

UNITED STATES EQUESTRIAN FEDERATION
Athlete Selection Procedure for 2009 Pan American Championship
Endurance Team

The United States Equestrian Federation, Inc. (USEF) Endurance High Performance Committee will oversee the selection process, which process shall be reviewed and approved by the USEF High Performance Working Group and the USEF Executive Committee.

I. APPLICATION - Athletes wishing to be considered for the 2009 Pan American Championship Endurance Team must complete an **Application Form** (see attachment A) and return it with the appropriate application fee to the USEF, Attention: Vonita Bowers, Endurance Director, 4047 Iron Works Parkway, Lexington, KY 40511. Applications and fees postmarked, hand delivered or faxed on or prior to **February 15, 2009 will be charged an Application Fee of \$50 PER APPLICATION**. Applications and fees postmarked, hand delivered, or faxed after **February 15, 2009** and received on or before **February 28, 2009 will be charged an application fee of \$300 PER APPLICATION. HOWEVER, NO APPLICATIONS SHALL BE ACCEPTED UNLESS RECEIVED ON OR BEFORE February 28 2009 NO APPLICATIONS SHALL BE ACCEPTED IF THE APPROPRIATE FEE IS RECEIVED AFTER February 28, 2009.**

II. HORSE NOMINATIONS - Athletes wishing to be considered for the 2009 Pan American Championship Endurance Team must complete a **Nomination Form** (see Attachment A) for each horse that the athlete wishes to nominate and return it with a nomination fee of **\$50 PER HORSE NOMINATION to: The USEF, Attention: Vonita Bowers, Endurance Director, 4047 Iron Works Parkway, Lexington, KY 40511**. Nominations and fees postmarked, hand delivered or faxed on or prior to **February 15, 2009 will be charged a Nomination Fee of \$50 PER HORSE NOMINATION**. Nominations and fees postmarked, hand delivered, or faxed after **February 15, 2009** and received on or before **February 28, 2009 will be charged a Nomination Fee of \$300 PER HORSE NOMINATION. HOWEVER, NO NOMINATIONS SHALL BE ACCEPTED UNLESS RECEIVED ON OR BEFORE February 28, 2009. NO NOMINATIONS SHALL BE ACCEPTED IF THE APPROPRIATE FEE IS RECEIVED AFTER February 28, 2009.**

III. CRITERIA TO APPLY - ATHLETE In order for the application to be accepted, the following criteria must be met by the Athlete:

- A. The Athlete must be a **U.S. Citizen** and in compliance with **Federation Equestre Internationale (FEI) Article 123 (FEI General Regulations)** at the time of application, selection and at the time of the competition;
- B. The Athlete must be 18 years of age on or before December 1st of the competition year. Riders under the age of 18 on or before December 1st of the competition year may apply provided they receive written permission from USEF prior to submitting an application as per **USEF Rule # EN104 (3)**.
- C. The Athlete Must be a current member in good standing of the USEF at the time of application and remain current throughout the selection process;
- D. The Athlete must be a current member in good standing of the **American Endurance Ride Conference (AERC)** and have an **AERC Number** at the time of application and remain current throughout the selection process;
- E. The Athlete must be a current member in good standing of **AERC International** at the time of application and remain current throughout the selection process;
- F. The Athlete Must have completed a minimum of **250 verifiable lifetime miles** in endurance competitions at **distances of 50 or more miles in one day** under either **FEI, AERC, or AERC/USEF** rules at the time of the application;
- G. The Athlete must have completed at least **one 100 mile in one day ride** under either **FEI, AERC, or AERC/USEF** rules at the time of application;

- H. The Athlete must be/have been a member of the **USEF National Training List (NTL)** between December 1, 2007 and February 15, 2009;
- I. In addition, up to Ten (10) **WILD CARD ADDITIONS** may be named by the Selectors to the pool of riders eligible to apply for the Pan American Championship Endurance Team. Wild Card Additions will be named based upon the Selectors' evaluations of the rider's ability to contribute to a team or win an individual medal at the Pan American Endurance Championship Competition.

IV. CRITERIA TO NOMINATE – HORSE: In order to nominate a horse(s), the following criteria must be met:

- A. The Horse(s) must have been born December 31, 2001 or before, eligible under **FEI** rules, recorded with **USEF** and in good standing with **USEF** and in compliance with **AERC Rules; Northern Hemisphere horses are deemed to have their birthday on January 1** (Article 815.2.6 of the Rules for Endurance Events 7th edition).
- B. The Horse(s) must be registered with the **AERC Mileage Program** (for more information, see AERC website www.aerc.org) and the horse must have an **AERC Number** at the time of nomination and remain current throughout the selection process;
- C. The Horse must have completed a minimum of **200 recorded lifetime miles** in endurance competitions at distances of **50 or more miles in one day** under either **FEI, AERC, or USEF/AERC** rules by the date of nomination;

V. FEI CERTIFICATES OF CAPABILITY – In order to be considered for selection for the Pan American Championship Endurance Team, Horses and Riders must have an **FEI Certificate of Capability, (Attachment B)**. It is the responsibility of the Rider to remain in compliance with the FEI Qualification Criteria for the 2009 Pan American Championship Endurance Competition. See the FEI Website, www.horsesport.org for the qualification procedure that pertains to the 2009 Pan American Championship Endurance Competition.

VI. ENDURANCE SELECTORS - Five individuals (the “Selectors”) will be appointed by the USEF Executive Committee upon the recommendation of the USEF Endurance High Performance Committee and the USEF High Performance Working Group. Selectors will be subject to the Code of Conduct and Code of Ethics and Conflict of Interest Policy of the USEF. These selectors will be members of the Endurance community who are knowledgeable and experienced in Endurance at the International level, and are senior members in good standing with USEF, including an Endurance Eligible Athlete Representative as defined by the USOC, but who is not an applicant for the 2009 Pan American Championship Endurance Team (the “Eligible Athlete Representative Selector”) In making their decision, the Selectors will consult with the National Chef d’Equipe, and a majority of a panel of Veterinarians recommended by the USEF Endurance High Performance Committee and the USEF High Performance Working Group and approved by the USEF Executive Committee. (the “Veterinary Panel”). A minimum of one Replacement Selector will also be named. A Replacement Selector will take the place of a Selector who has a conflict of interest or a substantial appearance of a conflict of interest. There will be a minimum of 20% Eligible Athlete representation on the Panel of Selectors. A list of the Selectors and the Veterinary Panel for the Pan American Endurance Championship Team will be posted on the USEF website www.usef.org no later than February 28, 2009.

VII. RECOMMENDATIONS OF THE NATIONAL CHEF d’EQUIPE- The Chef d’Equipe will make recommendations to the Selectors regarding the Chef’s evaluation of the horse/rider combinations’ ability to contribute to a team or win an individual medal at the Pan American Endurance Championship.

VIII. MANDATORY TRAINING SESSIONS- All riders wishing to be considered for selection will be required to demonstrate their continued fitness, soundness and preparation by attending **Mandatory Training Sessions**, if offered. Relevant details of mandatory training will be posted on the USEF Website at www.usef.org . A horse/rider combination that is not able to attend the Mandatory Training Session(s) because of veterinary, medical or family emergencies or for logistical reasons may request special consideration by submitting a written request prior to the start of the Mandatory Training Session(s) if

possible but no later than the conclusion of the training session, to the Selectors who will approve or disapprove the request based upon the circumstances, facts, and in the case of illness or injury to the horse or rider, documentation by a member of the Veterinary Panel or physician approved by the USEF Executive Committee or subcommittee thereof. In the event the Selectors disapprove the applicant's request, the horse/ rider combination will no longer be considered for selection.

IX. NOMINATED ENTRY - No later than **the closing date of nominated entries for the Pan American Endurance Championship** a list of Horse/Rider combinations up to the maximum number allowed under FEI Rules will be named by the selectors, subject to the approval by the USEF Endurance High Performance Committee, the USEF High Performance Working Group, and the USEF Executive Committee or its designees. The Selectors in making their decisions will take into account the competitive history of the horse/rider combination. The selectors will also take into account the riders' history of participation in and adherence to the High Performance program. In addition to other noted evaluations and assessments, the Endurance Selectors' evaluations will be based upon the following factors:

<i>Ranking on the NTL</i>	<i>Horse Manageability</i>
<i>Ability of the Rider;</i>	<i>Major Ride/FEI Experience;</i>
<i>Ability of the Horse;</i>	<i>Metabolic Issues;</i>
<i>Adaptability;</i>	<i>Overall Completion Rates;</i>
<i>Competitiveness;</i>	<i>Presentation of Horse;</i>
<i>Condition of Horse;</i>	<i>Quality of Competition;</i>
<i>Conditions at Trials;</i>	<i>Record as a Combination;</i>
<i>Consistency;</i>	<i>Soundness of Horse;</i>
<i>Demonstrated Ability;</i>	<i>Team Commitment;</i>
<i>Demonstrated Ability to Peak;</i>	<i>Training History/Experience of Rider;</i>
<i>Demonstrated Ability to Perform;</i>	<i>Training History/Experience of Horse;</i>
<i>Difficulty of Event(s) Completed;</i>	<i>USEF or Private Vet Exams;</i>
<i>Experience;</i>	<i>Varied Climate Experience;</i>
<i>Experience in Specific Terrain;</i>	<i>Varied Condition Experience;</i>
<i>Fitness of Horse and Rider;</i>	<i>Varied Performances; and,</i>
<i>Horse Health;</i>	<i>Varied Trail Experience.</i>

Once chosen, Horse/ Rider Combinations on the Nominated Entry List are under the control of the Chef d' Equipe. Any decision regarding travel or competition must be made with the approval of the Chef d' Equipe.

X. PAN AMERICAN CHAMPIONSHIP DEFINITE ENTRY - No later than **the closing date for definite entries for the Pan American Championship Endurance Competition**, the current fitness, soundness, and ability of the Horse/Rider Combinations on the nominated entry list will be evaluated by the Selectors to determine if they are able to meet the standards for the Pan American Championship Endurance Competition. The Selectors' decisions will be based on the factors listed in section **IX Nominated Entry** above. In making their decisions, the Selectors will consult with the Chef d' Equipe and the Veterinary Panel. Based upon the Selectors' evaluation and their nominations to the USEF Endurance High Performance Committee and the USEF High Performance Working Group, the USEF Executive Committee or Subcommittee thereof will select up to the maximum number of Horse/Rider Combinations able to be entered under FEI rules for the Pan American Championship Endurance Competition, with up to the maximum number of reserve horses able to be entered under FEI Rules for the 2009 Pan American Championship. In addition, based upon the Selectors' evaluation and their nominations to the USEF Endurance High Performance Committee and the USEF High Performance Working Group, the USEF Executive Committee or Subcommittee thereof will rank the remaining Horse/Rider Combinations as replacement Horse/Rider Combinations.

XI. DEFINITE ENTRY SUBSTITUTIONS - Once the Team and replacements for the Pan American Endurance Championship have been announced and prior to the closing date of entries, Team members may only be replaced with replacement Horse/Rider Combinations for veterinary or medical reasons, or for

breach of the USEF Code of Conduct, or for other exceptional circumstances having a direct bearing upon obtaining the best qualified team for the Pan American Championship. Replacements can be made only with the approval of the Chef d'Equipe, and with the concurring approval of at least 3 Selectors, one whom shall be the Eligible Athlete Selector. Any substitutions for Veterinary reasons must also have the approval of the majority of the Veterinary Panel. Any substitutions for medical reasons must also be documented by a physician(s) approved by the USEF High Performance Working Group and the USEF Executive Committee or its designees.

XII. PAN AMERICAN CHAMPIONSHIP TEAM – Once at the competition site, and after the first horse Inspection, the Chef d'Equipe will declare the team of 4 horse/rider combinations that will compete. In making this final declaration, the factors enumerated above for the naming of definite entries for the 2009 Pan American Championship shall be followed. The Team will be the same as those originally announced except that replacements may be made in accordance with the following criteria. Horse/Rider Combinations named to the Team may only be replaced for veterinary or medical reasons, or for breach of the USEF Code of Conduct, based upon the approval of the Chairman of Selectors, and with the majority vote of the combined membership of the USEF Endurance High Performance Committee and the Selectors physically present at the competition site. All replacements must also have the approval, by majority vote, of the designated members of the USEF High Performance Working Group, and the USEF Executive Committee physically present at the competition site. Any replacements for veterinary reasons must be approved by the majority of the Veterinary Panel. Any replacements for medical reasons must also be documented by a Physician(s) approved by the USEF Executive Committee or their designees. After the Team Horse/Rider Combinations are declared, replacements may only be made in accordance with FEI Rules.

XIII. EQUINE DRUG TESTING – All applicant horses shall be subject to drug testing. Blood and/or urine samples may be collected at any time throughout the selection period, which is defined as commencing on December 1, 2007. Samples collected from horses will be tested for the presence of all substances forbidden and/or controlled by the FEI. In the event a prohibited substance is detected, its presence will be reported to Vonita Bowers, USEF Endurance Director. Any horse whose sample contains a prohibited substance may be eliminated from the Selection Process by the Selectors upon the recommendation of the Team Veterinarian and with the approval of the Endurance High Performance Committee and the USEF Executive Committee or Subcommittee thereof.

XIV. ATHLETE DRUG TESTING – Applicants will be subject to medical examinations and drug testing in accordance with the guidelines and regulations of the U.S. Anti-Doping Agency and the World Anti-Doping Agency. Applicants will also be expected to adhere to the most current FEI Doping Control and Protection of Competitors Provision – FEI Article 145 (See Attachment E).

XV. SOUNDNESS – Horses which are candidates for selection for the 2009 Pan American Endurance Championship may be examined at any time during the selection process for soundness by a member of the Veterinary Panel or alternate member of the Veterinary Panel approved by the USEF Executive Committee.

Prior to the naming of the 2009 Pan American Endurance Team, all horses being considered for selection will be examined for soundness by a majority of the Veterinary Panel. Horses found to be unsound by the majority of the Veterinary Panel may be eliminated from the Selection Process by the Selectors.

In addition, all horses chosen to be part of the 2009 Pan American Endurance Team will be examined for soundness by a majority of the Veterinary Panel prior to traveling to the 2009 Pan American Endurance Championship. Horses found to be unsound by the majority of the Veterinary Panel may be eliminated from the Selection Process with the unanimous approval of the selectors as well as the Chef d'Equipe.

XVI. VETERINARY PANEL REQUEST - Applicants will make available, upon the request of any member of the Veterinary Panel, the veterinary records of horses being considered for selection. In addition, applicants will be responsible for supplying any follow-up diagnostic information requested by any member of the Veterinary Panel for horses being considered for selection, at their own expense.

Applicants will also be responsible for completing any treatment prescribed by any member of the Veterinary Panel for horses being considered for selection, at their own expense.

Failure to comply with any request of any member of the Veterinary Panel may result in the removal of the applicant from the selection process by the Selectors upon the recommendation of a majority of the Veterinary Panel and with the approval of the USEF Endurance High Performance Committee, the USEF High Performance Working Group, and the USEF Executive Committee or Subcommittee thereof.

XVII. VETERINARY TREATMENT – Once the Nominated Entry is announced no later than the due date for Nominated Entries, and prior to the departure of horses for Uruguay for the purposes of competing in the 2009 Pan American Championship Endurance Competition, applicants will be required to obtain written permission from the majority of the Veterinary Panel, one of whom will be the evaluating veterinarian, prior to candidate horses being treated by any person other than a member of the Veterinary Panel. This permission must be obtained by using an official USEF Endurance Veterinary Treatment Request Form (See Attachment F).

Failure to adhere to this policy may result in the removal of the applicant from the selection process by the Selectors upon the recommendation of a majority of the Veterinary Panel and with the approval of the USEF Endurance High Performance Committee, the USEF High Performance Working Group, and the USEF Executive Committee or Subcommittee thereof. Failure to adhere to the directives of the Veterinary Panel as detailed on the USEF Endurance Veterinary Treatment Request Form (See Attachment F) may result in the removal of the applicant from the selection process by the Selectors upon the recommendation of a majority of the Veterinary Panel and with the approval of the USEF Endurance High Performance Committee, the USEF High Performance Working Group, and the USEF Executive Committee or Subcommittee thereof.

XVIII. HORSE LOAN AGREEMENT – Owners of horses named as Definite Entries will be required to sign the USEF Horse Loan Agreement (See Attachment D). Horse owners' failure to sign the USEF Horse Loan Agreement may result in the removal of the horse from the Definite Entries.

XIX. MEDICAL REQUEST – In the event of illness or injury, applicants may be required to submit to a medical examination by a physician(s) approved by the USEF Executive Committee or Subcommittee thereof at any time during the selection process for the purposes of determining the applicant's ability to compete at the event which is the subject of the selection. Applicants will also be responsible for completing any treatment prescribed by a physician(s) approved by the USEF Executive Committee or Subcommittee thereof. Failure to submit to an examination or to comply with any request of a physician(s) approved by the USEF Executive Committee or Subcommittee thereof may result in the removal of the applicant from the selection process by the Selectors upon the recommendation of the physicians(s) and with the approval of the USEF Endurance High Performance Committee, the USEF High Performance Working Group, and the USEF Executive Committee or Subcommittee thereof.

XX. USEF CODE OF CONDUCT - Applicants and horse owners will be required to certify that they have received and read a copy of the USEF Code of Conduct (See Attachment C) and that they understand the document.

XXI. USEF CODE OF ETHICS AND CONFLICTS OF INTEREST POLICY - All persons participating in any decision made pursuant to these Selection Procedures including but not limited to the Selectors, members of the Veterinary Panel, Physicians, members of the USEF Endurance High Performance Committee, the USEF High Performance Working Group, and the USEF Executive Committee or Subcommittee thereof will be required to abide by the USEF Code of Ethics and Conflicts of Interest Policy (See Attachment G).

Reference is made to the attached USEF Code of Ethics and Conflicts of Interest Policies for a full and accurate statement of the requirements of that policy. In particular, however, no individual may participate in a particular phase of the selection process if, after full disclosure, the individual is found by the

applicable committee to have a disqualifying conflict of interest in the particular phase of the selection process in question per the attached USEF Code of Ethics and Conflicts of Interest Policy.

XXII. PUBLICITY/DISTRIBUTION OF PROCEDURES - The Selection Procedures and Applications for the 2009 Pan American Championship Endurance Team will be distributed through USEF official publications and posted on the USEF website www.usef.org

XXIII. DATE OF NOMINATION – To be determined by the FEI and the Organizing Committee for the Pan American Championship Endurance Competition. The Date of Nomination will be made available on the USEF website www.usef.org as soon as it is made available to the USEF.

XXIV. ATHLETE REPRESENTATION – The Selection Procedure has been developed by the USEF Endurance High Performance Committee, with input from the USEF Endurance Eligible Athlete High Performance Committee both of which meet the requirement of 20% of athlete representation.

XXV. SUPPORTING DOCUMENTS - USEF will retain all supporting documents and data from the selection process for six months past the date of the Closing Ceremonies of the Games.

XXVI. USEF AND INTERNATIONAL DISCLAIMER - These procedures are based on the FEI and/or USEF rules and regulations as presently known and understood. Any change in the selection procedures caused by a change in FEI, and/or USEF rules and regulations will be distributed to the affected athletes as soon as reasonably possible. The selection criteria are based on the latest information available to USEF. However, the selections are always subject to unforeseen, intervening circumstances, and realistically may not have accounted for every possible contingency.

XXVII. FUNDING DISCLAIMER - Selection to the 2009 Pan American Championship Endurance Team does not guarantee that funds will be available to send a team.

NOTICE: ALL DECISIONS REFERENCED IN THE SELECTION PROCEDURE FOR THE 2009 PAN AMERICAN ENDURANCE CHAMPIONSHIP COMPETITION SHALL BE FINAL AS MADE BY THE REFERENCED INDIVIDUALS. BY SIGNING THE APPLICATION FOR THE 2009 PAN AMERICAN CHAMPIONSHIP COMPETITION, COMPETITORS AND OWNERS AGREE TO ABIDE BY ALL DECISIONS MADE IN ACCORDANCE WITH THE SELECTION PROCEDURE BY THE CHEF D'EQUIPE, SELECTORS, VETERINARY PANEL, PHYSICIANS, THE USEF ENDURANCE HIGH PERFORMANCE COMMITTEE, THE USEF HIGH PERFORMANCE WORKING GROUP, AND THE USEF EXECUTIVE COMMITTEE OR SUBCOMMITTEE THEREOF, AND AGREE TO HOLD THEM HARMLESS IN THIS REGARD. NOTHING HEREIN SHALL LIMIT AN APPLICANT'S RIGHTS UNDER THE TED STEVENS OLYMPIC AND AMATEUR SPORTS ACT AND THE USEF BYLAWS.

For information regarding AERC and its programs see the AERC Website at www.AERC.org

For Information regarding FEI and its programs see the FEI website at www.horsesport.org

For information regarding the USEF and its programs see the USEF website at www.usef.org

Any questions regarding these Selection Procedures should be addressed to Vonita Bowers, Director of Endurance Activities, United States Equestrian Federation, 4047 Iron Works Parkway, Lexington, KY 40511 Phone (859) 825-6001, Email: vbowers@usef.org

USEF Pan American Endurance Championship Selection Procedures

Attachment List:

- A. Pan American Endurance Championship Application
- B. Qualification for the 2009 CH-Pan-Am-E Costa Azul (URU)
- C. USEF Code of Conduct
- D. USEF Horse Loan Agreement
- E. FEI Article 145
- F. Request for Drug Administration
- G. USEF Code of Ethics and Conflict of Interest Policy
- H. Definitions

UNITED STATES EQUESTRIAN FEDERATION, INC.
Pan American Endurance Championships
April 24-26, 2009
APPLICATION FORM

I have read the USEF Selection Procedures for the Pan American Endurance Championships, the USEF Code of Conduct and the USEF Conflict of interest Policy. I understand these documents and agree to be bound by them.

DATE _____ SIGNATURE OF RIDER _____

SIGNATURE OF WITNESS _____

DATE _____ SIGNATURE OF OWNER _____

SIGNATURE OF WITNESS _____

Complete all information and return with the application fee of \$50 per horse/rider combination, (\$300 if received after February 15)
Make checks payable to USEF to:

USEF
4047 Iron Works Parkway
Lexington, KY 40511
Attn: Vonita Bowers

RIDER DATA:

Name: _____ Age: _____

Address: _____ E-Mail address: _____

City: _____ State: _____ Zip: _____

Phone: Day () _____ Evening () _____ Cell () _____

FAX: () _____ AERC #: _____ USEF #: _____ (attach copies)

Lifetime Miles Completed _____

Years Experience in Endurance Riding _____

HORSE DATA:

Name: _____ Age: _____ Sex: _____

Breed: _____ Color: _____ Registration Number: _____

AERC#: _____ USEF #: _____ Passport # _____

Owner: _____

Address: _____

City: _____ State: _____ Zip: _____

Lifetime Miles Completed _____

Number of Years Competed _____

Qualification Criteria for the 2009 CH-Pan-Am-E Costa Azul (URU)

1. To be qualified to participate in any Championship or any other CEI 4* ride, a rider/horse as a combination has to have successfully completed a CEI 3* "2007/2008" (or above) ride or a CEI 2* "2009" (or above) ride, the combination, in doing so, meeting the parameters and conditions as defined in Art 4 below. This minimum qualification must be achieved within 24 months prior to the closing date of nominated entry.
2. If the rider/horse has not qualified as a combination per Art 1 above, to be qualified to participate in any Championship or any other CEI 4* ride, a horse has to have successfully completed a CEI 3* "2007/2008" (or above) ride or a CEI 2* "2009" (or above) ride, the horse, in doing so, meeting the parameters and conditions as defined in Art 4 below. This minimum qualification must be achieved within 24 months prior to the closing date for nominated entry.

If the rider/horse has not qualified as a combination per Art 1 above, to be qualified to participate in any Championship or any other CEI 4* ride, the rider has to have successfully completed 3 endurance rides (at least one of them a CEI 3* "2007/2008" (or above) ride and/or a CEI 2* "2009" (or above) ride, the rider, in doing so, meeting the parameters and conditions as defined in Art 4 below. This minimum qualification must be achieved within 24 months prior to the closing date for nominated entry.

3. For national events to be considered as qualifiers, at least one International FEI Judge must be on the Ground Jury. NFs wishing to use national events as qualifiers must, prior to the event, advise the FEI of the International Judge which the NF wishes to appoint.

The International FEI Judge at national events, which are used as qualifiers for Championships, must be foreign and approved prior to the event by the FEI.

4. The rider/horse must:
 1. Successfully complete the ride(s) (as defined above) equal to, or greater than, the published Championship or CEI 4* distance (5kms tolerance allowed).
 2. Successfully complete the ride(s) (as defined above) in a ride time equal to, or less than, 10 hours per 120 kms distance.
 3. Successfully complete the ride(s) (as defined above) in the same *time frame* as the published Championship or CEI 4*.

Time Frame:

- One Day: A ride which has no single hold time in excess of 120 minutes and has a total of all hold times not exceeding 300 minutes.
- Multiple Day: A ride which has one or more single hold times in excess of 480 minutes.

Note: The Qualification requirements above have been extracted from the Rules for Endurance Events, 6th edition, Art. 825.



UNITED STATES EQUESTRIAN FEDERATION, INC. CODE OF CONDUCT

As a United States Equestrian Federation, Inc. (USEF) competitor and/or horse owner, I acknowledge my obligation to uphold and adhere to the highest standards of horsemanship, sportsmanship, and citizenship whenever I am representing my country whether as a team member, individual competitor, or horse owner, and whether during actual competition or not.

As a horseman, I will place my horse's welfare above all other considerations and faithfully observe both the USEF and the FEI Codes of Conduct.

As a sportsman, I will know and comply with all pertinent rules of USEF as my National Governing Body (NGB), the FEI as the International Governing Body, and, when applicable, the U.S. and International Olympic Committees, and honor the principles of fair play inherent in them. I will place the interests of the team above my own, and respect the decisions of its duly appointed/elected officials, made in the team's best interest.

As a citizen, I will respect the laws of my own country as well as those of foreign countries in which I or my horse(s) may compete. Knowing that as a USEF competitor and/or horse owner I also serve as an Ambassador for my sport, USEF, and my country. I will endeavor at all times to reflect credit on them through my conduct, dress, and behavior.

I clearly acknowledge my responsibility to ensure that my employees who accompany me whenever I am competing and/or representing my country also abide by this Code of Conduct.

I understand and accept that serious or repeated transgressions of these Codes may be grounds for suspension from a squad or team, or other appropriate disciplinary action. In addition, I agree to abide by selection procedures established by USEF wherever applicable.

Finally, I fully understand that entries will not be made until this application form is signed and completed in full and that this application indicates my intent to compete. Failure to participate may result in disciplinary action on USEF by the FEI (FEI Statutes 002.1, GR121.12, 165). I agree to reimburse all fines imposed by the FEI on USEF for failure to participate in the competitions entered and agree to honor all other penalties including possible and further disciplinary action.

Rider/Driver (print name)

Rider/Driver signature

USEF #

Date

Parent/Guardian (print name)

Parent or Guardian signature
(if Rider/Driver is under 18)

USEF #

Date

Owner (print name)

Owner signature

USEF #

Date



UNITED STATES EQUESTRIAN FEDERATION, INC.
HORSE LOAN AGREEMENT
(Attachment D)

This agreement sets forth our mutual understandings regarding the loan of the horse(s) _____ to the United States Equestrian Federation, Inc. (USEF) for the Pan American Championship Endurance Competition April 24-26, 2009 including the selection period taking place from December 1 2007 until April 26, 2009.

It is understood that the horse owner(s) must certify, by signing the USEF application for the above competition, that they have received and read the Selection Procedures for the above competition, and the USEF Code of Conduct; that they understand these documents; and that they agree to be bound by them.

It is further understood that as required in the FEI General and Veterinary Regulations, the USEF's duly appointed Chef d'Equipe has final responsibility for general management, schooling, declaration and scratching of entries, and the observance of veterinary administration for all Team horses.

The USEF and the horse owner(s) understand that under all normal circumstances the horse(s) will be ridden/driven exclusively by _____. Notwithstanding the foregoing, the Chef d'Equipe reserves the right to change the rider/driver/vaulter, if, in his/her opinion, the best interests of the USEF will be served by doing so, providing the change is not in conflict with FEI rules. Before making the change, the Chef d'Equipe will notify both the rider/driver/vaulter and owner(s) of the horse, or the owner(s)' representative.

The USEF does not carry insurance on any horses placed in its custody and cannot be responsible for any accident, lameness, illness, or injury that could happen during stabling, training, transportation or competition. You may, of course, maintain your own insurance coverage.

By signing this agreement the horse owner(s) give their full permission to the USEF and its agents to administer medication to their horse(s) in the interest of the horse(s) welfare and well being during the loan period.

All financial and logistical information for the above competition will be outlined in the Rider/Driver/Vaulter Memorandum which will be circulated to riders/drivers/vaulters and the horse owners prior to the above competition. The USEF assumes no responsibility for salaries or other benefits.

By signing this agreement the horse owner(s) certifies that they have read, understand and agree to the attached prize money policy for the above competition, if applicable.

If the opportunity arises for you to sell your horse(s) during the loan period, you agree that the transfer of ownership will not take place until after the expiration of the loan period, unless both the USEF and the new owner(s) consent in writing to the transfer of ownership during the subject to this loan agreement. Furthermore, horse(s) will not be shown for sale during the competition that is the subject of this loan agreement.

Date

Signature of Owner(s)

Name of Owner(s)

Mailing Address

Horse Owner Social Security or Tax I.D. #

ATTACHMENT E

FBI RULES GENERAL REGULATIONS
21st Edition, revision effective 1 June 2006
Article 145

Article 145 – MEDICATION CONTROL, ANTI-DOPING AND PROTECTION OF COMPETITORS

1. Subject to prior authorisation by the FEI, the use of any Prohibited Substance by a competitor is forbidden.
2. Subject to prior authorisation by the FEI, any competitor found to have a Prohibited Substance in his body at an event or evidence of the use thereof is automatically disqualified from all competitions at the event and the classification adjusted accordingly. If he disqualified competitor is a member of a team, the rest of the team is not automatically disqualified.
3. The rules and list of Prohibited Substances existing from time to time and laid down in the World Anti-Doping Code and any and all annexes and modifications thereto apply, subject to modifications by any of the governing bodies of the FEI as may be published from time to time.
4. The Ground Jury after consultation with the responsible Medical Officer may at any time exclude from further participation in a competition or an entire event any competitor who is unfit to continue by reason of a serious or potentially serious injury or health condition.
5. The Executive Board may order the sampling of international competitors during an event or at any other time.



ATTACHMENT F

**REQUEST FOR DRUG ADMINISTRATION
USEF SELECTION FOR ENDURANCE COMPETITIONS**

**AUTHORIZATION FROM A VETERINARY PANEL MEMBER MUST BE OBTAINED
BEFORE TREATMENT IS GIVEN.**

DATE: _____

PERSON RESPONSIBLE: _____

HORSE: _____

TREATMENT REQUESTED: _____

RATIONALE FOR TREATMENT (Reason for request): _____

TREATING VETERINARIAN: _____ **DATE:** _____

AUTHORIZING SELECTING VETERINARIAN: _____ **DATE:** _____

AUTHORIZING SELECTING VETERINARIAN: _____ **DATE:** _____

PERSON RESPONSIBLE: This document accurately describes therapy given to my horse on _____ (date) at _____ (time of day). I UNDERSTAND THAT MY HORSE MAY BE DRUG TESTED BY THE USEF AT ANY TIME DURING THE TRAINING SESSION AND /OR VETERINARY EVALUATIONS.

_____ **SIGNATURE AND DATE**

**PLEASE KEEP A COPY OF THIS DOCUMENT FOR YOUR RECORDS SEND A COPY TO
Vonita Bowers 4047 Iron Works parkway lexington, KY 50511 email:vbowers@usef.org**

United States Equestrian Federation, Inc. Code of Ethics and Conflicts of Interest Policy

Introduction

As the guardians of the sport of equestrian in the United States, and because we operate in the public spotlight, we are expected to conduct our affairs on a basis consistent with the great trust that has been placed in us. This requires our behavior to conform to the highest ethical principles. See Bylaw 343 regarding Conflict and Duality of Interest. For these reasons, the United States Equestrian Federation, Inc. ("U.S. Equestrian") requires its volunteers and staff to conduct business with integrity, to maintain a standard of ethical conduct consistent with the regulations of all countries and jurisdictions in which U.S. Equestrian conducts business and to be guided by the knowledge that we are guardians of equestrian sport and must maintain the values, spirit, and ideals with the sport and its part in the Olympic movement. Furthermore, because the appearance of impropriety can be just as damaging as actual impropriety, conduct, which appears to be improper, is also unacceptable. (See definitions below.) Accordingly, volunteers, and staff are required to comply with the following U.S. Equestrian Code of Ethics when representing or participating in U.S. Equestrian activities, selection processes, or events:

1. Conduct all dealings with honesty and fairness.
2. Respect the rights of all employees to fair treatment and equal opportunity, free from discrimination or harassment of any type.
3. Know, understand and comply with the laws, regulations, and codes of conduct governing the conduct of U.S. Equestrian competitions and business - both domestic and foreign.
4. Ensure that all transactions are handled honestly and recorded accurately.
5. Protect information that belongs to U.S. Equestrian, our donors, sponsors, suppliers and fellow workers.
6. Avoid conflicts of interest, both real and perceived.
7. Never use U.S. Equestrian assets or information for personal gain.
8. Recognize that even the appearance of misconduct or impropriety can be very damaging to the reputation of the U.S. Equestrian and act accordingly.

Conflicts of Interest

These principles provide a framework of integrity for interactions with or on behalf of U.S. Equestrian. However, given the unique makeup of the U.S. Equestrian family, more in depth questions may arise regarding conflicts of interest. For this reason the following guidance is provided:

- U.S. Equestrian defines a conflict of interest as any personal or financial (both direct and indirect) relationship including relationships of family members (see definition below) that could influence or be perceived to influence your objectivity when representing or conducting business for, or on behalf of U.S. Equestrian, or participating in a U.S. Equestrian selection process.
- U.S. Equestrian defines "family" for these purposes as follows: spouse, parent, child or spouse of a child, brother, sister, spouse of a brother or sister, a cohabiting companion, or any other individual with a significant familial or familial-like relationship.

- U.S. Equestrian defines a substantial appearance of a conflict of interest as whenever others may reasonably infer from the circumstances that a conflict exists. Because the appearance of impropriety can be just as damaging as actual impropriety, conduct that appears to be improper must be disclosed so that the appropriate U.S. Equestrian entity may determine whether such substantial appearance of a conflict is deemed to be a prohibited conflict of interest. For these reasons, an individual must recuse himself/herself from participating in the U.S. Equestrian activity giving rise to the substantial appearance of a conflict of interest unless and until it is determined by the appropriate U.S. Equestrian entity that no conflict exists.

- Every year by the time of the annual meeting in January, each U.S. Equestrian Board member, IHP Committee member, Hearing Committee member, Budget and Finance Committee member, Audit Committee member, Ethics Committee member, Licensed Officials committee member, member of any other committee involved in selection processes, and employee, must fulfill his/her obligation to disclose any conflict by submitting the appropriate form attached (A, and B or C) to the CEO.

- In accordance with Bylaw 343, this Policy also covers the selection of athletes, horses, coaches, trainers, managers, administrators, veterinarians, officials and others for competitions.

For example if (1) personal or financial interests exist with any person or concern with whom the U.S. Equestrian has a business or other relationship or you have a personal or financial relationship with a candidate for a team or individual chosen by a selection process or a substantial appearance of a conflict of interest exists (see definition above) and (2) the other relationship or interest could influence or be perceived to influence the objectivity of your decisions, you must:

1. Disclose the interest to the Chief Executive Officer, who shall have the authority to either (a) approve the relationship if with respect to an employee, or (b) refer the matter to a three-member subcommittee of the Executive Committee for its consideration; and
2. Excuse yourself from any formal or informal discussions related to the relationship between U.S. Equestrian and the person or concern unless and until notified by the CEO or subcommittee that the relationship has been approved; and
3. Abstain from voting and from seeking to influence the vote on any matter related to the person or concern if the relationship is not approved.

Inappropriate hospitality or gift giving between individuals can also create a conflict of interest.

- U.S. Equestrian defines inappropriate hospitality as the offering or receiving of accommodations, tours, event tickets, entertainment, meals or other similar personal benefits except as specifically provided for by applicable policies.

Similarly, U.S. Equestrian prohibits the receipt or giving of personal gifts except for items of nominal value such as coffee mugs, hats, pins, etc. unless specifically provided for by applicable policies.

Questions regarding the application of U.S. Equestrian's hospitality and gift policies must be addressed to the Chief Executive Officer.

Enforcement

Any person who violates or condones the violation of the Code of Ethics is subject to disciplinary measures, which may include termination of membership, employment, and expulsion from the board, working group, committee, or task force. The Chief Executive Officer shall review all violations of the Code of Ethics and, if appropriate, (a) as to volunteers refer the matter to the Hearing Committee for determination of what, if any disciplinary action should be taken or (b) as to staff, sanction the individual in accordance with U.S. Equestrian's standard employment practices.

This code serves as a framework for ethical conduct but does not cover every situation. If you are unclear about the requirements of this code, please consult your supervisor or contact the Chief Executive Officer at U.S. Equestrian as follows:

United States Equestrian Federation, Inc.
4047 Iron Works Parkway
Lexington, Kentucky 40511
Telephone: 859/225-6920 (FAX: 859/231-7371)

EXHIBIT A

UNITED STATES EQUESTRIAN FEDERATION, INC.

DISCLOSURE AND AFFIRMATION STATEMENT

PLEASE RETURN THIS DISCLOSURE AND AFFIRMATION STATEMENT TO THE UNITED STATES EQUESTRIAN FEDERATION, INC., ATTENTION CEO, NO LATER THAN _____

Disclosure

I have read carefully and fully understand the attached Conflict of Interest Policy of the United States Equestrian Federation, Inc. ("U.S. Equestrian").

I am aware that if, because of any relationships, positions, or circumstances, concerning me within the last 12 months, I may have or appear to have a potential conflict of interest, I am required to list such relationships, positions, or circumstances on the annexed Exhibit B or C, as the case may be, and to return the appropriate completed Exhibit with this Disclosure and Affirmation Statement.

I understand that if I have any question in my mind whether I may have a potential conflict of interest, I should disclose that interest to U.S. Equestrian on the annexed Exhibit B or C. Any questions concerning U.S. Equestrian's Conflict of Interest Policy shall be referred to the CEO or the President of U.S. Equestrian, in the case the question is one from the CEO.

Affirmation

I hereby affirm that I have received a copy of the Code of Ethics and Conflict of Interest Policy of the United States Equestrian Federation, Inc. that is in effect as of the date hereof (the "Policy"), that I have read and understand the Policy, and that I agree to comply with the Policy. I further understand the duty to list all individuals, businesses and/or other entities that create or represent a potential conflict of interest on Exhibit B or C and to update and amend Exhibit B or C promptly should any amendment be necessary.

Signature

Print Name

Date

EXHIBIT B

UNITED STATES EQUESTRIAN FEDERATION, INC.

CONFLICT OF INTEREST DISCLOSURE STATEMENT

For all but Selection Matters

This statement must be filled out by every U.S. Equestrian Officer, Executive Committee Member, Board Member, Hearing Committee member, Budget and Finance Committee member, Audit Committee member, Ethics Committee member, Licensed Officials Committee member, and Executive Staff Member. This Disclosure Statement shall be submitted annually and updated as often as necessary to U.S. Equestrian. Providing the information requested herein is prerequisite to participation by Directors and Staff. Refusal to provide the requested information or providing incomplete or inaccurate information may result in removal from office, Board membership or employment.

1. If you or any member of your immediate family are an officer, partner, director, trustee, owner or employee of any person or any entity with does business with U.S. Equestrian, please list the name and address of the entity(ies), the nature of your relationship with said person or entity(ies) and describe the dealings. If none, please state "none."

2. If you or any member of your immediate family holds an ownership interest in a closely-held company or other business entity, or at least a 5% ownership interest in any public company which does business with U.S. Equestrian, please list the name and address of the entity(ies), the nature of your relationship with said person or entity(ies) and describe the dealings. If none, please state "none."

3. If you have any reason to believe that any of the persons or entities with which you or immediate members of your family are affiliated may have business dealings with U.S. Equestrian in the future, please list those entities and the nature of such dealings. If none, please state "none."

4. Are you an employee or employer of another U.S. Equestrian Director or do you have any other business dealings or financial dealings with another U.S. Equestrian Director or any company or concern that Director is involved in?

_____ Yes _____ No

If you have answered yes to the above, please provide the details as follows.

If you or any member of your immediate family are an officer, partner, trustee, owner or part or full-time employee (contractual or otherwise) of a Director of U.S. Equestrian or the entity, owned or in which said Director has at least a 5% ownership interest, please list the name and address of the Director, the nature of your relationship with said Director(s) and describe the dealings. If none, please state "none."

5. If there is any relationship or matter not disclosed above which might be perceived to compromise your obligations to U.S. Equestrian under its Conflict of Interest Policy or which may raise questions of a conflict between your duty and loyalty to U.S. Equestrian, your loyalty to any other entity and/or your economic self-interest, please indicate here what that relationship or matter is. If none, please state "none."

6. Are you an officer, director or employee of any other amateur sports organization that is recognized as a national governing body by the United States Olympic Committee? If not, please state "no."

Print Name

Signature

Date

EXHIBIT C

UNITED STATES EQUESTRIAN FEDERATION, INC.

Conflicts of Interest Disclosure Statement for Selections

This form is to be completed by all members of the IHP Committees and all members of any other Committees involved in selection matters.

Print
Name _____

Date _____

Please list all relationships within the selection period with individuals, businesses and/or other entities that may create a conflict of interest or which you believe might create the appearance of a conflict of interest with any applicant horse, owner or rider or members of their families (attach additional sheets as necessary to make the disclosure complete). Please review the Conflict of Interest Statement attached to the Selection Criteria for additional information.

If you have no such relationships, please indicate "none."

	Individual / Entity with whom a conflict exists or may exist. EXAMPLE: Jane Rider, applicant	Relationship to the conflicting Individual / Entity and Nature of conflict. EXAMPLE: My wife is her trainer.
1		
2		
3		
4		
5		
6		
7		

I certify that I have disclosed on this list and any attachments hereto any and all situations that may constitute conflicts of interest or give the appearance of a potential conflict of interest in connection with the selection criteria for the Selection Process for the 2009 Pan American Championship Endurance Team.

Signed: _____

Attachment H Definitions

Endurance Athlete Representative: Within the past ten (10) years, represented the United States in a North American, Pan American or a World Endurance Championship.

Adaptability: Able to adjust to new or changing or differing conditions.

At Weight: Rider and tack must weigh a minimum of 75 kilograms or 165 pounds (WEG weight).

Big Ride: A ride where there are larger pools of qualified starters. Also, rides with an established tradition of strong competition.

Competitiveness: Having a strong urge to win or place and show well.

Condition of Horse: Fitness and ability to compete, not just continue.

Conditions at Trials: Circumstances affecting functioning, including weather and terrain.

Consistency: The state of being consistent with other, earlier practices or good performances and expectations; constant to the same principles of thought or action.

Demonstrated Ability: Show evidence of capacity, talent and results.

Demonstrated Ability to Peak: Show evidence of capacity to achieve greatest success at specific events.

Demonstrated Ability to Perform: Show evidence of capacity to carry into effect; do a task; function; able to achieve under trial or championship or "big ride" conditions.

Difficulty of Event(s) Competed: Effort or skill needed to perform well.

Experience: Knowledge or skill resulting from practical acquaintance with facts or events at "big rides" and championship or international events.

Fitness of Horse and Rider: Adaptability, suitability, qualifications, competence; in a suitable condition; ready; more than good enough; well prepared; in good health and immediate athletic condition to perform at the highest levels.

Horse Health: State of being well in body; physical condition; soundness and equine management.

Horse Manageability: Easy to organize, regulate, be in charge of; able to succeed in achieving; able to succeed in one's aim, especially against heavy odds; able to meet one's needs with limited resources; able to gain influence with or maintain control over; cope

with; make use of; handle or wield; take or have charge or control; accepts crewing and traffic around him/her well.

Late Addition: Any applicant not named to the initial National Training Squad at the end of 2005 who has completed a Selection Trial in either qualifying year within 130% of the winning time at said trial. **For example:** If the winning time at a particular trial is ten (10) hours, anyone who completed the ride in 13 hours or less, would be eligible to be selected to the National Training Squad (10 hours x 1.3 = 13 hours).

Major Ride/FEI Experience: Knowledge or skill resulting from important, large significant rides.

Metabolic Issues: Points in question concerning chemical processes that occur within a living organism or resulting in energy production. Specifically, any difficulty in maintaining that health, especially at events and during travel and competition.

National Team: The National Team is a list of up to 12 horse/rider combinations and up to six (6) ranked alternates named by the Selectors Committee subsequent to the Final Selection Trial and no later than 10-20 days prior to the date of departure for the championship. They shall remain the National Team until the next National Team is selected (approximately two years).

National Training Squad: The top 40 applicants, as determined by their point totals at the end of the first year of Selection.

Overall Completion Rates: Total proportion between finishing and not finishing.

Presentation of Horse: The manner or quality of appearance; exhibiting for public attention or consideration; demonstration or display; ability of horse and rider/groom to show horse to advantage "in hand".

Quality of Competition: The degree of excellence of riders and horses competing against another rider or horse at specific events.

Record as a Combination: The horse/rider completion rate, speed, recovery time etc. as a combination.

Soundness of Horse: The horse's health; lack of disease or injury; state of being undamaged; in good condition; locomotion without gait aberration.

Team Skills: Expertness; practiced ability; facility in action to work together for the benefit of the team and squad.

Traveling Squad: The Traveling Squad of three (3) to ten (10) horse/rider combinations representing the United States at the World Championship or other designated events will

be named from the National Team by the Chef d'Equipe, in consultation with the Team Veterinarian(s) and Team Farrier prior to departure for the competition in question.

USEF Veterinary Exams: Detailed veterinary inspection devised by the USEF to test proficiency; inquire into health or condition; look closely or analytically at the horse and the rider/owner management of the horse. To provide information toward selection issues and to benefit the rider and horse.

Varied Climate Experience: Knowledge or skill resulting from competing in diverse or dissimilar circumstances affecting function at a competition or in diverse geographic areas.

Varied Performances: Diverse, dissimilar or varied achievements or capabilities under "big ride"/championship/trial conditions.

Varied Trail Experience: Demonstrated knowledge or skill resulting from competing or diverse or dissimilar tracks.