the Final Exam. This practical exam will be take place after the attending the Training Session.

### **Final Exam:**

- Examiners - David Distler, Karen Golding, Ron Rhodes, Ralph Alfano, Debbie Sands.
- Final Exam - The Final Exam will be conducted by one of the individuals listed above. Applicants will contact them directly to arrange a time/place.
- Applicants should be prepared to spend a full day taking the Final Exam (maximum of two applicants per exam).
- The Final Exam will be conducted at Jumper Rating 3 competitions or above. It will be practical in nature and consist of two parts - Knowledge of the Rules and Officiating.
  - Knowledge of the Rules - Applicants will be evaluated as to their knowledge of the schooling rules. A series of schooling jumps will be presented (some legal, some not) which they will be asked to comment on. This will be done with actual jumps, not pictures.
  - Officiating - Applicants will be evaluated as they officiate as the Jumper Schooling Supervisor under the supervision of the Examiner to ascertain their ability to do the job correctly.

After you have completed the above, your application for Certification may be submitted to the USEF office. Documentation of apprenticeships, if required, should be submitted with the application. Your application and information will be reviewed to determine if all requirements have been met. When verified, questionnaires regarding your experience and abilities will be sent out by the USEF office to the references listed and to relevant committees.

**Evaluations from References:** Except for FEI Chief Stewards for Jumping, at least 10 questionnaires must be returned from current Category 1 Stewards, Jumper Judges, FEI Jumping Stewards, FEI Jumping Judges, and Eligible Athletes as defined by USEF. Lists of these individuals can be found on the USEF website at [www.usef.org](http://www.usef.org). Staff automatically sends evaluations to every member of the USEF Jumper, Steward/TD and USHJA Steward/TD Committees so do not include members of these committees nor members of the Licensed Officials Committee. The Committee lists are available on the USEF website at <http://www.usef.org/IFrames/AboutUs/Committee/Default.aspx>

- If the required number of questionnaires is received, your application will be presented to the Licensed Officials Committee for consideration. It is at that time that the Committee determines whether or not to grant Certification. A letter notifying you of the Committee's decision will be sent within approximately two weeks after the Committee meets.

- If the required number of references is not received, you will be notified in writing to submit additional names and addresses to be used as references and your application will be held for one additional meeting. You may contact the Licensed Officials Department within one month of the meeting date to review the number of questionnaires returned.

The Licensed Officials Committee meets three times a year. Meeting and deadline dates for receiving applications in the Federation office are available on our website.

Applications and forms documenting apprenticeships are attached. If you have any questions with regard to procedure, please contact the Licensed Officials Department at (859) 258-2472.

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